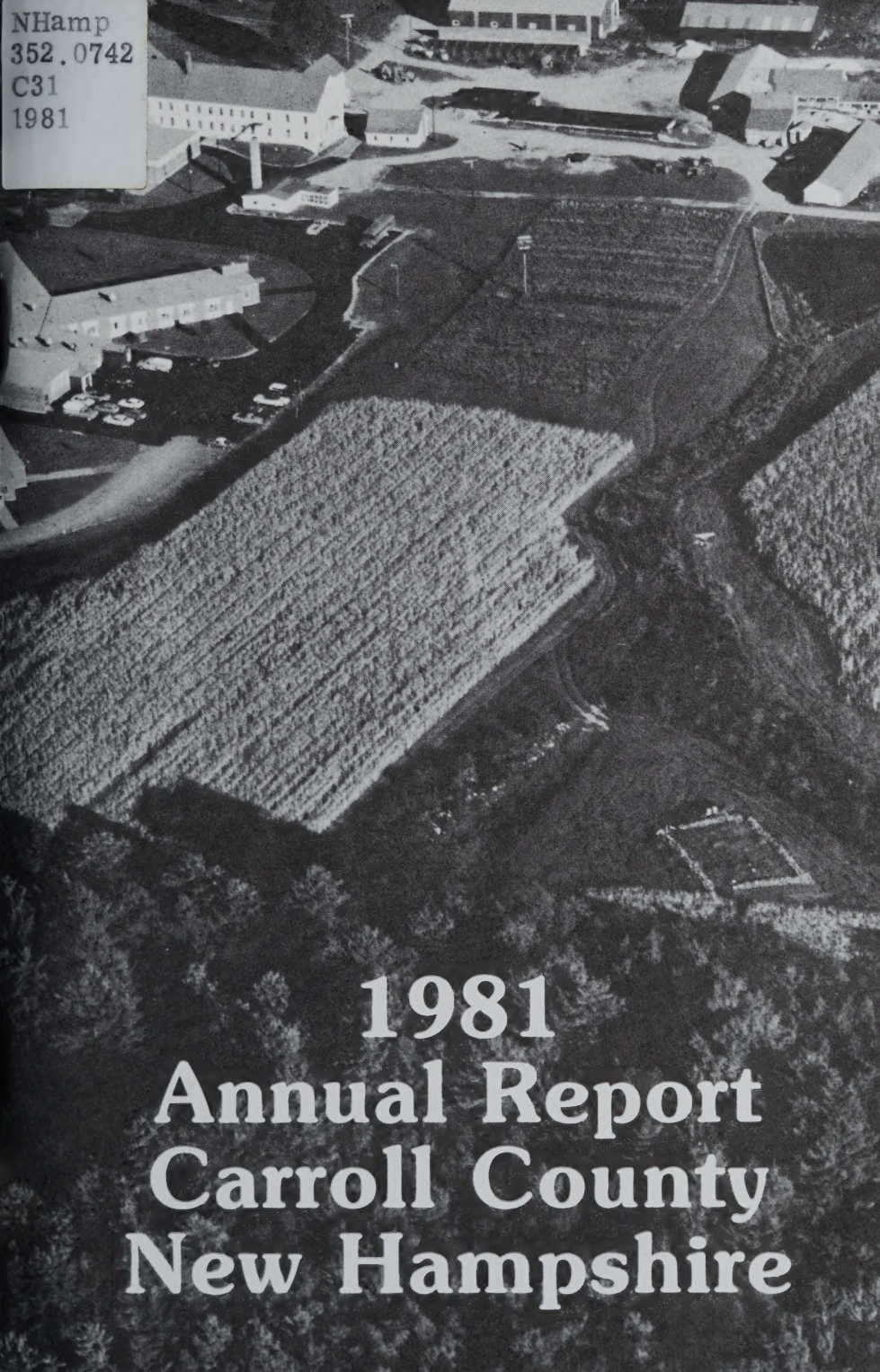
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# 1981 Annual Report Carroll County New Hampshire

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# ANNUAL REPORT

of the Commissioners, Treasurer,
and Other County Officers

# CARROLL COUNTY

## New Hampshire

for the Year Ending
December 31, 1981




**Cover photo courtesy**
**Richard G. White**
**Conway, N.H.**

Printed by
The Kingswood Press
Wolfeboro, New Hampshire

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## CARROLL COUNTY OFFICERS – 1981

| | |
|---|---|
| COMMISSIONERS | |
| Brenda M. Presby, Chairman | Freedom |
| Gordon O. Thayer, Vice Chairman | Tuftonboro |
| Milburn F. Roberts, Clerk | North Conway |
| TREASURER | |
| G. Colby Weeks | Freedom |
| COUNTY ATTORNEY | |
| Peter A. McFarlane | Ossipee |
| COUNTY SHERIFF | |
| Roy H. Larson, Jr. | Conway |
| CLERK OF SUPERIOR COURT | |
| John D. McLaughlin | Tamworth |
| JUDGE OF PROBATE | |
| Arlond C. Shea | North Conway |
| REGISTER OF PROBATE | |
| Ruth C. Eckhoff | Ossipee |
| REGISTER OF DEEDS | |
| Percy A. Blake | Madison |
| NURSING HOME ADMINISTRATOR | |
| Alice A. Grant | Tuftonboro |
| CHAPLAIN, NURSING HOME | |
| Rev. Horatio J. Chase | Melvin Village |
| WELFARE SERVICES DIRECTOR | |
| Forrest W. Painter | Center Ossipee |
| SUPERINTENDENT, COUNTY JAIL | |
| Russell F. Whiting, Sr. | Ossipee |
| CHAPLAIN, HOUSE OF CORRECTION | |
| Rev. Roland Stockbridge | Center Ossipee |
| FARM MANAGER | |
| COUNTY MAINTENANCE SUPERVISOR | |
| Brian L. Hampton | Freedom |
| MEDICAL REFEREE | |
| Harry M. Rose, M.D. | Sandwich |
| NURSING HOME PHYSICIAN | |
| Gerard G. Bozuwa, M.D. | Wakefield |

## CARROLL COUNTY DELEGATION
## NEW HAMPSHIRE HOUSE OF REPRESENTATIVES

DISTRICT NO. 1

Albany, Bartlett, Chatham, Jackson, Hart's Location

| | |
|---|---|
| Donalda K. Howard | Glen |

DISTRICT NO. 2

Conway, Eaton, Freedom

| | |
|---|---|
| William R. Barringer | Eaton |
| Howard C. Dickinson | Center Conway |
| Ester M. Davis | North Conway |

DISTRICT NO. 3

Sandwich, Tamworth, Madison, Moultonboro

| | |
|---|---|
| Kenneth C. Smith Sr., Chairman | Moultonboro |
| Roger C. Heath | Center Sandwich |

DISTRICT NO. 4

Wolfeboro, Tuftonboro

| | |
|---|---|
| Kenneth J. MacDonald, Clerk | Wolfeboro |
| Russell C. Chase | Wolfeboro |

DISTRICT NO. 5

Brookfield, Wakefield, Effingham, Ossipee

| | |
|---|---|
| George D. Keller | Center Ossipee |
| Roderick Allen | Sanbornville |

# COMMISSIONERS ANNUAL REPORT
# 1981

As required by Statute, the Carroll County Commisioners herewith submit the reports of the county officials for 1981.

Regular meetings of the Commissioners were held every Thursday at 10:00 A.M. . In 1981 many additional meetings were required due to personnel and architectural interviews, Superior Court cases, a N.H. Supreme Court case, Labor Negotiations and Public Employee Labor Relations board hearings.

We regretfully accepted the resignation of the County bookkeeper of several years, Flora Worth. We were fortunate to be able to replace her with Mr. Robert Wallace of Wolfeboro.

The decision was made to institute a new telephone system in the Administration Building and Nursing Home which involves the purchase of all phone equipment as opposed to rental of equipment. This is a three year program with final ownership in 1984.

Dr. Mars L. Longley of Vermont was engaged to conduct an air quality study at the Administration Building due to the diagnosis of a presumptive case of Legionnaires Disease of an employee of the Registry of Deeds. Several tests were conducted including water sample testing done at the Disease Control Center in Atlanta, Georgia. All tests were negative and the building was given a clean bill of health.

A professional energy audit of all county owned buildings was done with many energy-saving improvements implemented and others to be considered in the future.

As in years past, a budget surplus allowed us to reduce the amount needed to be raised by taxation.

We wish to express our continued appreciation to the County Delegation, other elected officers and the employees of Carroll County for their cooperation and dedication.

Respectfully submitted,
BRENDA M. PRESBY
GORDON O. THAYER
MILBURN F. ROBERTS
Board of Commissioners

## CARROLL COUNTY SHERIFF'S DEPARTMENT ANNUAL REPORT

To the Honorable County Commissioners:

As required by statute, I hereby report my doings and the doings of the Carroll County Sheriff's Department for the year 1981.

During 1981, there has been four changes in personnel within the Department. Deputy Sheriff Robert Batchelder retired from the police profession and Deputies Evelyn Margeson and Douglas Meader chose to leave the Sheriff's Department to seek other private business professions.

There has been a change within the Civil Division due to Deputies Margeson and Meader leaving the Department and they have been replaced by Deputies Dawn Guzman and Donald Banks. Deputy Banks being transferred from Superior Court to work the Civil Division and Deputy Guzman working the office. The work load in the Civil Division has increased again this year and will result in more revenue fees being collected by the Department to be turned over to the County to be charged against by budget.

The Criminal Division which is headed by Sgt. Guy Eldridge, is responsible for the handling of all criminal investigations and the assisting of other departments within the County upon their request for help. The Criminal Division has had a very active year. Along with Investigator Richard Jones, I have transferred Deputy Thomas Crowell to the Criminal Division and I am enclosing separately their report to me of their activities for the year.

This year we again did the patrol of the Kancamangus Highway with Deputies Nathaniel Sawyer and Special Deputy Richard Chinnock. This area was plagued by a rash of thefts from motor vehicles this year and we had to utilize some of the other full-time manpower from the Department to try and curb the problem.

Both of the men assigned to the regular patrol did an excellent job in trying to keep this area free from trouble and both the Forestry Service and I were proud of the job they did. A copy of their report of activities is included in this report.

The Dispatch Center was sorry to lose Dispatcher Douglas McIvor who left this year to join the Armed Forces. However, we were able to replace him with Dispatcher Chris Damon who had left last year but has returned and assumed his old job with us. The Dispatch Center has done an excellent job throughout the year and will continue to provide the same courteous and professional service in the years to come.

Training is one of the essential tools of any profession and this year, Investigator Thomas Crowell attended and completed a course on the use of the Identi-Kit and is certified in its use. This gives the Department three operators and this police tool has been used by this Department and local

Departments within the County this year. Deputies Nathaniel Sawyer and Jack Pyne attended an Arson Seminar at St. Anselm's College in Manchester in May.

Deputies Sawyer and Pyne attended and passed the Radar School that was held in Wolfeboro and put on by the New Hampshire Police Standard & Training Council and are both Certified Radar Operators.

Investigator Richard Jones attended that annual Spring Conference held in North Conway on Drug Abuse.

Investigator Thomas Crowell attended a seminar in Laconia for Law Enforcement personnel on crimes involving the the theft of Precious Metal, Coins and Jewelry. Sgt. Eldrige and Deputy Pyne attended a seminar in Ossipee held by the New Hampshire Police Standards & Training Council in conjunction with the New Hampshire Highway Safety Agency and the New Hampshire Department of Public Works and Highways which pertianed to improved methods of reporting and processing vehicle accident locations within the State.

Also during this year, this Department had four of its Deputies Certified as parttime Police Officers. This school was put on by the Chiefs of Police within the County in conjunction with the New Hampshire Police Standards and Training Council.

Overall my budget for this year is in pretty good shape. Cruiser maintenance will be over, Telephone and Retirement will be over as both of these took jumps this year. However, I've tried to cut other areas to offset this.

With the purchase of smaller economy vehicles for the Department the amount of gasoline used by this department for the year over last year should result in approximately a 20% savings.

Court sessions have increased again this year along with the number of Court personnel that are assigned for this year as Court Bailiffs. I have had to utilize other members of the Department for Court personnel which has resulted in an additional 836 manpower hours being provided by the Department.

I would like to thank at this time the County Commissioners, County Delegation and all Law Enforcement Agencies along with the general public who have helped and aided the Sheriff's Department throughout the year, it was greatly appreciated.

1,856 Writs were served as of December 31, 1981, $40,500.00 turned over to Carroll County, $1,715.92 on hand and $2,306.50 owed by Attorneys at this time.

Respectfully submitted,
ROY H. LARSON, JR.
Sheriff

## CRIMINAL DIVISION REPORT
## 1981

To Sheriff Roy H. Larson, Jr.

The year of 1981 has been a very busy year for the Criminal Division, and as Division Head, I feel it has also been a very productive year in terms of accomplishments.

In January of 1981, Deputy Thomas Crowell was transferred to the Criminal Division from the Patrol Division. This has been a big help to the Division, as Investigator Crowell is taking up some of the slack in the Southern half of the County while Investigator Jones continues to excel in the northern half. Investigator Crowell attended an Indenti-Kit school in Waterville, Me. and became certified in its use. Both Investigator Jones and myself were already certified operators.

A criminal Investigator within the County of Carroll is not always able to investigate crimes and do follow up investigations 100% of the time. When Deputies in other Divisions are tied up on other details and or are on vacations the Criminal Investigator may be seen serving Civil Process and doing transports. Our Division in 1981 handled 85 transports, 50% of the total transports the Carroll County Sheriff's Dept. had. We made 78 arrests in 1981 and the three of us traveled a total of 69,911 miles. In addition, the Criminal Division put in 387 hours over and above their normal work week hours, at no additional costs to the County. To me, as the Division Head, this shows a great deal of pride each of us has for the job we are doing, and, for the Department in which we serve.

Of the 49 burglaries reported to the Carroll County Sheriff's Dept. in 1981, 24 were solved. This is a 49% solve rate, far ahead of the national average. $28,436.04 in Restitution matters (Bad Checks, recovered stolen property) was handled by the Carroll County Sheriff's Dept. in 1981. Of this total amount the Criminal Division was responsible for $27,767.60.

During off duty hours as well as duty hours, members of the Criminal Division gave lectures to various groups within the County on Crime Prevention and Drug Abuse topics.

The following are the Department totals, broken down into separate Categories, explaining the types of complaints and activities generated by members of the Carroll County Sheriff's Department this year.

| | |
|---|---|
| Animal Complaints . . . . . 7 | Misc. Complaints . . . . . 98 |
| Aggravated Assault . . . . . 1 | Motor Veh. Accidents . . . . . 58 |
| Alarms . . . . . 38 | Rapes . . . . . 1 |
| Bad Checks . . . . . 73 | Thefts . . . . . 92 |
| Criminal Mischief . . . . . 14 | Untimely Deaths . . . . . 8 |
| Drug Offenses . . . . . 15 | Motor Veh. Summons . . . . . 393 |
| Family Dist. . . . . 6 | |

| | |
|---|---|
| Arson | 3 |
| Assaults | 2 |
| Assist to Other Dept. | 155 |
| Burglary | 49 |
| Disorderly Conduct | 16 |
| D.W.I. | 19 |
| Forgery | 6 |
| Motorist Assist. | 11 |
| Motor Veh. Theft | 8 |
| Sexual Assaults | 1 |
| Transports | 180 |
| Total Arrests | 203 |
| Warnings | 206 |

The following is a breakdown of the Carroll County Sheriff's Department Dispatch activity for 1981.

| | |
|---|---|
| Calls Received—Fire Phone | 7,103 |
| Incoming Calls—Phone | 31,048 |
| Tele-Type Messages Sent | 762 |
| Calls Received—County Radio | 113,846 |
| Outgoing Calls—Phone | 5,725 |

Respectfully submitted,
GUY H. ELDRIDGE, JR., SGT.
Deputy Sheriff

## KANCAMAGUS REPORT
## 1981

Special Deputy Richard Chinnock and myself, Nathaniel Sawyer are pleased to report that the summer of 1981 on the Kancamagus Highway was basically good for all concerned.

It seemed that the family camping was up considerably from the previous summer of 1980. However, there still remained a problem concerning thefts from campsites and motor vehicles. Throughout the summer, many special details were coordinated between the State Police and the Sheriff's Department to try to combat this problem.

During the summer, we did again assist the Forest Service with site evictions from the campgrounds along with illegal campers along the roadway.

The following is a list of summer activity:

| | | | |
|---|---|---|---|
| Arrests | 20 | Motor Vehicle Accidents | 16 |
| Traffic Tickets | 55 | Thefts | 49 |
| Warnings | 68 | D.E. Tags | 27 |
| Aids | 55 | Assist Site Evictions | 42 |

In closing, we again would like to thank the Forest Service for their fullest cooperation during the summer. Without their cooperation our jobs would have been a great deal harder.

Respectfully submitted,
NATHANIEL SAWYER, JR.
RICHARD CHINNOCK
Deputies Carroll County Sheriff's Department
Kancamagus Patrol

## REPORT OF CARROLL COUNTY ATTORNEY – 1981

There have been 3 Homicides in Carroll County in 1981. One of these has come to Court and resulted in a conviction for first degree murder, with a sentence of life imprisonment. The remaining two have yet to come to trial. There were 62 untimely deaths.

There were 53 URESA matters filed within the County in 1981. This includes foreign URESA actions filed with the Clerk which were prosecuted by this office as well as URESA petitions filed by this office on behalf of in-county petitioners seeking support from foreign persons found to be liable for support.

The Grand Jury sat for a total of 9 days. A total of 194 indictments against 73 individuals were presented.

The following is a breakdown of the indictments presented:

| | |
|---|---|
| Burglary | 85 |
| Falsifying Physical Evidence | 1 |
| Theft Class B | 4 |
| Theft Class A | 15 |
| Possession of Controlled Drug 2nd Offense | 2 |
| Possession of Stolen Property | 1 |
| Second Degree Assault | 5 |
| Bad Checks | 15 |
| Attempted First Degree Assault | 2 |
| Sale of Controlled Drug | 19 |
| Bribery | 1 |
| Felonious Sexual Assault | 8 |
| Obtaining Drugs Under False Pretenses | 4 |
| Obscene Matters | 1 |
| Possession of Controlled Drug With Intent To Sell | 5 |
| Leaving the Scene of Personal Injury Accident | 1 |
| Possession of Narcotic Drug | 2 |
| Escape | 4 |
| Riot | 2 |
| Forgery | 15 |
| Possession of Controlled Drug Over A Pound | 1 |
| Negligent Homicide | 1 |

Sixty-eight persons were sentenced to Jail Terms, 12 in the New Hampshire State Prison and 56 to the House of Correction.

Eighty-four (84) misdemeanor appeals were handled at tne Superior Court level. Seventy-six (76) were found guilty and eight (8) not guilty.

In addition to appearing in the Superior Court for each term, I have prosecuted criminal cases for the local Police Departments in all three of the County's District Courts.

I have sponsored and lectured at several training seminars for our local Police Departments on various areas of police work. I consider it both an honor and privilege to be able to work with the local Police Departments, the Sheriff's Department and the State Police. Their high level of professionalism and commitment is to be praised.

This year, at my request, Franklin Pierce Law School has assigned a Law Intern to work parttime with the County Attorney at no expense. This Intern has performed vital and worthwhile services for the county.

The County Attorney has been involved in both defending and prosecuting civil cases for the County while working closely with the County Commissioners.

Lastly, I would like to take this opportunity to thank those many individuals who have made my first year as County Attorney both rewarding and challenging.

Thank you,
PETER A. McFARLANE
County Attorney

## COUNTY ATTORNEY REPORT FOR 1981

| | |
|---|---|
| Homicides | 3 |
| Untimely Deaths | 62 |
| URESA Matters | 53 |
| Grand Jury—Total Number of Days | 9 |

**Court Statistics**

| | |
|---|---|
| Total Number of Indictments Presented to Grand Jury—1981 | 194 |
| Total Number of Persons Involved in Indictments | 73 |
| Total Number of Persons Sentenced to Jail Terms | 68 |
| Total Number of Persons Sentenced to NHSP | 12 |
| Total Number of Persons Sentence to HOC | 56 |

**Breakdown of Indictments**

| | |
|---|---|
| Burgary | 85 |
| Falsifying Physical Evidence | 1 |
| Theft Class B | 4 |
| Theft Class A | 15 |
| Possession of Controlled Drug 2nd Offense | 2 |
| Possession of Stolen Property | 1 |
| Second Degree Assault | 5 |
| Bad Checks | 15 |

Attempted First Degree Assault . . . . . 2
Sale of Controlled Drug . . . . . 19
Bribery . . . . . 1
Felonious Sexual Assault . . . . . 8
Obtaining Drugs Under False Pretenses . . . . . 4
Obscene Matters . . . . . 1
Possession of Controlled Drug With Intent to Sell . . . . . 5
Leaving the Scene of Personal Injury Accident . . . . . 1
Possession of Narcotic Drug . . . . . 2
Escape . . . . . 4
Riot . . . . . 2
Forgery . . . . . 15
Possession of Controlled Drug Over a Pound . . . . . 1
Negligent Homicide . . . . . 1

**Grand Total of Indictments . . . . . 194**

Appeals
Stop Sign . . . . . 2
Failing to Yield . . . . . 2
Speeding . . . . . 8
Solid Line . . . . . 3
Failing to Stop . . . . . 2
Improper Stopping on Curve . . . . . 1
Operating After Suspension . . . . . 3
Taking Deer Without Tag . . . . . 1
Allowing Improper Person to Operate Boat . . . . . 1
Failing to Appear . . . . . 1
Assault . . . . . 4
Disorderly Conduct . . . . . 6
Resisting Arrest . . . . . 7
Sexual Assault . . . . . 1
DWI First . . . . . 19
DWI Second . . . . . 7
Juvenile . . . . . 1
Operating After Revocation . . . . . 1
Criminal Trespass . . . . . 3
Overtaking on the Right . . . . . 1
Failing to Restrain Dogs . . . . . 1
Criminal Mischief . . . . . 2
Taking Without Authority . . . . . 3
Reckless Operation . . . . . 1
Leaving the Scene of a Property Damage Accident . . . . . 1
Drinking in Public . . . . . 1
Improper Backing . . . . . 1
Possession of Controlled Drug . . . . . 3
Transportation of Controlled Drug . . . . . 2
Bad Checks . . . . . 1
Exposure . . . . . 1
Shoplifting . . . . . 1

| | |
|---|---|
| Possession of a Weapon | 1 |
| Harrassing Phone Calls | 1 |
| **Grand Total of Appeals** | **84** |

**Appeals**

| | |
|---|---|
| Cases Found Guilty | 76 |
| Cases Found Not Guilty | 8 |

**Court Fines and Monies Received For 1981:**

| | |
|---|---|
| Total Amount of Fines Ordered by the Court | $26,800.00 |
| Total Amount of Fines Suspended | $ 8,703.00 |
| Total Amount of Restitution Ordered by the Court | $ 2,830.81 |

Respectfully submitted,
PETER A. McFARLANE, Esquire
Carroll County Attorney

DATED: April 27, 1982

## REPORT OF THE CLERK OF SUPERIOR COURT

To the Commissioners of Carroll County

Gentlemen and Mrs. Presby:

The following is a correct report of the receipts and disbursements of the office of the Clerk of Superior Court for the calendar year 1981:

### Receipts

| | |
|---|---|
| Entry Fees (Civil and Equity) | $ 8,671.00 |
| Other Fees | 4,861.25 |
| Fines | 14,333.80 |
| County Payments to Clerk | 37,634.39 |
| | $65,500.44 |

### Disbursements

| | |
|---|---|
| Clerk's Allowance | $61,938.86 |
| Postage | 2,708.00 |
| Box Rental | 7.00 |
| Misc. (Directories, Handbooks, etc. (Itemized list on file) | 846.58 |
| | $65,500.44 |

Respectfully submitted,
JOHN D. McLAUGHLIN, Clerk
Carroll County Superior Court

## CARROLL COUNTY NURSING HOME
## ADMINISTRATORS REPORT FOR 1981

The year 1981 again was a productive and satisfying year to the many people employed here at the Nursing Home.

There were 37,188 patient days care given to our residents or 98.9% of the beds were occupied each day. The cost per patient day was $46.80 and a total amount of $1,740,517.00 was expended. This figure includes the amortization, insurance and all the other figures not usually taken into consideration by most people.

Again I would like to speak of the Medicaid Program. There have been changes made in the type of peole eligible under the program. At this point no one can have more than $1,500.00 in monies and assets and $714.00 per month income. This means that if anyone has an income of $714.50 per month they are not eligible under the Medicaid Program.

The regulatory requirements of both the State and Federal Governments as well as the type of patient admitted to the Nursing Home have put an added burden on the staff and strain on the facilities at the Nursing Home. We are proud to say that all departments have cooperated and for the first time we are more completely staffed than any of the nine years I have been here.

As I close my tenure here at the Carroll County Nursing Home, I would like to publicly thank the Board of Commissioners and the Delegation members through the years.

I have always enjoyed working with the people employed at the Home, the Volunteers who do so much for our patients and the people of the County who so willingly show their appreciation of the care given our residents.

My thanks to one and all.

Respectfully submitted,
ALICE A. GRANT
Administrator

## CARROLL COUNTY PUBLIC WELFARE
## ANNUAL REPORT
## 1981

The following is submitted as an accounting of the activities associated with or pertaining to the budget appropriation of Public Welfare. Of most notable significance this year were the general increases in most all of the budget categories.

Direct Aid, with an increase of over 27% in expenditures simultaneously experienced an increase in applications in excess of 60% (1980, 60; 1981, 100+). As there as no significant changes in either guidelines or the laws which dictate eligibility, comparability with the previous year exists and it is assumed that the increased expenditures are a result of the numerous applications. Also, on presumptive assessment it is indicated that a decrease in individual case costs was experienced since the rise in expenditures was less than half the rise in caseload numbers.

Board and Care of Children represents payments for children in the custody of the state who are the liability of the county. In addition to room and board costs for foster home and institutional placements, expenditures represent clothing allowances and a $20.00 per child Christmas allowance. The increase in expenditures of 14% is most directly related to an increase in months of care provided having gone from 65 months of care in 1980 to 80 in 1981.

Established as a new category in 1981, Direct Aid—Intermediate Nursing Care exists as a sub category of Direct Aid to accurately account for expenditures made on behalf of persons in nursing homes who have insufficient funds to pay their bill privately but whose income exceeds the Medicaid income ceiling for eligibility. Although the potential has existed for this situation in the past, this category was never established as the need never presented itself. However, contrary to tradition, the state Division of Welfare did not raise the income ceiling in July when the Social Security Administration granted an increase in Social Security benefits and these increases resulted in subsequent decisions of Medicaid ineligibility for several residents in the County Nursing Home. The charge for their care in excess of their incomes therefore became the responsibility of the county.

Also established for the first time this year were the categories of "Hearing Officer" and "Office Supplies." The hearing officer allotment is to provide funds for the $25.00 plus mileage allowance provided to persons who preside over Fair Hearings when such hearings are requested by applicants for county assistance. This allowance is provided for in the county grievance procedure adopted in March of 1981 in response to litigtion that was pending in New Hampshire Federal District Court at that time. The office supply category provides the funds for the purchase of welfare vouches. These were previously supplied under the Commissioners budget but were separated out as they are used only by the welfare office and the existance of a separate category provides for a more accurate account of costs associated with Public Welfare.

Old Age Assistance (OAA), Aid to the Permanently and Totally Disabled (APTD) and Intermediate Nursing Care (INC), which are state administered programs for which the county pays an assessed portion, showed a combined increase of 23%; however, although this amount does represent the entire costs as billed to the county, several variables exist which preclude comparability with fiscal 1980.

First, although the combined increase of all three categories was 23%, the category of OAA showed only 7% as compared to APTD and INC, both of which showed approximately 24% in increases. The OAA increase is significant and is probably consistent with a slight increase in case numbers and grant amounts, however, APTD is another matter. Whereas the category of OAA is apt to remain somewhat stable due to natural attrition in an elderly population, APTD deals more with long term cases which are regularly added to by the permanent transfer of town cases at the end of one year. This, coupled with an increase in case costs, accounts for the expenditure increases in this category.

Intermediate nursing care on the other hand requires a little explanation to establish its comparability, or lack thereof, to the same appropriations for previous years. Due to an adjustment in the billing pattern of the State, the expenditure for 1981 reflects only 11 months billings. This came about by the State omitting INC from the billing for one month and continuing thereafter in consecutive order. Subsequently, twelve bills were received but included only 11 months of INC Dates of Service. Also, in July of 1981 the local unit share of the bills which had been in the 18% to 19% range, rose to the 24% to 25% range. Both these factors significantly affect the figures and preclude any comparison with the 1980 figures.

In conclusion, although a significant increase was experienced in welfare expenditures over the previous year, the increase is consistent with the noted increases in activity particular to each budget category. Cost saving, budget reducing measures are not readily available in these programs, all of which are state or court mandated, except to continue with the careful administration and approval of welfare cases.

Respectfully submitted,
FORREST W. PAINTER

## Annual Report
## 1981

To The Carroll County Commissioners:

The following is my report of activities at the Carroll County Jail and House of Correction for the year ending December 31, 1981.

A total of eight hundred and sixty-seven (867) subjects were processed and handled during 1981. Sixty-two (62) of the above subjects were adult females, fifteen (15) were juvenile females and forty-three (43) were juvenile males. Eighty-one (81) were committed to the House of Correction, forty-one (41) went out to work on the farm, maintenance and wood crews. A total of twelve thousand six hundred and ninety (12,690) hours of inmate labor was supplied to these departments. There no farm "walkaways", riots or jail escapes during 1981.

We apprehended one (1) subject attempting to break into the House of Correction, in an unsuccessful attempt to free his friends; he ended up in the New Hampshire State Prison.

Plans for a four cell addition to the jail were approved by the Commissioners and Delegation, with a completion date of May 20, 1982. This will provide room for an additional eight subjects.

Carroll County Mental Health:

Mr. Don Nuri, counseled thirty-four inmates with their problems for a total of one hundred and seventy-nine visits. Our thanks go to Don, Mimi Dye and all the others, who are there when we need them.

Chaplain Service:

Rev. Roland Stockbridge and his weekly service is well received. Roland has a difficult job, with inmates discharged and committed on a rapid turnover. Much of Brother Roland's time is spent just getting acquainted.

We extend our thanks to Miss Alice Grant and her staff for their services during 1981.

The inmates of the Carroll County Jail and House of Correction are well fed and clothed, and are in good health.

In closing my report, I extend my thanks to the Commissioners, Delegation, County Attorney, Sheriff, and the State and Local Authorities for their cooperation and assistance during the year 1981.

Respectfully submitted,
RUSSELL F. WHITING, SR.
Superintendent, Carroll County Jail and
House of Correction

## A. Total Number of Inmates Booked in 1980 and Held Over Into 1981

| | | | | |
|---|---|---|---|---|
| 1. | Held Adult Males | 3 | Days Served in 1981 | 18 |
| 2. | Committed Adult Males | 12 | Days Served in 1981 | 741 |
| 3. | Held Adult Females | 0 | Days Served in 1981 | 0 |
| 4. | Committed Adult Females | 0 | Days Served in 1981 | 0 |

Total Handled 15

Total Days Served 759

## B. Total Number of Males Booked in 1981

| | | | | |
|---|---|---|---|---|
| 1. | Total Adult Males Held | 666 | Days Served in 1981 | 4,037 |
| 2. | Total Juvenile Males Held | 43 | Days Served in 1981 | 53 |
| 3. | Total Adult Males Comm. | 80 | Days Served in 1981 | 3,119 |
| 4. | Total Juvenile Males Comm. | 0 | Days Served in 1981 | 0 |

Total Handled 789

Total Days Served 7,209

## C. Total Number of Females Booked in 1981

| | | | | |
|---|---|---|---|---|
| 1. | Total Adult Females Held | 62 | Days Served in 1981 | 103 |
| 2. | Total Juvenile Females Held | 15 | Days Served in 1981 | 20 |
| 3. | Total Adult Females Comm. | 1 | Days Served in 1981 | 4 |
| 4. | Total Juvenile Females Comm. | 0 | Days Served in 1981 | 0 |

Total Handled 78

Total Days Served 127

## D. Total of 1981 Male and Female Bookings

Total 1981 Bookings867
Total Days Served 7336

## E. Total of 1981 Male and Female Bookings Plus Carry Overs From 1980

| | | |
|---|---|---|
| 1. | Total of All Inmates Handled in 1981 | 882 |
| 2. | Total of All Time Served in 1981 | 8,095 days |
| 3. | Total Meals Served Inmates in 1981 | 16,912 |

## F. Breakdown of Inmate Age Groups

| | | |
|---|---|---|
| 1. | 10 to 18 Years Old | 57 |
| 2. | 18 to 25 Years Old | 450 |
| 3. | 26 to 35 Years Old | 195 |
| 4. | 36 to 45 Years Old | 82 |
| 5. | 46 to 55 Years Old | 36 |
| 6. | 56 to 65 Years Old | 46 |
| 7. | 66 to 75 Years Old | 1 |
| 8. | Over 75 Years Old | 0 |
| Total of Above | | 867 |

**G. The Following Is a List of Alleged Crimes Committed by Inmates That Were Confined in the Carroll County Jail and House of Correction in 1981.**

| | | |
|---|---|---|
| 1. | Murder | 3 |
| 2. | Attempted Second Degree Murder | 2 |
| 3. | First Degree Assault | 7 |
| 4. | Second Degree Assault | 6 |
| 5. | Simple Assault | 28 |
| 6. | Negligent Homicide | 1 |
| 7. | Criminal Threatening | 8 |
| 8. | Criminal Threatening W/ Deadly Weapon | 1 |
| 9. | Disorderly Conduct | 44 |
| 10. | D.W.I. | 130 |
| 11. | D.W.I. 2nd | 36 |
| 12. | Attempted D.W.I. | 1 |
| 13. | Criminal Mischief | 12 |
| 14. | Criminal Trespass | 18 |
| 15. | Reckless Operation | 20 |
| 16. | Fugitive from Justice | 3 |
| 17. | Protective Custody | 70 |
| 18. | Burglary Class A | 49 |
| 19. | Theft | 12 |
| 20. | Violation of Probation | 18 |
| 21. | Resisting Arrest | 13 |
| 22. | Illegal Possession of Alcohol | 10 |
| 23. | Knowingly Present of Controlled Drug | 28 |
| 24. | Transporting of Controlled Drug | 7 |
| 25. | Sale of Controlled Drug | 9 |
| 26. | Possession of Controlled Drug | 41 |
| 27. | Possession of Narcotics | 4 |
| 28. | Possession of Narcotic-Felony | 1 |
| 29. | Possession of Cocaine | 1 |
| 30. | False Prescription | 3 |
| 31. | Forgery | 5 |
| 32. | Forgery-Felony | 1 |
| 33. | Reckless Conduct | 4 |
| 34. | Misuse of Plates | 2 |
| 35. | Unregistered Motor Vehicle | 2 |
| 36. | Speed | 2 |
| 37. | Operating without Valid License | 1 |
| 38. | Operating after Suspension | 16 |
| 39. | Operating after Revocation | 14 |
| 40. | Operating without License | 4 |
| 41. | Default | 19 |
| 42. | Failure to Answer Summons | 10 |
| 43. | Contributing to Delinquency of Minors | 6 |
| 44. | Conspiracy to Commit Burglary | 2 |
| 45. | Theft by Unauthorized Taking | 4 |
| 46. | Contempt of Court | 11 |

| | | |
|---|---|---|
| 47. | Escape | 3 |
| 48. | Accomplice to Escape Class B | 1 |
| 49. | Theft of Services | 5 |
| 50. | Failure to Pay Fine | 2 |
| 51. | Rape | 2 |
| 52. | Attempted Felonious Sexual Assault | 1 |
| 53. | Aggravated Felonious Sexual Assault | 1 |
| 54. | Sexual Assault | 1 |
| 55. | Conspiracy / Theft | 2 |
| 56. | Altered License | 1 |
| 57. | Unauthorized Use of Propelled Vehicle | 1 |
| 58. | Disobeying Police Officer | 1 |
| 59. | Kindling without Permit | 1 |
| 60. | Operating without Eye Protection | 1 |
| 61. | Consumption of Alcohol on Public Beach | 1 |
| 62. | Drinking in Public | 1 |
| 63. | Possession of Controlled Drug Class B Felony | 1 |
| 64. | Failure to Comply with Conditions of Bail | 1 |
| 65. | Falsifying Physical Evidence | 1 |
| 66. | Malicious Explosion | 1 |
| 67. | Possession of Explosives | 1 |
| 68. | Possession of Property without Serial No. | 1 |
| 69. | Capias Non Support | 7 |
| 70. | Violation of Court Order | 3 |
| 71. | Bench Warrant | 2 |
| 72. | Hold for Authorities | 3 |
| 73. | Interference with Conservation Officer | 2 |
| 74. | Felon in Possession of Firearm | 2 |

## CARROLL COUNTY FARM
## ANNUAL REPORT 1981

The following is my report of activities at the County Farm. The light snowfall and excellent growing season helped to insure a productive year. Corn silage production was up over 100 tons from the year before and has proven to be one of the best years for us. Timber stand improvement on forested acreage was ahead of schedule because of the favorable working conditions.

As last year, much of our activity was concentrated on improving the forested and open acreages. With the continued cooperation of ACP and SCS the Farm has improved the productivity of the County's land by installing 600' of tile drainage. One and one half acres of land was cleared and prepared for a new seeding in 1981. We are continually trying to improve the land with lime, organic and chemical fertilizers. An area of about 6 acres had a fall winter rye seeding for an experimental no-till seeding of corn for spring 1982. If successful this will help to reduce soil erosion.

Timber was harvested and 7000 board feet of lumber has been milled for county use. The farm participated in the cord wood market by cutting and delivering 104 cords of wood. One hundred sixty tons of green pulp was sold on the local market.

The pig herd production was down from past years due to the age of the brood sows, however, new brood sows were held over to increase the piggery to its optimum capacity. A new boar was purchased so production should increase next season.

The beef herd bloodline was improved by the acquisition of a Registered Polled Hereford bull.

The Nursing Home Food Service was supplied with the usual amount of beef, pork, and vegetables to help meet its needs. A strawberry bed was established so as to help the Food Service Program.

The Farm work was accomplished with the usual number of inmates from the House of Correction. A note of thanks to Mr. Russell Whiting, Sr. Superintendent, House of Correction and his staff for the asistance rendered to the County Farm. A special note of thanks to the personal staffs of ACP and SCS for their assistance with this Farm Manager.

Respectfully submitted,
BRIAN L. HAMPTON
Farm Manager

## CARROLL COUNTY MAINTENANCE DEPARTMENT
## ANNUAL REPORT 1981

The maintenance of the County's property is in satisfactory condition. The following is a list of the major projects that the Maintenance Department was involved with.

Installation of insulated steam line to Annex and Jail.
Comprehensive Energy Audit of complex.
Repaired Air Exchangers Nursing Home.
Relocation of circulator pumps Adminstration Building.
Construction of new Evidence Storage Room for Sheriff.
Construction of Storage area in Administration Building.
Improvements to Farm Piggery and Cow Barn.
Construction of Cattle Shute.

This department repaired and maintained the plumbing, electrical and carpentry within the county's buildings with little outside contracting. Annual painting and cleaning was accomplished by this department with the help of inmates from the House of Correction.

Respectfully submitted,
BRIAN L. HAMPTON
Carroll County Maintenance Supervisor

## CARROLL COUNTY REGISTRY OF DEEDS
## ANNUAL REPORT
## 1981

1981 showed a continued downturn in volume of business, but still not nearly as low as the middle 1970's.

The trend, which appeared last year, still holds true in that the bulk of real estate transactions involve either low priced or high priced property. It is obvious that interest rates still remain the controlling factor in sales. Low priced homes sell because of moderate mortgage payments even though interest rates are high. Medium to upper medium priced homes are not selling because mortgage payments are out of reach. High priced properties still sell probably because buyers in higher price ranges have a means of writing off or absorbing the high interest rates. Prices, however, appear to remain the same. There is no significant lowering of prices even though the market is poor.

The new Adminstration building in it's third year of occupancy is working out very well and should be adequate, at least for this department, for many years of expansion. It is one of the few public buildings in the state which will not outgrow itself in a short time.

PERCY BLAKE
Register

## CARROLL COUNTY PROBATE COURT
## ANNUAL REPORT

The Probate Court was in regular session the first Tuesday of every month. Judge Arlond C. Shea held special sessions on the other Tuesdays and Thursdays.

In order to alleviate the problem of scheduling in the Superior Court, the Probate Court facilities have been made available throughout the year.

The work load has remainned constant except for the numbers of people doing geneology or title work. This aspect of our department hasbeen affected by the economy and there has been less searching of records.

I have been involved in the early planning of the new fee system that becomes effective in January of 1982. This system will provide funds for the county to help defray the cost of operating the registry.

RUTH C. ECKHOFF
Register of Probate

## CARROLL COUNTY NURSING HOME
## THE CHAPLAIN'S REPORT

Several pastors have visited our residents from time to time. Their visits have always been helpful. A number of pastors have assumed responsibility for the Sunday afternoon services which are held in the dining room each Sunday at 2:00 p.m. They often have been accompanied by their church choir members or by other groups from their churches.

Among the pastors who have conducted services Sunday afternoons are the following: Rev. David Howe, Rev. Ralph G. Demaree, Rev. Linda Snyder, Rev. Lawrence Heath, Rev. Gordon Avery, Rev. Thomas Barker, Rev. Patricia Voss Williams, Rev. Jerrald Root, Rev. Robert Haines, Rev. Eugene Lloyd, and Rev. Frank Thomas, and Rev. John Howell.

Informal discussion groups meet on Monday morning in corridor A and Bible study groups meet in the same room on Friday mornings at eleven a.m. The Rev. Randolf K. Dales and Rev. Ralph G. Demaree participate in the Friday sessions.

Miss Alice Grant, her staff and the volunteers have all been very considerate and helpful. A great deal of work is involved in arranging the dining room for a Sunday afternoon meeting. It also necessitates a rearrangement of furniture to accommodate those who attend the group meetings in corridor A Mondays and Fridays.

When Miss Alice Grant announced that she planned to retire next summer, there were expressions of deep regret on every hand. Her staff members will miss her wise leadership and the residents will miss the deep personal interest she takes in their individual problems.

HORATIO J. CHASE
Chaplain

## CARROLL COUNTY EXTENSION SERVICE REPORT

The County Extension Office is located on Main Street across from the post office in Conway. Like the 3,000 other county offices in the nation, people get information on how to operate a better farm business, create a better home, build a better community and improve their environment. There are four county agents on hand to assist in agriculture, forestry, 4-H and youth, and home economics. They have access to the latest scientific information from state, federal and private research centers and are skilled at translating it into practical, down-to-earth answers to individual problems. Since they also work wtih many other agencies, they can draw on a wide range of resource material beyond agriculture. Extension agents present information to the public in person, by phone, by mail, at meetings, in newspapers and on radio and cable television.

The Extension office serves as an off-campus branch of the University of New Hampshire; a part of the unique, three-way Cooperative Extension partnership in which federal, state, and county governments share in planning and financing educational programs. The University is the headquarters for a staff of specialists in agriculture, natural resources, home economics, nutrition, forestry, 4-H youth work, community development and related subjects. They work closely with the county staff by providing back-up support and training. Local people have a strong voice in planning Extension work; 13 county residents are elected to serve on the Extension Advisory Council and several serve as lay leaders helping to assure priorities for programs that best serve local needs.

In 1981 the Agricultural Agent assisted commercial farmers in increasing or improving 422 acres of seeding grass and legumes for hay land or pasture. Recommendations given were based on 46 soil samples taken during the year. Eighty-five home gardeners also improved their soil nutrition through soil tests. Severe defoliation of forest and shade trees caused by gypsy moth led to the Extension Forester and Agricultural Agent holding 6 educational meetings attended by 257 county residents. Over 270,000 acres in Carroll County were defoliated causing hundreds of phone calls to the Extension office for recommendations. Several thousands of dollars were saved as well as spent by people following Extension's recommendations.

4-H is the youth education program of the Cooperative Extension Service, open to all youth aged 8-19, and designed to provide young people opportunities and experiences to help them develop into resourceful and responsible citizens, accomplished through leadership responsibilities, community service projects, and learning life skills while conducting 4-H projects under the guidance of adult volunteer leaders. Each youth joining 4-H selects from a wide range of projects that include animal, mechanical and plant sciences, home economics, creative arts and leadership.

# CARROLL COUNTY
# COUNTY TAX APPORTIONMENT
# 1981

| | Proportion of Tax | Tax |
|---|---|---|
| Albany | $ 12.64 | $ 22,883.00 |
| Bartlett | 70.80 | 128,173.00 |
| Brookfield | 14.44 | 26,141.00 |
| Chatham | 5.35 | 9,685.00 |
| Conway | 172.73 | 312,703.00 |
| Eaton | 9.58 | 17,343.00 |
| Effingham | 19.55 | 35,392.00 |
| Freedom | 35.11 | 63,561.00 |
| Hart's Location | 1.68 | 3,041.00 |
| Jackson | 34.30 | 62,095.00 |
| Madison | 39.72 | 71,907.00 |
| Moultonboro | 165.55 | 299,704.00 |
| Ossipee | 52.59 | 95,206.00 |
| Sandwich | 40.58 | 73,465.00 |
| Tamworth | 38.59 | 69,861.00 |
| Tuftonboro | 79.69 | 144,267.00 |
| Wakefield | 74.50 | 134,871.00 |
| Wolfeboro | 132.48 | 239,835.00 |
| Hale's Location | .12 | 217.00 |
| | $1,000.00 | $1,810,350.00 |

## CARROLL COUNTY DELEGATION

On Wednesday, December 3, 1980, at 3:20 p.m., at the L.O.B., Room 302, Concord, New Hampshire, the Carroll County Delegation met for organization purposes, and was called to order by Chairman Howard, with the following members present:

District 1—Rep. Donalda Howard
District 2—Rep. William R. Barringer
Rep. Esther M. Davis
Rep. Howard C. Dickinson Jr.
District 3—Rep. Roger C. Heath
Rep. Kenneth C. Smith Sr.
District 4—Rep. Russell C. Chase
Rep. Kenneth J. MacDonald
District 5—Rep. Roderick Allen
Rep. George D. Keller

Representative Russell C. Chase nominated Representative Kenneth C. Smith for Chairman of the Delegation, nominations closed, acting Clerk Representative Howard C. Dickinson Jr. casted one ballot: Representative Kenneth C. Smith Sr. elected chairman.

Representative Russell C. Chase nominated Representative Donalda Howard for Vice Chairman of the Delegation, nominations closed, acting clerk Representative Howard C. Dickinson Jr. casted one ballot: Representative Donalda Howard elected Vice Chairman.

Representative Esther M. Davis nominated Representative Kenneth J. MacDonald for Clerk of the Delegation, nominations closed, acting clerk Representative Howard C. Dickinson Jr. casted one ballot: Representative Kenneth J. MacDonald elected Clerk.

Discussion held reference to the Delegation hiring a secretary to be present at all meetings and hearings in Carroll County to compile minutes.

Representative George Keller moved that the Delegation hire a secretary to be present at all meetings and hearings in Carroll County to compile minutes of same under the direction of the clerk, and that the Chairman appoing a three member sub-committee to recommend to the delegation candidates for, and duties of the job. MOTION PASSED.

Chairman Smith took over the meeting at 4:10 p.m. and appointed the following sub-committee to hire the secretary: Representative MacDonald, Chairman, Representative Allen and Representative Heath.

The Delegation members discussed the public hearing on the Carroll County Budget to be held on Thursday, December 11, 1980, at 7:30 p.m., at the Carroll County Nursing Home, Ossipee, N.H. A second hearing on the budget may be held in Conway on the 18th of December, 1980. The Delegation will hold a short meeting, at 7:15 p.m., on the 11th of December, 1980, with a member of the Lakes Region Planning.

MEETING ADJOURNED AT 4:50 P.M.

Respectfully submitted,
KENNETH J. MACDONALD
Clerk

## CARROLL COUNTY CONVENTION
**Ossipee, New Hampshire**
**December 11, 1980**
## PUBLIC HEARING ON THE CARROLL COUNTY BUDGET

MEMBERS PRESENT:
Dist. 1 Rep. Howard
Dist. 2 Rep. Davis
Dist. 3 Rep. Smith
Dist. 4 Rep. MacDonald
Dist. 5 Rep. Allen
Rep. Keller

Commission Members: Thayer, Roberts, and Presby.

Chairman Smith called the meeting of the Public Hearing to order at 7:30 P.M.

Commissioner Gordon Thayer, Chairman of the Carroll County Commissioners, gave the following general information on the budget:

1. Energy price increases, cost of supplies, employee wage increases and up-graded benefits have had a tremendous impact on the budget.
2. Cost: $382,736.00 more than last year.
3. Welfare budget increased by 54%.
4. Revenues increased by 13.32% while expense increased by 19.6%.
5. The total amount to be raised by county taxes increased by 28%.
6. No capital money in budget for up dating facilities.

### HUMAN SERVICES BUDGETS

Carroll County R.S.V.P.
Director Judith Y. Hebert Requested: $22,000.00
1980 Budget: $10,500.00 Com. 1981 Proposed: $11,500.00
GAVE THE FOLLOWING INFORMATION:

1. Large increase in operating cost.
2. Staff and staff travel expense up.
3. Telephone, printing and rent expense up.
4. Now have a part time coordinator.

Carroll County Health and Home Care
Director Eleanor McGuire Requested: $20,500.00
1980 Budget: $18,000.00 Com. 1981 Proposed: $20,500.00
GAVE THE FOLLOWING INFORMATION:

1. Request for $2,500.00 increase.
2. Sudden increase in request for service.
3. Change in type of needs.

Carroll County Family Planning
Evelyn Dole Requested: $7,200.00
1980 Budget: $6,800.00 Com. 1981 Proposed: $7,200.00
GAVE THE FOLLOWING INFORMATION:

1. Anticipates serving 1200 patients in 1981.

2. Now have its own medical staff.
3. Two weekly clinics, one in North Conway and one in Wolfeboro.
4. In 1980 the agency served approximately 20% more family planning patients than in 1979.

Cafney Library:
1980 Budget: $2,500.00 Com. 1981 Proposed: $2,500.00

Center of Hope:
1980 Budget: $5,500.00 Com. 1981 Proposed: $5,500.00

C.C. Conservation District:
1980 Budget: $2,000.00 Com. 1981 Proposed: $2,000.00

Carroll County Mental Health:
1980 Budget: $17,440.00 Com. 1981 Proposed: $18,660.00

Total Human Services Budget:
1980 Budget: $62,740.00 Com. 1981 Proposed: $67,860.00

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Cooperative Extension Service
Salley Shanker Requested: $86,500.00
1980 Budget: $78,000.00 Com. 1981 Proposed: $86,500.00

GAVE THE FOLLOWING INFORMATION:
1. Members of council present
2. $90,553.00 budget for 1981, with income of $4,000.00
3. Have new position of P.R. man-Will release agent to give him more time on his job for his own work.

4100-Administration (Commissioners-Com. Presby-Requested: $64,920.17 (Increase 36.6%)
1980 Budget: $47,503.00

GAVE THE FOLLOWING INFORMATION:
1. Increase in salaries.
2. New Item: Insurance $6,440.00
3. Other expenses and benefits increased.

4101-Treasurer Colby Weeks Requested: $5,707.75
1980 Budget: $4,546.00

GAVE THE FOLLOWING INFORMATION:
1. Salary increased by $500.00.
2. Travel expense up $300.00.
3. Read proposed budget.

4102-Audit Com. Thayer Requested: $3,300.00
1980 Budget: $1,700.00

GAVE THE FOLLOWING INFORMATION:
1. Item: $10,000.00, but ⅔ paid under nursing home.
2. Required by Federal Government

4110-County Attorney-Com. Roberts/Peter McFarlane-Request: $38,177.27 + $2,831.00
1980 Budget: $33,779.00

GAVE THE FOLLOWING INFORMATION:
1. McFarlane requested $2,831.00, proposed capital budget, to equip new office for county attorney in the Carroll County

Superior Courthouse.
2. Biggest change in budget: Salary from $23,850.00 to $26,350.00

4120-Register of Deeds Percy Blake Request: $35,625.00
1980 Budget: $35,120.00 ($500.00 more for new book)

4130-Register of Probate Ruth Eckoff Request: $21,217.20
1980 Budget: $24,305.00 (Lower than last year.)

4140-Sheriff Roy Larson Request: $356,104.14
1980 Budget: $318,513.00

1. Salaries increased by 7½%.
2. Sheriff requesting; Blue Cross Blue Shield, Plan J, with Dental, Full coverage (Increase from $5,515.00 to $18,000.00). County pays only single membership at this time.
3. Sheriff read budget to the public.
4. Budget increased by 12½%.

4150-Medical Referee Comm. Thayer (same as last year) Request: $3,900.00

4160-Court House Maintenance Comm. Presby Request: $27,262.71
1980 Budget: $21,254.00

GAVE THE FOLLOWING INFORMATION:
1. Increase of 28.2%.
2. Large increase in the insurance account.
3. Fuel account up.

4170-Administration Building Maintenance Comm. Presby Request: $59,287.14
1980 Budget: $46,155.00

GAVE THE FOLLOWING INFORMATION:
1. Large increase in electricity and fuel expense
2. Some increase in maintenance expense.
3. Large amount spent last year in equipment repair.

4180-Superior Court John McLaughlin Request: $183,610.00
1980 Budget: $178,324.00

GAVE THE FOLLOWING INFORMATION:
1. No large increase in budget.
2. New accounts have been added to this budget to break down budget.

4190-Public Welfare Comm. Presby Request: 341,700.00
1980 Budget: $221,300.00

GAVE THE FOLLOWING INFORMATION:
1. Very large increase of 54.4%.
2. Old age assistance & permanent disabled from $33,000.00 to $50,000.00
3. Intermediate Nursing Care from $135,500.00 to $210,500.00
4. Direct Aid/Inter. Nursing Care, new item for $14,500.00
5. Board and Care Children from $31,500.00 to $43,200.00.

4193-Maintenance Comm. Presby Request: $21,356.00

1980 Budget: $12,884.02
(Increase in salary).

4194-Watchmen & Boiler House Comm. Presby Request: $21,732.30
1980 Budget: $19,304.68
(Increase in Salary, Blue Cross and electric.)

5100-Nursing Home Alice Grant Requested: $1,819,049.79
1980 Budget: $1,459,583.00
GAVE THE FOLLOWING INFORMATION:

1. Reviewed the total budget.
2. Large increase in salaries and operating expenses.
3. Statement about improved needs for nursing home.
4. Mr. Albert Varrierur, an Effingham resident, active in colunteer work at the nursing home, requested information from commissioners about using budget surpluses from nursing home.
5. Est. 1980 Revenues: $1,356,049.00.
6. Est. 1981 Revenues: $1,587,148.25.

6100-Jail Russell Whiting Requested: $219,758.83
1980 Budget: $191,460.00
GAVE THE FOLLOWING INFORMATION:

1. Salaries up.
2. Blue Cross up.
3. General expenses up.

7100-Farm Comm. Roberts Requested: $110,815.00
1980 Budget: $96,732.00
GAVE THE FOLLOWING INFORMATION:

1. Seed and fertilizer expense increased.
2. Maintenance expense up.
3. Est. 1980 income: $54,500.00.
4. Est. 1981 income: $49,500.00.
5. Less fire wood will be cut next year.
6. Will keep workers busy doing other work.

8200-Annex Comm. Presby Requested: $35,007.32
1980 Budget: $24,800.00

Debt Service Comm. Thayer
9100-Interest on tax anticipation notes: 1980: $41,750.00, 1981: $65,000.00
9110-Interest on long term notes: 1980: $7,140.00, 1981: $5,950.00
9120-Interest on bond debt: 1980: $59,535.00, 1981: $55,215.00.
9150-Principal tax anticipation notes: 1980: 0, 1981: 0.
9160-Principal long term notes: 1980: $20,000.00, 1981: $20,000.00
9170-Principal bonded debt: 1980: $85,000.00, 1981: $85,000.00.

9200-Waste Water Disposal System Comm. Roberts Requested: $400,000.00
Same as last year, not spent last year, now have new plans for system.

9370-County Convention Ken Smith Requested: $5,000.00
1980 Budget: $7,000.00

9285-Revenue Sharing Comm. Roberts Requested: $99,216.00

1980 Budget: $60,000.00
GAVE THE FOLLOWING INFORMATION:

| | | |
|---|---|---|
| Farm: | Bull | $1000.00 |
| | Hay Rake | 2000.00 |
| | Three-Quarter pickup | 7500.00 |
| | Dore House | 1000.00 |
| Maintenance: | | |
| | Lawn Tractor | 5200.00 |
| | Two push Lawnmowers | 300.00 |
| Jail: | Paving in front of Jail | 4000.00 |
| Annex: | Thermostat | 3500.00 |
| | Raising of the Building | 50000.00 |
| Court House: | | |
| | New Sinks | 250.00 |
| Commissioners: | | |
| | Steel Garage | 11000.00 |
| Nursing Home: | | |
| | 2 new typewriters | 1502.00 |
| | 1 AB Dick Duplicator | 334.00 |
| | 2 Electric Bath Lifters | 4000.00 |
| | Curtains | 2580.00 |
| Business Office: | | |
| | 1 new Typewriter | 800.00 |
| | Computer tapes | 1000.00 |
| | Software | 2000.00 |
| | Cart for Computer bin | 100.00 |
| | Fire Proof Safe | 800.00 |
| | File Cabinet | 350.00 |

Total Appropriation $99,216.00

Total estimated income from all sources except taxation: $2,273,624.25

4000-Amount necessary to be raised by County Tax Requested: $1,947,752.31

Total Budget for 1981 ..... Requested: $4,221,376.56
1980 Budget: $3,530,639.00

Rep. Allen moved that the hearing adjourn to the call of the chair, to possibly meet again in Conway on December 18, with the members to be notified by telephone before Tuesday, Dec. 16, 1980. Motion Carried.

Meeting adjourn at 11:15 p.m.

On Tuesday, December 18, 1980, at 1:55 P.M., at the Carroll County Delegation Room, Ossipee, N.H., Chairman Smith reopened the hearing on the Budget for 1981, and at 2 P.M. closed the hearing.

Respectfully submitted,
KENNETH J. MACDONALD, CLERK
Carroll County Convention

**STATE OF NEW HAMPSHIRE**
**CARROLL COUNTY CONVENTION**
**OSSIPEE, NEW HAMPSHIRE**
**December 18, 1980**

On Thursday, December 18, 1980, at 10 A.M., at the Carroll County Delegation Room, Ossipee, New Hampshire, Chairman Smith called the meeting of the Executive Committee to order, with the following members present:

District:
#1 Rep. Howard
#2 Rep. Davis, Rep. Barringer
#3 Rep. Smith
#4 Rep. Chase, Rep. MacDonald
#5 Rep. Keller, Rep. Allen,

to discuss the salaries at the Carroll County Nursing Home.

Chairman Smith stated that he would like the Delegation to resolve the salary problem at the Carroll County Nursing Home. It would appear that this was our only problem with salaries.

Rep. Howard stated that we still have a problem with the commissioners' salary. She also questioned the commissioners transfer of funds every January.

Rep. Chase gave a review of the research that he had done; reference the salaries at the nursing home.

1. Title XIX money is paid to the County Nursing Home for patients who cannot pay the expenses.
2. The amount of money paid is based upon the amount of money spent in another year and not on the money expenses in the current year.
3. Salaries paid in the nursing home have a direct bearing on the money recieved from Medicade.
4. This year we have not spent all the money appropriated for salaries at the nursing home.
   (Reason: short of help and running under staffed for part of the year).
5. Employees complain to us about the difference in pay between Huggins' Hospital and the nursing home.
6. We appropriate the money and the commissioners spend the money.
7. Commissioners gave the nursing home a 25 cent per hour raise starting last October but this did not raise the pay to what Huggins Hospital workers were receiving.
8. Inf. that Rep. Chase received from Alice Grant:
   a. She had a hell of a time keeping the place staffed.
   b. She has money not being used.
   c. Must be competative.
9. Alice Grant proposed an extra 10% pay increase added in on top of the 25 cent increase which should raise the pay at the nursing home equal or above the pay at Huggin's

Hospital. Alice Grant will give the inf. to Rep. Chase.

10. All new pay increases from October, 1980, would be for nursing home only.

A general discussion was held by all members of the Delegation on the nursing home salaries. (Discussion recorded on tape recorder).

Marion Clark gave the Delegation the following information:

1. It would cost about $24,000.00 per quarter of a year for extra pay.
2. She will get bottom line figure for Delegation.
3. Change would increase 1981 budget by $100,000.00
4. Cost: 66 cents per patient per day.
5. 1981 rate based on 1979 figures.
6. 1981: receive $40.05 per patient, per day.
7. Understaff: 3 or 4 Aids, down 2 RN's.
8. Have had 60% turnover rate.
9. Now have a $114,000.00 surplus.
10. Rate: $33.77 for most of 1980, $40.00 for last three months of 1980.
11. Run 75-80% on staff.
12. Most of the help that stay at the home are people that live near the nursing home.
13. Workers at home are looking toward the 1981 pay.
14. Would help to put 10% increase in effect.

Rep. MacDonald made a motion to ask that the Commissioners attend our meeting for a general discussion of the 1980 salary problem. Motion passed. Commissioners notified.

Chairman Smith talked about setting up sub-committees to work on the budget. He stated that he would like to have the budget done before March 15.

Rep. Davis spoke against having sub-committees. A general discussion was held by the full delegation on this subject.

Rep. Davis made a motion that all budgets be considered by the full delegation. Motion carried.

Commissioners Presby, Roberts and Thayer arrived at 12:05 P.M.

#1 Chairman Smith explained to the Commissioners the reason for the meeting and Rep. Chase explained his plan to the Commissioners.

Recessed for lunch at 12:50 P.M.
Meeting reconvened at 1:40 P.M.

A general discussion on the next meeting of the delegation. Next meeting will be on Tuesday, December 30, 1980, at 9:30 A.M., at the Carroll County Delegation Room. Discussion and motion on sub-committees took place at this time #1.

Chairman Smith Adjourned meeting at 1:50 P.M.

Respectfully submitted,
KENNETH J. MACDONALD,
Clerk

**STATE OF NEW HAMPSHIRE**
**CARROLL COUNTY CONVENTION**
**OSSIPEE, NEW HAMPSHIRE**
**December 30, 1980**

On Tuesday, December 30, 1980, at 9:55 A.M., at the Carroll County Delegation Room, Ossipee, New Hampshire, Chairman Smith called the meeting of the Executive Committee and the Carroll County Conventior to order, with the following members present:

District:

#1 Rep. Howard
#2 Rep. Davis, Rep. Barringer, Rep. Dickinson
#3 Rep. Smith
#4 Rep. Chase, Rep. MacDonald
#5 Rep. Allen, Rep. Keller,

to discuss and act on the salaries at the Carroll County Nursing Home, and any other county business.

Sheila Briggs of the State Bureau of Health Facilities gave a short talk and answered questions that the members of the delegation asked. (Inf. recorded on tape).

The first order of business was on the salaries at the nursing home. Rep. Howard requested that Rep. Chase review the work that he had done on the salaries.

1. Employees dissatisfied with pay.
2. Commissioners proposed a change in salaries—employees disagreed with change.
3. Commissioners made change but was still under what employees wanted.
4. Huggins has new pay schedule.
5. We must stop running training schedule for other hospitals.
6. Higher pay may not solve our turnover problem.
7. The change that he wanted would cost the county $85,000.00 increase or 26% increase in the 1981 budget.
8. Rate of return in 1982 is based on cost of operation in 1980.
9. Making change in salaries for last quarter of 1980 should give us an extra $400,000.00 in 1982.
10. Still enough money in 1980 budget to cover increase.

Rep. Chase made the motion that the delegation approve a pay schedule for he County Home Employees submitted as exhibit 1A to become effective January 1, 1981 and retroactive to cover the last quarter of 1980. This schedule and program is hereby recommended for immediate implementation by the commissioners.

1A Salaries:

| | |
|---|---|
| Grade I | $3.45-3.55-3.76-3.99-4.23-4.48-4.75 |
| Grade II | $3.71-3.81-4.04-4.28-4.54-4.81-5.10 |
| Grade III | $3.93-4.03-4.28-4.53-4.80-5.09-5.40 |
| Grade IV | $4.35-4.45-4.72-5.00-5.30-5.62-5.96 |

Grade V $4.60-4.70-4.95-5.40-5.70-6.10-6.50
Grade VI $6.63-6.73-7.13-7.56-8.01-8.49-9.00
Grade VII No figures given on 1A

Other items covered by motion:

20¢ Shift differential-both shifts.....25¢ weekend differential
Longevity consideration: 5¢ per hour for every 5 year period up to 20 yrs. after 20 yrs. a one-time longevity will be given.
Vacation-2 weeks after one year.....Sick leave-10 days per year-may accumulate to 65 days.....Holidays-10 per year.
Student Nurses Aide will receive minimum wage while working on floor until certified.
BENEFITS-Social Security-Unemployment Comp.-Workman's Comp.-Retirement-Meals (One per shift)-Plan J, Single member Blue Cross/Blue Shield & Single member dental plan-plan 1.

Rep. Barringer moved to amend the Chase motion by substituting the following for Ex. 1A:

Grade I, II, III the same. (Based on Huggins)
Grade IV....$4.00-4.10-4.35-4.65-5.00-5.30-5.65 (Based on Commissioners)
Grade V....$4.60-4.70-4.95-5.40-5.70-6.10-6.50 (Based on Commissioners)
Grade VI....$6.36-6.51-6.84-7.39-7.86-8.36-8.90 (Based on Staff)

Rep. Keller moved to amend Rep. Barringer's motion to amend Rep. Chases's motion by changing grade VI to: $6.63-6.73-7.13-7.56-8.01-8.49-9.00. (Huggins)

A long discussion was held by the members of the delegation, and is recorded on tape. Marion Clark was recalled to talk to the delegation during this period.

Vote on Keller Amendment: 6 for-2 against: motion passed.
Vote on Barringer Amendment, as amended: 7 for-1 against: motion passed.
Vote on Chase Motion, as amended: 8 for-0 against: motion passed. (Rep. Dickinson had to leave before vote)

Rep. Howard made a motion that the clerk notify the commissioners of our action as soon as possible of our actions. Motion passed 8-0.

Talked about money that Treasurer would like to borrow but no action was taken at this time because the Treasurer would have to appear in person.

Chairman Smith gave list of dates and schedule for working on budget for 1981-Schedule attached to this report as Item No. 1.

Rep. Chase made motion that we request Alice Grant to give us a report on her plans to correct the twenty-five items found wrong on the 10/28/80 Survey at the Carroll County Nursing Home. Motion Carried.

On motion by Rep. Chase at 12:40 P.M., Chairman Smith Adjourned meeting.

Commissioner Presby was notified by Chairman Smith and the clerk about the action taken by the delegation after the meeting adjourned.

Respectfully submitted:
KENNETH J. MACDONALD,
Clerk

**CARROLL COUNTY DELEGATION**
**MEETING**
**CARROLL COUNTY ADMINISTRATION BUILDING**
**OSSIPEE, NEW HAMPSHIRE**

**January 12, 1981**

Present:

Rep.-Chairman Kenneth Smith
Rep. Russell Chase
Rep. Roger Heath
Rep. Esther Davis
Rep. Roderick Allen
Rep. Kenneth MacDonald
Rep. William Barringer
Rep. Howard Dickinson
Rep. Donalda Howard

Chairman Kenneth Smith called the meeting to order at 10:15 A.M.

The Chair recognized Mr. G. Colby Weeks, Treasurer, for Carroll County.

Mr. Weeks asked permission of the Delegation to borrow $1,5000,000.00 in anticipaton of taxes in 1981. Discussion followed. Rep. Roger Heath moved that the Delegation authorize the Treasurer to borrow One-million five-hundred thousand dollars in anticipation of taxes.

Vote:

8 yes
0 no Vote unanimous in the affirmative.

Mr. Kenneth Smith then presented the Delegation with another set of plans for the Nursing Home addition. These plans were drawn up by Mr. Hans Finne of Moultonboro, free of charge.

Mrs. Presby, Commissioner, asked the Delegation permission to let the Farm Manager put out his bids for fertilizer for the Farm. Manager of the farm feels that prices will go up and it would be of benefit to the County to do it now. Permission granted.

REVENUE SHARING

Requests:

New Bull for the Farm
Hay Rake
Pick-up truck

Maintenance: Lawn Tractor.
Jail: Paving in front of jail.

Annex:

Thermostats
Razing of building

Court House: Sinks

Nursing Home:
2 Typewriters
A Duplicator
2 Electric bath lifters
Curtains for one wing

Business Office:
Typewriter
Computer tapes
Software for computer
Cart for bins
Fireproof safe
File Cabinet

The Commissioners Budget was then discussed, followed by a discussion of the AUDITORS, ANNEX, Medical Referee, Court House and Admistration Building.

Following this Mrs. Presby asked the Delegation to definitely appropriate a sum of money for the salaries of the 1981 budget.

Rep. MacDonald made the motion that the Delegation approve the salary budget of $2,044,882.65.

Vote was then taken:

Yes - 9
No - 0

Vote unanimous Salary Budget passed for the whole County.

Mrs. Howard moved that the meeting be adjourned. Rep. MacDonald second. Meeting adjourned at 2:45 P.M.

Respectfully submitted,
KENNETH J. MACDONALD, Clerk
Carroll County Delegation

## CARROLL COUNTY DELEGATION
## OSSIPEE, NEW HAMPSHIRE
### January 19, 1981

Present:

| | |
|---|---|
| Rep. Howard | District 1 |
| Reps. Davis, & Barringer | District 2 |
| Rep. Heath | District 3 |
| Reps. Chase & MacDonald | District 4 |
| Reps. Allen & Keller | District 5 |

Vice-Chairman Donalda Howard called the meeting of the Carroll County Delegation to order 10:05 A.M.

Treasurer Weeks reviewed his budget and answered all questions. The main question by the Delegation was on the Treasurer's Bond. Finished at 10:20 A.M.

Register of Deeds, Percy Blake, reviewed his budget and answered all questions. He also gave the Delgation information on problems he is having in his section on the heating system. It is causing a major problem with record books. General discussion on building and telephone system, rate system and operation of Register of Deeds. Finished at 11:30 A.M.

Register of Probate, Ruth Eckoff, reviewed her budget and answered all questions. Finished at 11:45 A.M.

*Mr. Alt and Bob Varney of Lakes Region Planning gave the Delegaton general information. Refer to attached sheets for information. Items No. 1, 2, and 3. Finished at 12:50 P.M.

Representative Kenneth MacDonald gave information on minutes.

Representative Heath moved that the meeting be adjourned. Second by Representative Barringer.

Meeting adjourned at 12:55 P.M.

Respectfully submitted,
KENNETH J. MACDONALD, Clerk
Carroll County Delegation

*Items No. 1, 2, and 3 on file at Clerk's Office, Delegation Room, Administration Building, Ossipee, New Hampshire.

## CARROLL COUNTY DELEGATION
## CARROLL COUNTY ADMINISTRATION BUILDING
## OSSIPEE, NEW HAMPSHIRE

**January 26, 1981**

Present:

Representative Kenneth Smith, Chairman
Representative Donalda Howard
Representatives Esther Davis, William Barringer
Representative Roger Heath
Representatives Russell Chase, Kenneth MacDonald
Representative Roderick Allen

Chairman Kenneth Smith opened the meeting at 10:05 A.M. Mr. Kenneth MacDonald, Clerk, read a letter from the help at the Nursing Home. Item 1 - included.

Chair recognized Russell Chase. "I talked to all of you about the situation that now exists between the salary scale that we established and the concern of Huggins Hospital over those. I will take a minute to tell you what actually happened. The salary came to us on the printed forms we have here and one of those was used as exhibit A. When that occurred I was the one who made a very strong pitch to the Delegation in saying it was time we cut the fooling around and "met" salaries like Huggins so we will no longer be at a disadvantage. The lower salaries were, with minor detail, Huggins starting salaries and within reason of what they have been paying. When it got to the LPN and RN category our salaries that we listed for LPN's and RN's were considerably higher than Huggins. I have felt since that I was guilty to some degree in saying they will meet Huggins. Believe me I did not realize I was quoting salaries higher than Huggins for their RN's and LPN's. The salary figures left here and went to Huggins, apparently carried by one of the nurses here and was represented as being the salaries that Huggins had on their pay schedule and the nurses over there, the LPN's and RN's looked at them and said "these are higher than we have seen before," and immediately started fussing with the hospital to adjust salaries upwards. That takes care of my personal problem on the thing. I represented to you that these were to meet Huggins salary situation. Following that Miss Slack, the reporter talked to Donalda and Donalda repeated what I had told her and it is in the paper that Donalda said those salaries would meet Huggins.

I have a letter here that was addressed to me—Enclosed—. When I went to Alice Grant she said we do not use them in the normal operational function. We use them as Supervisory people and therefore they are entitled to more. This is a misunderstanding between us and Huggins and Alice is in the process of writing a letter explaining this. It is not going to solve their problem or settle ours either, as far as that goes, because I feel I have misled all of you to that degree. However, all will confirm this, we did make an adjustment on salaries, issued checks to adjust salaries back to the first of the year. Last Thursday checks went out with the new salaries on them. Whether you want to or whether you could without raising complete havoc, revise that schedule or whether you would want to I am not going to recom-

mend. This is something you will have to decide. It would be exceedingly difficult to withdraw from the position we are in. As I analyze it, for a period of years we will continue to be ahead of Huggins and will continue to complicate those over there and may even complicate our position here to some degree but unless things change rapidly, the years catch up with us. When I made the statement I believed it sincerely. I did not qualify and I led you and wanted you to approve a salary schedule which was not the way I painted it."

Discussion followed. Schedules attached.

The Chair recognized Commissioner Presby. Commissioner Presby presented errors & omissions insurance. $3,080.00 for one million dollar coverage - $1,000.00 deductible. Motion by K. MacDonald to approve under commissioners budget, 4100.97, the sum of $3,080.00. Vote 8 yes - 0 No. Motion passed.

Kenneth Smith, Chairman, appointed an Insurance committee---William Barringer, Roger Heath, Milburn Roberts---for the purpose of county insurance investigation and specifications.

Information from Mrs. Presby on Jail. - Item 5
Information from Mrs. Presby from Farm Supervisor on ventilation and humidification. A mass meeting has been set up with manufacturers, installers and builders in February.
New telephone system discussed on 'Sheriff's Department equipment.

Sheriff's Budget was taken up at 11:00 A.M. Sheriff Roy Larson present. Questions on uniforms, cars, salaries, insurance, holidays. All questions answered. Rep. Ken MacDonald made the suggestion that a fringe benefit could be the county pay for the cleaning of the uniforms used by the Sheriff's men.

Mr. Barringer suggested we should have all county policies investigated for continuity.
Chairman K. Smith wondered if it would be feasible to send a letter to all department heads to see if it would be possible for them to cut their budgets by 5% overall.

A long discussion on Blue Cross and benefits.

An energy committee was appointed. Roderick Allen, Chairman, with Rep. Davis and Rep. MacDonald.

Motion by Donalda Howard to adjourn; 12:30 P.M. Motion carried.

Respectfully submitted,
KEN MACDONALD, Clerk
Carroll County Delegation

## CARROLL COUNTY DELEGATION
## CARROLL COUNTY ADMINISTRATION BUILDING
## OSSIPEE, NEW HAMPSHIRE

**February 2, 1981**

Present:

Rep. Donalda Howard, Acting Chairman
Rep. Russell Chase & Kenneth MacDonald
Rep. George Keller & Roderick Allen
Rep. Roger Heath
Rep. William Barringer

Representative Davis called to report that she was sick.

Vice-Chairman Donalda Howard opened the meeting at 10:05 A.M. Chairman recognized Commissioner Presby.

Commissioner Presby: "John has a brand new telephone system at the Court House. It is called a 416. You can have 16 lines, it has various features—a paging feature and intercom system. He has 10 telephones now and he has signed a contract for this system for 7 years. The Commissioners were made aware of this when a survey was conducted by Advanced Telephone. I talked with a Mr. Clifford of the telephone company, a sales person, on prices on this system. I asked Advanced Telephone for prices on comparable systems. Over a 7 year period there will be a fixed cost to us of $10,500. The same system could be provided to us by Advanced Telephone for $7,000, $3,500 over the 7 years. The installation of the Bell system is $850. They have protracted it over the 7 years at 9% interest so instead of paying $850 installation fee we are paying $1,265 and some odd cents. At no time were we told the system was not adequate. At no time were we told the system was being considered. We did not want to contract for 7 years because we feel we should not bind the county in a situation for 7 years. We did it on a three year period. At the end of the three years we own the equipment. Bell has no fixed rate structure. Advanced Telephone does. There are two tears A & B-Tear B fluctuates with the telephone rates. $10,500 is based on tear B remaining fixed. This does not include line charges, watts lines. Last year the telephone request was $2,500. They spent $2,646. This years' figures will not cover this new system.

Superior Court, John McLaughlin, Clerk. Budget was reviewed by the Delegation.

John McLaughlin: We now have a system consisting of 7 telephones; 3 are intercom limited. We have speakers in basement. The County Attorney's Office is down there and there was no communication and should have been for a long time, from the Court Room. There is a phone on the Judge's Desk for security precaution. Also, he can call up. The Judge can also call the cases as we want them in the Court Room and there is a telephone for each girl with intercom. At first all I was going to do was put in three extensions. Under this system we can hold hearings (2-3 party hearings) by way of this system which will be a big savings to the County and Court. It will eliminate time and travel. I think the overall budget is flexible enough to take care of this situation. If I thought it was going to be double the amount we were paying but I think it will be close to what we have been paying.

The telephones in the Conference Rooms are intercom only. They can call anyone in the building but not out. There are conference rooms to allow privacy. I didn't go to any other communication system. I did not know they were going to another system. The installation fee was $850 being spread over a 24 month period. I wanted intercoms and speakers downstairs for I just wanted to be able to communicate. I asked someone from the telephone company to come down to see about just this. Belknap and Concord have this conference call deal. The telephone man said that it would not cost that much more. I should have inquired. I did not know about a new telephone system being installed. In the past if I needed a phone I just *got it and no one questioned it. Item No. 1 Letter from John McLaughlin.

Attorney's Budget was reviewed. All questions answered. Attorney Peter McFarlane gave a brief resume of what he hopes to achieve in the future with the attorney's office in order to have access to all previous dealings for himself and any attorney that may be elected in the future.

*Russ Chase-letter from Alice Grant to President Lamb. ITEM 2.

Russell Chase made a motion that a committee be appointed consisting of three members of the Delegation, one Commissioner and Alice Grant to clarify position with Huggins Hospital. 7 yes and 0 no. Motion carried.

Discussion followed on Sheriff's Office. Benefits and overall picture as compared to rest of County.

Keller made a motion that the minutes of the Carroll County Delegation be sent to all newspapers & radio stations in Carroll County. 7 in favor-0 no. Motion passed.

Motion by Roderick Allen to adjourn. Motion carried. Adjourned at 12:50 P.M.

Respectfully submitted,
KENNETH J. MACDONALD, Clerk
Carroll County Delegation

*Items No. 1 and 2 on file in Clerk's Office, at the Delegation Room, Administration Building, Ossipee, New Hampshire.

## CARROLL COUNTY DELEGATION
## CARROLL COUNTY ADMINISTRATION BUILDING
## OSSIPEE, NEW HAMPSHIRE

**February 9, 1981**

Present:

Rep. Kenneth Smith, Chairman
Rep. Roger Heath
Reps. Kenneth MacDonald & Russell Chase
Reps. George Keller & Roderick Allen
Reps. Donalda Howard & Howard Dickinson

Rep. Davis reported in sick.
Rep. Wm. Barringer-other business.

Chairman Kenneth Smith opened the meeting at 10:08 A.M.

Commissioner Presby reported on $400,000.00 for disposal system. No place in minutes of Delegation, Commissioners or minutes of Public Hearing could it be found that anything had been done. The 1979 hearing carried this figure. The cost now will be $1,000,000.00, reimbursed 75% Federal, 20% State and to us 5%. The money would have to be raised through bonds to be paid for and then we would get back the reimbursement. Attorney McFarlane and Anderson-Nichols drew up the proper wording for this project. Item 1.

Rep. Russell Chase: The committee that was appointed-Ken MacDonald, William Barringer and Russell Chase-met with the Commissioners and Miss Grant regarding the salary structure that was put in and its complications because of the difficulties at Huggins Hospital on February 6 with all members present. This is a report rather than a recommendation. Three recommendations have been made however.

1. Titles of RN's and LPN's be listed by the exact type of work.
2. We have included into our schedule two additional items which would be a salary schedule for RN's and LPN's if we ever employ them as such.
3. Look at the benefit package and see what had occurred there.

Salaries are set properly and no changes should be made in the schedule. We are reporting without making recommendations for changes. Mr. Fornier of Huggins Hospital was fairly satisfied with our explanation. We are now competitive. A discussion followed.

Representative Heath and Dickinson requested that the Delegation be placed on notice that some time in the future they plan to bring up the subject of Commissioner's salary.

Alice Grant, Nursing Home Administrator, reported on her budget. Approximately 450 meals a day go out of the kitchen and she is concerned about enough money for food.

A discussion on aid classes. Discussion on drugs and non-drugs. The unemployment tax expense dropped-reason-last year it was based on total payroll and this year it is based on actual. Retirement increased because

new employees have to go on retirement after three months. Blue Cross is up due to the J Plan and Dental Plan.

Discussion on Physical Therapist.

Revenue Sharing for the home:

| | |
|---|---|
| 2 new typewriters | -$1502. a piece |
| Curtains for wing | - 2580. |
| A duplicator | - 334. |
| Bath Lifters | 4000. fixed to tub. |

All other questions were answered on the Nursing Home Budget.

A discussion followed on the $400,000.00 disposal system. Item No. 1 read by Chairman Kenneth Smith. $1,600,000.00 will cover in full the total cost and would have to go into the budget. Need to have a public hearing and a notice for two weeks before and then act within 14 days. $400,000.00 has been in limbo for a number of years. The 5% cost to us would be approximately $80,000.00.

George Keller: Prior to next budget I would like to see guide lines for all employees, not just the Nursing Home.

Committee to look in other counties as a start.

Chairman Kenneth Smith moved to adjourn. Rep. D. Howard second. Meeting adjourned 12:50.

Respectfully submitted,
KENNETH J. MACDONALD, Clerk
Carroll County Delegation

Information on Bonding see Item 2.

Article
To see whether the Carroll County Convention will vote to authorize the Carroll County Commissioners to direct the Treasurer of the County to raise and appropriate a sum of $1,600,000 for the purpose of the preparation of plans and specifications for the construction of a wastewater collection and disposal system and appurtenances as required by the United States Water Pollution Control Act, as amended (33 USC 1251 et seq.) (which appropriation will qualify Town for Federal funds) such sum to be raised by Serial Bonds or notes not to exceed $400,000 under and in compliance with the provisions of NHRSA Chapters 28, 29 and 33, as amended, and to authorize the Commissioners to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to take such other actions as may be necessary to effect the issuance, negotiation, sale and delivery of such bonds or notes as shall be most advantageous to the County. Said Wastewater Facility Bonds are to be payable in annual installments commencing within two (2) years and ending within twenty (20) years from their dates or at an earlier expiration of the useful life of the facility as determined by the County Commissioners pursuant to NHRSA 33. Further to allow the Commissioners, upon approval of the Convention's Executive Committee to expend such monies as become available from the Federal Government under the Financial Assistance Program of the Construction Grants Section of the Federal Water Pollution Control Act, as amended (33 U.S.C. §1251 et seq.) and pass any vote related thereto.

Article

(a) To see whether the Carroll County Convention will vote to authorize the County Commissioners on behalf of the County to apply to the USEPA for, accept and expend, grants or assistance for the cost of a wastewater collection and disposal system and appurtenances proposed for the County Home Property, and to do all things necessary to obtain said grant.

(b) Further, to see whether the Convention will vote to authorize the appropriate County officials to incur indebtedness in anticipation of the receipt of such aid by issuing note or notes payable pursuant to NHRSA 29:8-A as amended, and pass any vote relating thereto.

**CARROLL COUNTY DELEGATION**
**CONCORD, NEW HAMPSHIRE**
**February 18, 1981**
**Room 204**

Members Present:

Chairman Rep. Kenneth Smith
Vice-Chair Rep. Donalda Howard
Clerk Rep. Kenneth MacDonald
Rep. Russell Chase
Rep. Roger Heath
Rep. George Keller

Rep. Roderick Allen-another meeting
Rep. Howard Dickinson and Esther Davis-sick

Charles Ferguson, Bureau of Health Facilities Administration

Rep. Smith: The Commissioners have come up with a plan for the Nursing Home renovations, realizing there are deficiencies there. They threw the ball into our court and we went ahead and did some other drawings, etc.. from an architect that does health facilities. He lives in Moultonboro.

Provider agreement-"The conditional terms that are subject to the provision, that your agreement will automatically cancel at the close of 4/30/81 unless it is determined that substantial progress has been made in implementing your plans of correction." Mr. Smith: Does this outline the deficiencies?

Mr. Ferguson: As Mrs. Bedford is the coordinator of certification she came alone with me. We are going back in, sometime in the next month or so to see the progress made and as Mrs. Gunther told me this morning the progress that had been made in respect to them at the last. We hope they will be satisfactory this time too.

Mr. Smith: "The contract for speech services contains broad procedures for the delivery of care. Need of expansion to include how the therapist will function within the facility. How input to the overall care plan is to be done, how progress reports are written and what forms are to be used, how orders are given to the consultant when speech therapy is available and where the service is given. The facility will carry out the responsibility for obtaining complete and updated orders."

Mr. Ferguson: Those are the deficiencies we found. Most of them relate to policies and procedures that need to be amplified. The only capital improvement is a problem in your kitchen. It is the kitchen area we are primarily talking about. It needs to be cleaned. There are problems in the summertime of overheating and food not being kept in proper storage. The activities area was not sighted, as such, as a deficiency this time but is an ongoing problem in respect to scheduling activities in that area. The last time I was up to Carroll County I told you there was no way I could tell you that you have to make capital improvements, or how you solve the problems, some are Administrative. There is no question there is a lack of storage for items.

Rep. Heath: I have been following this for the past two years and to me it is an administrative problem.

Rep. Howard: Lack of storage space and overcrowding is more than an administrative problem.

Mr. Ferguson: I don't know. You could take one of the patients rooms and use it for storage. There are different solutions.

Rep. Heath: My concern is—this building has had the same number of patients for these many years. With the same number of patients what has changed?

Mr. Ferguson: The extent of the ICF program, as such, has changed to emphasize more the rehabilitation and activities of the patient more than there was when the building was built prior to the ICF program.

Rep. Howard: The kitchen and storage area was not built properly in the first place. They knocked $200,000.00 off the original cost of the building and that is what we are being penalized for today.

Rep. Smith: The carts that they go to the patient's rooms with-some patients go to the dining room but some can't, the only provision I see for washing or cleaning them before they go out again is they take them out to the parking lot and hose them down. Shouldn't these carts be cleaned each time or once a day?

Mr. Ferguson: There should be a standard procedure.

Mrs. Bedford: The food that is being prepared on plates for the carts is done in a public area-right in the entrance to the dining room and you lose heat on these patients meals. In the meantime everyone is walking all over the place doing this and that. That has to be changed. They should be prepared within the kitchen area. Couldn't there be another sitting in the dining area so those trays could be thrown out.

Rep. Smith: We realize that some of these activities, in trying to keep the patients busy has squeezed the area as far as supplies and storage are concerned. We also note these people want to be where the action is, those that are able to get up and move around. This is why we have proposed taking those day rooms and turning them into a 2 bed ward. We would be able to get some revenue out of them rather than have them do nothing. If we go ahead with our plans to remodel. We just didn't know. You can't tell us to go ahead and remodel and expand the facilities over there. We do not expect you to tell us to add on but if we are going into something we want to do something in compliance so we are not out-moded when we are all done.

Mr. Ferguson: We can never guarantee that. Maybe we can now that the Feds have changed the regulations but they do make definitive changes as they go along and how you interpret a regulation over the 10 years or more the program has been in existance. If you have plans we would be glad to look them over and make comments in respect to them, as such.

Rep. Smith: Just what does this mean? This doesn't mean we have to have plans in the making.

Mr. Ferguson: What we want from the facility is a plan, and they have given us a plan in respect to "we will have these deficiencies corrected at such and such a date". We will be back in a month or so and a substantial progress will have to have been made in making the corrections.

Rep. Smith: In other words, this being cancelled, Medicade being cancelled, isn't premised on whether we have blueprints drawn up for another Nursing Home.

Mr. Ferguson: No.

Mr. Smith: That was my main question.

Rep. Heath: What are the biggest sticklers on concealing Medicade? What are the ones we are most concerned with?

Mr. Ferguson: Primarily the kitchen. We would like to see that when the hot season comes that the flies are not all over the place. Something has to be done about that.

Rep. Heath: They did some work on that this past summer—then the cold weather came and it took care of that.

Rep. Smith: What do other Nursing Homes do? Do they have some kind of control system??

Mrs. Bedford: Not all Nursing Homes have this problem. Maintenance should look at the window casings to see if they are breeding there.

Mr. Ferguson: One of the problems was leaving the back door open and also there are holes in some of the screens. Also in the dietary kitchens the formica should be replaced. Some of the areas are worn. Most of the deficiencies are in respect to policy procedures-the types of things you have contracts for-that type of thing up to date.

Rep. Heath: T150-has that been corrected? Relates to storage and cardboard boxes.

Rep. MacDonald: There is a new area in the Administration Building.

Mr. Ferguson: They have tighter enforcements in respect to when you go out to these facilities. Look to see if the same deficiencies appear time after time, You put in a cancellation clause to see if at least, those that are on going are finally corrected. So they are pushing to that degree.

Rep. Chase: Tell me about the mechanics of this thing. You make this study and you find the deficiencies and you send them to Alice. Does she write back and tell you what she plans to do or/and later on you are obliged to go back to be sure they are taken care of?

Is it your experience that it is or are you finding it over and over again?

Mrs. Bedford: Most of the time it is. You can see that she has partially taken care of most of them and she has totally corrected two.

Rep. Chase: You have found it necessary to put in this clause and put heat on.

Mr. Ferguson: Yes, because some of them were continuing.

Rep. Chase: Then we should go back to the beginning. Are they her fault or our fault?

Rep. Heath: You can go back to the 79 one and by comparing them you can see what ones have been corrected and what hasn't and make a pretty good judgement.

Mrs. Bedford: Those can change from one survey to another.

Mr. Ferguson: When we talked to you at the Carroll County Home it was primarily what major types of things that were necessary and we talked in respect to—you do have a problem with activities in the kitchen and storage in the kitchen. Somehow the activities program could be better scheduled. You are feeding outside the institution, you are feeding the patients, personnel, jail and then trying to run activities in that one room. It is difficult to have enough hours to do it and them having to move the stuff takes time too. There is an on-going need for an area. I am not saying add a room but there should be some place found that could be set up for this activity. We talked about occupational therapy. Jay Kaiser came up and talked to you. When we are talking occupational, we are not talking about sending them back to a job. We are talking about occupying as such. We talked about PT and not an adequate area for it. The crux of ICF, which is over and above the Nursing Home, is to take care of all types of therapies and activities-to keep the person at "MAXIMUM LEVEL OF FUNCTION"-PSRO is not connected with ICF.

Rep. Chase: Is the amount of money authorized for payment by Medicade subject to your appproval?

Mr. Ferguson: No. The rate is worked out through the Medical Assistance unit in the Division of Welfare.

Rep. Chase: What I am concerned about-although we as tax payers pay the total bill, one way or another, if you add facilities over there, how far will Medicade go allowing those to become part of the basic package that they are willing to pay for?

Mr. Ferguson: As far as I know at the present time, if it is a cost related item to correct a deficiency they will pay for that as a cost reimburseable item. I am not going to say what will happen with the cap on Medicade payments, gov't. budget, you will have to discuss that with someone in the Medical Assistance Unit like Larry Ford, in respect to how much can we add that will be allowable by your people.

Rep. Chase: If it is not picked up that way it will get tacked on to the tail end of the budget and charged back to the taxes.

Mr. Ferguson: Regarding a Chapel. Many homes do. They have been built I'm sure, not with County funds, but with anticipation of getting reimbursed.

The Provider Agreement says unless you have made substantial improvements by April 30, 1981 we will terminate medicade payments. We have closed other facilities. Carroll County is certified now but when it goes off certification is when medicade stops. If improvement progress the danger of losing certification wil be nil. If medicade becomes a thing of the past, activities, O.T., P.T. will not fall within the license capacity of a Nursing Home. It would be up to the Doctor as to therapy. I suggest you look at Cheshire Nursing Home and Berlin. Both good places.

Closed meeting at 2:55.

Respectfully submitted,
KENNETH MACDONALD, Clerk
Carroll County Delegation

*Mr. Ferguson's report on file in Clerk's Office, Delegation Room, Administration Building, Ossipee, New Hampshire.

## CARROLL COUNTY DELEGATION
## CARROLL COUNTY ADMINISTRATION BUILDING
## OSSIPEE, NEW HAMPSHIRE

**February 23,1981**

Members present:
Rep. Kenneth Smith, Chairman
Rep. Donalda Howard, Vice-Chairman
Rep. Kenneth MacDonald, Clerk
Rep. Russell Chase
Rep. Esther Davis
Rep. William Barringer
Rep. Roger Heath
Rep. Roderick Allen.

Meeting opened at 10:02 A.M. by Chairman Smith.

I. Superintendent Russell Whiting reported on Jail budget.

Delegation requested a list of the employees and their salaries per hour. Item 1 attached. Mr. Whiting told the Delegation of how the inmates were classified and separated. Also to house a single female the cost would be around $18,000.00 a year which would include a full time matron with all benefits so it is not feasible to do so. The cost to house a female at Grafton is $30.00 per day. All other questions were answered.

Mr. Whiting does not have a figure on the cost of adding on to the Jail but does have the cost of some items to show how things have gone up. Security doors in 1976 were $4,000-now ⅓ again as much. Bath unit with bubbler-all attached to one another-in '79 was $1,000 now $1,500.

Next item on agenda was Transfer of Funds. Item III attached. No action within a budget needs to be taken. Action must be taken if funds are moved from one account to another. Example: Funds from Superior Court to Administration Building.

Moved to Executive Session:

Rep. Chase moved to transfer the funds as shown in the letter from the Commissioners dated February 12, 1981.

Rep. Howard amended the above in that the letter from the Commissioners be placed on file. Voted 7 yes and 1 no.

Commissioner Presby explained some of the transfers. The one 4100 Commissioners to 5150 Medical Referee. The town of Ossipee authorized a funeral and the county had to pay it. County has a contract with the funeral directors for a set amount but the town does not and the County was responsible. Most of the overspending of the other item was due to the increase in elecricity and fuel.

Rep. Heath requested that transfer of funds by Delegation be put on agenda at a later date.

Vote on motion as amended on Transfer of Funds. 8 yes-0 no.

Moved to the Executive Session.

Brian Hampton, Farm Manager presented his budget. All questions

answered on liming twice, capital outlay, Watchman and Maintenance. Gave figures on the estimated revenue. A discussion on a shingle mill, poultry and maple trees for taping.

Item 4 attached Maintenance Storage Shop. The need for it (Item 4) explained. The rest is self-explanatory.

Commissioner Presby said that the demolition of the Annex could be done by in-house which would save the County a great deal of money.

Use of the old Deeds Vault at the Superior Court. The Carroll County Council of Attorney's and Bar Association would like to turn this room into a library for law books so that they would have a place of reference during trials and also would like to have a pay phone put in for calls.

Motion to adjourn at 12:50 P.M.

Respectfully submitted,
KENNETH MACDONALD, Clerk
Carroll County Delegation

*Items 1 and 2 on file in the Clerk's Office, Delegation Room, Administration Building, Ossipee, New Hampshire.

February 12, 1981

Carroll County Delegation
Kenneth Smith, Chairman
Country Fare Inn
Moultonboro, NH 03254

We request your approval of the following budget transfers for 1980.

$9701.41 from 4180 Superior Court to 8200 Annex
6287.33 from 4180 to 4170 Administration Building
907.47 from 4100 Commissioners to 4110 Attorney
922.23 from 4100 Commissioners to 4150 Medical Referee
645.02 from 4100 Commissioners to 4160 Court House
3360.89 from 4140 Sheriff to 4190 Welfare
3360.89 from 6100 Jail to 4190 Welfare
3360.89 from 7100 Farm to 4190 Welfare
4397.22 from 7100 Farm to 4193 Maintenance

Thank you

Sincerely,
Carroll County Commissioners
Brenda Presby
Gordon Thayer
Milburn Roberts

## MAINTENANCE STORAGE SHOP

BUILDING PURPOSE

A. County Home usage, 40% of structure.
   1. Storage of County Home Bus and County Car, 960 sq. ft.
   2. County Home storage, 960 sq. ft.

B. General County maintenance Usage, 30% of structure.
   1. Year round vehicle and equipment work shop, 1536 sq. ft.

C. County Farm Usage, 30% of structure.
   1. Locked storage of pesticides, 144 sq. ft.
   2. Locked tool rom, 225 sq. ft.
   3. Farm Office, 500 sq. ft.
   4. Farm Storage, 375 sq. ft.

Proposed building square footage, 4800 sq. ft.-48' x 100'

Heating Requirements

a. Storage area for County Bus and Car would be unheated.
b. Work shop would be heated with wood fired heater.
c. Farm Office, Lavatory and Pesticide rooms would be heated conventionally.

## CARROLL COUNTY DELEGATION
## CARROLL COUNTY ADMINISTRATION BUILDING
## OSSIPEE, NEW HAMPSHIRE

February 27, 1981

Present:

Rep. Kenneth Smith, Chairman
Rep. Donalda Howard, Vice-Chairman
Rep. Kenneth MacDonald, Clerk
Rep. Russell Chase
Rep. Roger Heath
Rep. Roderick Allen

This meeting was called to hear the various comments on Mr. Finne's plans for the Nursing Home.

Frances Kennett: She explained the Physical Therapy problems. Mr. Finne gave explanation of how some problems could be solved. Mr. Finne would like to speak to each separately. These plans are not concrete. Item 1. Power outage.

Judy Thurrell: Will submit a written statement. Item II. Unable to hear Judy. She speaks very softly.

Vilma Hayes the hairdresser gave problems with room to swing wheelchairs. It takes 4′ per booth and 6½′ from wall to hydraulic chair to allow for swing. Needs more room for storage. She needs good ventilation due to perm solutions, hair spray, etc. Item III.

Frances Libby. Feels she needs more room and more storage room. Would also like to get away from the activities of the kitchen. Mr. Finne explained that it would not be like now. Sliding doors and added room would eliminate much of the problem. Item IV.

Ruby Weeks the housekeeper had questions on linen, entrances and exits.

Forrest Painter, Welfare Director would like more room. He needs room for two desks. Would like two rooms. One for secretary and one for privacy when clients come in. Now secretary has to leave.

Colleen Bagley spoke of the nurses stations and also feels that C—D med. rooms need fixing. Very difficult to get the Med carts maneuvered in the area.

A room has been provided for the patients that would get them out of the halls and into an area where they could still enjoy the activities around and also be seen for supervision by the nurses.

Mr. Finne will go through all the Items and list the needs.

Due to the sewerage problem the basement will have to be basically storage.

The refrigeration area would not be feasible in the basement. They have to breath. It would be costly in the basement, you would have to allow for circulation. Better and more efficient outside.

Mr. Roberts, Commissioner, said the cost of maintenance and heating the building is going to be a big factor.

Mr. Finne thought it would be wise to look into the various kinds of heat.

Our auxilary system is inadequate. Mr. Roberts though it would be wise

sometime in the future to put in a new auxilary plant to take care of the whole system.

Mr. Finne commented that people cannot realize or visualize the size of the new addition and that it is impossible to please everyone.

Alice Grant said there is a new law that medicade will not pay for prescriptions for medicine after March 31. Medicade was charged $38,000.00 by a local pharmacist. We should look at an area for our own pharmacy.

Nursing Home will realize $117,000.00 more income by converting day rooms into patient rooms.

It would be less costly to preserve what you have by expanding out.

Letter of intent has been sent out but as yet no reply. Mrs. Presby said Anderson/Nichols sent one of their plans and did get back and approval so sees no problems on this new plan.

The heating system should be looked at and by replacing it the cost of a new system would pay for itself in a number of years.

Mr. Finne will get an engineer to do a feasibility study on the system and see what he would recommend.

Rep. Smith wants the Commissioners to know that Mr. Finne has not been committed to this County. He is a friend and a tax payer of Carroll County and it has not cost the County any money.

Respectfully submitted,
KENNETH MACDONALD
Carroll County Delegation

**CARROLL COUNTY DELEGATION MEETING**
**CARROLL COUNTY ADMINISTRATION BUILDING**
**OSSIPEE, NEW HAMPSHIRE**

**March 2, 1981**

Present:

Rep. Kenneth Smith, Chairman
Rep. Donalda Howard, Vice-Chairman
Rep. Kenneth MacDonald, Clerk
Rep. Russell Chase
Rep. Esther Davis
Rep. Roger Heath
Rep. Howard Dickinson-late

Forrest Painter-Public Welfare-4190

Mr.Painter changed his budget figures since last September. He has put $400.00 more in for a Hearings Officer. This figure would allow for eight hearings for the year. See Item 1.

Also $250.00 under office expense. $50.00 for vouchers and $200.00 for new applications. In the past this has been buried in another budget.

At the Selectmen's meeting the issues in welfate were discussed. Wh ıe: to take the conservative attitude or the liberal attitude. If the conservative route there would be more cases. Welfare would like to revamp all the laws and start fresh. The Board and Care of children is now handled by town and county. There is, however, a bill that if passed would take over by the state the board and care of the children.

The reason that items 54, 55, & 56 have gone up is: 1. Higher percentage of medicaid patients and as the (2) rise in cost of the Nursing Home goes up so do the figures.

Direct Aid: $11,000.00 would have been enough but two cases we are under injunction to supply assistance to would not have been eligible cases normally. If these cases win then all other cases we are turning down would also be eligible.

Linda Coughlin ? -C.C. Mental Health-9186.01

Their budget has been increased 7% over last year. They have two offices, one in North Conway and one in Wolfeboro. Their Federal grants have been reduced each year. Positions have been changed to help save on the budget. They do make home visits. There are 1,400 patients in Carroll County.

Family Planning-Dorothy Cole-

They have two programs but are asking funding for only one, Family Planning. The two programs are family planning and pre-natal. They do ask for donations from the patients and it is based on a sliding rule scale. The Title X funds could be cut back 20%. They are not sure about Title XX. Stated that Concord thinks they have a surplus. They now have a qualified person to do physicals, Pregnancy tests and pap smears which saves them money. Before they had a contractual agreement with a Doctor. Items 3, 4 and 5 attached.

Sally Schenker
Dennis ?
Alex McKenzie-Cooperative Extension-8360

Presented budget and answered all questions. All Federal and State funds are handled through the University.

Adjustment in the meeting minutes of February 23. Page 2, third paragraph. should read demolition of the **back wing** of the Annex.

Last paragraph should read-turn this room into a library for law books **at their own expense...**

A budget discussion followed. Chairman Kenneth Smith appointed Rep. Roger Heath for Chairman of Labor Committee.

On March 9, Delegation will meet to work on the budget.

The Carroll County Convention will meet on Monday, March 16, at 10:00 A.M. A meeting of the Carroll County Executive Committee will be followed by a meeting of the full Carroll County Convention. Will finalize the Carroll County Budget and the use of Revenue Sharing Funds.

Meeting adjourned at 12:50 P.M.

Respectfully submitted,
KENNETH MACDONALD, Clerk
Carroll County Delegation

## CARROLL COUNTY DELEGATION
## CARROLL COUNTY ADMINISTRATION BUILDING
## OSSIPEE, NEW HAMPSHIRE
### March 9, 1981

Present:

Rep. Kenneth Smith, Chairman
Rep. Donalda Howard, Vice-Chairman
Rep. Kenneth MacDonald, Clerk
Rep. Russell Chase
Rep. Esther Davis
Rep. William Barringer
Rep. Roger Heath
Rep. Roderick Allen

Meeting opened at 10:15 A.M. Chairman Kenneth Smith reported a discussion with Commissioners on the sewage system, Jail, Nursing Home and energy systems. The Jail could run into trouble with civil Liberties Union. An engineer will meet wih Delegation, on the energy systems, Monday March 16th to go over the heating and auxilary systems.

Rep. Donalda Howard appointed as a sub-committee chairman to look into the Jail situation.

A discussion on the Delegation minutes followed.

Rep. Barringer made a motion to introduce legislation to add Carroll County to RSA 30:4 to do the minutes the same as Belknap County. Seconded by Rep. Heath. Vote 7 yes-0 no. Chairman did not vote.

Request was made to send Commissioner's minutes to all members of Delegation.

Budgets 4120 Deeds-4130 Probate-4101 Treasurer- 4100 Comm. were reviewed.

On County Convention Rep. Roger Heath made a motion to break down the County Convention Account #4192 into separate accounts like all others. Vote 7 yes, 0 no. Rep. Donalda Howard did not vote.

A discussion followed on the Union the Sheriff's Department is dealing with and how best to handle the situation.

Budget 4160 Court House was then discussed. Due to increase of 21% rise in fuel and a 30% rise in electricity the Court House budget was increased.

All insurance costs in the budget were figured from a master copy sent up by Insurance Agent.

Work is still in progress on the humidity situation and noise element in Reg. of Deeds.

Rep. Roderick Allen appointed to look into smaller cars for the Sheriff's Department for the writ service.

Carroll County Bar Association would like to have a room at the Court House for a library in order to have access to law books during Court sessions. They will pay all cost for renovations and County will probably prorate cost of heat and electricity.

Meeting adjourned at 1:00 P.M.

Respectfully submitted,
KENNETH MACDONALD, Clerk
Carroll County Delegation

## EXECUTIVE MEETING
## CARROLL COUNTY DELEGATION
## CARROLL COUNTY ADMINISTRATION BUILDING
## OSSIPEE, NEW HAMPSHIRE

**March 16, 1981**

Present:

Rep. Kenneth Smith, Chairman
Rep. Donalda Howard, Vice-Chairman
Rep. Kenneth MacDonald, Clerk
Rep. Russell Chase
Rep. Roger Heath
Rep. Esther Davis
Rep. William Barringer
Rep. Roderick Allen

Nursing Home Budget

Administration 5100-Motion by Rep. Donalda Howard to recommend the figure of $107,052.00 for Nursing Home Administration. Vote 8 yes-0 no.

Dietary 5130-Motion by Rep. Kenneth MacDonald to recommend the figure of $438,172.00 for Nursing Home Dietary-Vote 4 yes-1 no-1 abstained.

Nursing 5140-Motion by Donalda Howard to recommend the figure of $803,970.00 for Nursing Department. voted 6 yes-1 no.

Plant Operation 5150-Motion by Rep. Kenneth MacDonald to recommend the figure of $127,866.00 for Nursing Home Plant Operation. Vote 7 yes-0 no.

Laundry 5160-Motion by Rep. Russell Chase to recommend the figure of $103,796.00 for Nursing Home Laundry. Vote 6 yes-1 no.

Housekeeping 5170-Motion by Rep. Russell Chase to recommend the figure of $105,661.00 for Nursing Home Housekeeping. Vote 7 yes-0 no.

Physicians & Pharmacy 5180-Motion by Rep. Russell Chase to recommend the figure of $20,600.00 for Physicians & Pharmacy 5180. Vote 7 yes-0 no.

Physical Therapy 5190-Motion by Rep. Russell Chase to recommend the figure of $40,805.00 for Nursing Home Physical Therapy. vote 7 yes-0 no.

Recreational Therapy 5191-Motion by Rep. Russell Chase to recommend the figure of $41,096.00 for Nursing Home Recreation Therapy. Vote 6 yes-1 no.

Social Service 5192-Motion by Rep. Esther Davis to recommend the figure of $31,006.00 for Social Services. Vote 6 yes-1 no.

Speech Therapy 5193-Motion by Rep. Russell Chase to recommend a figure of $1553.00 for Speech Therapy. Vote 7 yes-0 no.

Commissioners Budget

Commissioners Budget 4100-Motion by Rep. Russell Chase to recommend the figure of $62,189.00 for Commissioners. Vote 7 yes-0 no.

Treasurer 4101-Motion by William Barringer to recommend the figure of $5208.00 for Treasurer. Vote 7 yes-o no.

Motion by Rep. Kenneth MacDonald to approve the figure of $1,821,577.00 for total appropriation of Nursing Home with the understanding as of March 16, 1981 any new position in this budget not filled shall only be filled by the approval of Carroll County Convention. After discussion Rep. Kenneth MacDonald withdrew his motion.

Auditors 4102-Motion by Rep. Esther Davis to recommend the figure of $3300.00 for Auditors. Vote 7 yes-0 no.

Register of Deeds 4120-Motion by Rep. Esther Davis to recommend the figure of $35,625.00 for Register of Deeds.

Register of Probate 4130-Motion by Rep. Russell Chase to recommend the figure of $19,704.00 for Register of Probate. Vote 7 yes-0 no.

Court House 4160-Motion by Rep. Roderick Allen to recommend the figure of $29,013.00 for Court House. Vote 8 yes-0 no.

Adminstration Building 4170-Motion by Rep. Kenneth MacDonald to recommend the figure of $59,488.00 for Administration Building. Vote 8 yes-0 no.

Motion made by Rep. Kenneth MacDonald to give the Sheriff's Department permission to spend $15,000.00 to buy three new small vehicles at once. Rep. Esther Davis amended to the figure of $17,000.00. Discussion followed. Rep. Kenneth MacDonald amended to the figure of $16,000.00. Allow the Sheriff's Department $16,000.00 to buy three new small vehicles at once. Vote 5 yes-2 no.

Rep. Kenneth MacDonald read letter written by Rep. Kenneth Smith. Item 1. Rep. Roderick Allen stated that in reading the law we have no obligation to meet with the union before next fall.-The law says any party desiring to bargain should serve written notice of its intention on the other party at least 120 days before the budget submission date. We did not receive a written notice 120 days before budget.

At 1:15 P.M. Rep. Kenneth MacDonald made the motion to recess meeting until March 23, 1981 at 10:00 A.M. Vote 8 yes-0 no.

Respectfully submitted,
KENNETH MACDONALD, Clerk
Carroll County Delegation

## EMERGENCY MEETING OF CARROLL COUNTY DELEGATION

### March 22, 1981

Chairman Kenneth Smith thanked all the members for coming.

Mr. Smith stated that as of this meeting he had not received a copy of the letter sent to the members of the Delegation. Mr. Smith had talked today with a Mr. Alan Hall, an attorney recommended by Chris Gallagher. He advised Rep. Smith to get a copy of any correspondence that has transpired with any member of the Delegation and the Sheriff, because dates are of some importance to the Delegation.

The first letter received was the 19th of February, this year and was disregarded because on the last page there were places for the Commissioners to sign and the AFSCME local to sign and felt at the time that it was the Commissioners responsiblity as they are administrators of the County.

Letter of March 10 letter from them offering dates.

Letter of March 18 read.

Mr. Hall asked if any contracts had been signed and Rep. Smith told him that the Delegation had not and did not believe that the Commissioners had. Mr. Hall said fine because sometimes it takes up to two years to sign and that the first contract that the County signs is the critical one and cautioned Mr. Smith about signing anything.

Letter of March 20th read in which Mr. James Ford states that he had tried desperately to begin negotiations.

February 19 was the first correspondence Rep. Smith had ever received from Mr. James Ford.

Excerpt from letter

May 6, 1980-Election held for Carroll County Sheriff's Dept. Certification of exclusive bargaining representation issued.

Oct. 1, 1980-Our intent to start negotiations was mailed. (Doesn't say to whom it was mailed)

October 11, 1980-Personal appearance by Mr. McDunna, then Executive Director, at the Carroll County Sheriff's Dept. requesting negotiating dates.

October 22, 1980-Personal appearance by Mr. McDunna at the Carroll County Sheriff's Dept. requesting dates.

October 24, 1980-Personal appearance by Mr. McDunna at the Carroll County Sheriff's Dept. requesting dates.

February 2, 1981-Telephone conversation between Sheriff Roy Larson & Mr. James Ford, Field Representative, regarding upcoming meeting February 9, 1981.

February 2, 1981-a letter of confirmation regarding meeting on February 9, 1981 mailed.

February 9, 1981-First negotiating meetin held with D. Howard, Roy Larson, D. Meader, P. Hunt and James Ford.

NOTE: D. Howard noted that she was asked to come in and meet the man and she said she would if she could ask some questions. She asked what their procedure was, what he expected and what would happen etc. "If you remember right I told you this is what they could do and you would pay no attention to me."

MATTER FOR TAPE: Mr. Ford was in Sheriff's Department while the Delegation was upstairs holding a meeting and did not come upstairs and see us on February 9, 1981.

They have (union) now documented that on February 9 it was the first negotiating meeting held with D. Howard, R. Larson, D. Meader, P. Hunt & James Ford and that they have it on record.

Rep. Smith talked with council for the Delegation before he did anything and wanted to point out that he had no information of the meeting or any mailing of this meeting.

At an Executive Meeting Rod Allen (March 24, 1980) asked Attorney Cox questions but did not really get any answers but Attorney Cox did make it clear that it was the Convention and not the Commissioners that did the negotiating. A statement by Keller that negotiations were the Delegations ballgame and the Delegation should handle the negotiations-Commissioners may attend the sessions and the acting Chairman Rep. Heath said that the suggested policy of Rep. Keller will stand unless otherwise directed. This adopted policy has not been reversed. It is in the Secretary of State's office. Roy Larson was not present at the time.

February 10, 1981-Letter sent to Ken Smith regarding negotiations. Letter never seen.

February 19, 1981-Letter sent to K. Smith again offering dates to begin official negotiations. This is the only letter in Mr. Smiths file.

March 13, 1981-Letter to J. Ford from K. Smith mentioning the possibility of meeting sometime in April 1981. This is the first communication received in 5 months.

March 18, 1981-Letter to Mr. Smith from J. Ford in regard to letter of March 13, 1981.

Rest of letter of March 20, 1981 read.

Mr. Smith talked with Mr. Hall and explained we were in executive session and executive Board of Delegation recommended its findings to the Carroll County Convention and was there any reason the Delegaton could not continue to work on the budget, get figures but hold up the final figure to the Convention at a later date.

Mr. Hall felt that it was perfectly alright to do that.

Roy Larson came into meeting.

Rep. Ken MacDonald "on September 3 when you presented your figures didn't you state to us that you had met with your people and they stated they were agreeable to the figures that were passed?"

R. Larson: Yes with salaries. Not benefits.

R. Allen read from Sept. 3 minutes. When R. Larson was asked who should

handle salary negotiations for management said he felt that the managements responsiblity should be split with Sheriff, Commissioners and Delegation should be involved.

Discussion then followed concerning Rep. D. Howard's name being put on the first negotiating meeting held February 9.

Sheriff Roy Larson presented copies of correspondence he had.

Mr. Larson stated that either way it is going to cost the County money-either pay a lawyer or someone else. Further there is no contract with the union right now but his personal feeling and the feeling of his employees is that if the budget was passed as was recommended there would be no contract until next year at which time the proper notification would be given.

Mr. Keller feels that Mr. Ford should let the Delegation know when in a concrete way, he wants to start negotiations on behalf of the deputies.

It is felt that possibly some of the problem could be due to fact that Mr. Ford thought the salaries were set for two year period rather than one.

Rep. Chase read from the Labor Relations statutes, i.e. grievances, work hours and such are held with Sheriff-Salaries and monies are held with Delegation. Further the procedure shall be that he as the representative of the Labor Group shall file these papers with the Labor Board and they may stop us from acting by a petition to the Superior Court in this area.

All feel that Mr. Ford realizes he is late at this time and that the Delegation should go along with finalizing the budget.

Rep. Roger Heath moved that the Chairman be delegated authority to employ representation for us in this matter at his discretion. Vote 8 yes-0 no.

Motion to recess.

Respectfully submitted,
KENNETH MACDONALD, Clerk

## CARROLL COUNTY DELEGATION
## EXECUTIVE MEETING
## CARROLL COUNTY ADMINISTRATION BUILDING
## OSSIPEE, NEW HAMPSHIRE

**March 23, 1981**

Present:

Rep. Kenneth Smith, Chairman
Rep. Donalda Howard, Vice-Chairman
Rep. Russell Chase-Rep. Esther Davis
Rep. Roger Heath-Rep. Howard Dickinson
Rep. Roderick Allen
Rep. Kenneth MacDonald, Clerk

Meeting called to order at 10:00 A.M. with Rep. Kenneth Smith Chairman. Rep. Kenneth MacDonald presented Chairman with a certified letter and Rep. Donalda Howard with a piece of mail.

NOTE: LINE ITEM DETAIL ATTACHED TO MINUTES.

Farm 7100: Motion by Rep.Russell chase to recommend the figure of $106,065.00 for Farm. Vote: 8 yes-0 no.

Annex 8200: Motion by Rep. Roderick Allen to recommend the figure of $43,203.00 for the Annex. Vote: 8 yes-0 no.

Jail 6100: Note: Capital Outlay 6100.98 will be on Revenue Sharing. Motion by Rep. Howard Dickinson to recommend the figure of $228,288.00 for the County Jail. Vote: 8 yes-0 no.

Public Welfare 4190: Two new items have been added. No. 36 Office Supplies and No. 29 Hearings Officer. Rep. Kenneth MacDonald moved to recommend the figure of $357,850.00 for Publice Welfare. Vote: 8 yes-0 no.

Sheriff 4140: Motion by Rep. Howard Dickinson that $134,538.00 under 4140.07 Deputies Salaries. A reduction of $8,000.00 from the figure passed on 9/30/80-that this reflects a cut of one person requested by Sheriff.

Roll Call:

| | |
|---|---|
| Rep. Howard | No |
| Rep. Chase | No |
| Rep. Davis | No |
| Rep. Allen | No |
| Rep. MacDonald | No |
| Rep. Heath | Yes |
| Rep. Dickinson | Yes |

Motion defeated.

Rep. Kenneth MacDonald moved the sum of $2500.00 be inserted for Special Deputies on 4140.08. Vote 7 yes-1 no. Motion carried.

Rep. Russell Chase moved the sum of $9679.00 under 4140.12 Health Insurance. Vote 7 yes-2 no. Motion carried.

Rep. Kenneth MacDonald moved the sum of $2000.00 on 4140.52 Uniforms. Discussion. Vote 5 yes-4 no. Motion carried.

Sheriff's budget tabled until later.

Medical Referee 4150: Rep. Roger Heath moved that the sum of $3900.00 be recommended for Medical Referee. Vote 7 yes-0 no.

County Attorney 4110: Motion by Rep. Kenneth MacDonald to recommend the figure of $38,177.00 for County Attorney. Vote: yes 8-no 0.

County Extension Service 8360: Extension asked $86,000.00. Rep. Dickinson recommended $74,000.00. Rep. MacDonald moved the figure of $74,0000.00 for Extension Service. Rep. Roderick Allen made the motion to table the Extension Service until further information could be acquired. Vote: 8 yes-0 no.

Recessed for lunch.

Motion to remove Extension Service from table-unable to get any information. Rep. MacDonald's motion for $74,000.00 voted. Yes 6-1 no.

Superior Court 4180: Motion by Roderick Allen to combine the Federal Withholding with Clerk's Allowance. Total of $63,892.00. Rep. Roger Heath amended the motion to keep item 11 at zero and that item 46 be $55,000.00

Roll Call:

Rep. D. Howard ..... No
Rep. R. Chase ..... No
Rep. E. David ..... No
Rep. K. MacDonald ..... No
Rep. R. Allen ..... Yes
Rep. R. Heath ..... Yes
Rep. H. Dickinson ..... Yes

Chair did not vote.
Vote on original motion 6 Yes-1 No.

Motion by Rep. R. Heath to reduce the library 4180;29 to $1500.00. Motion withdrawn.

Rep. Russell Chase moved to reconsider 4180.46. Vote Yes 8-0 No.
Rep. Russell Chase moved that 4180.11 and 4180.46 be a figure of $55,000.00. Vote Yes 8-No 0.

Rep. MacDonald moved to recommend the figure of $171,268.00 for account 4180 Superior Court. Vote 8 Yes-0 No.

Motion made to remove Sheriff's budget from table. Discussion on radios. Figure reduced to $6,000.00. Feel town should pay a share.

Motion by Rep. D. Howard to recommend the figure of $327,338.00 for Sheriff 4140. Vote 9 Yes-0 No.

Motion by Rep. Roger Heath to move the Delegation request the Sheriff to put together a schedule before next budget session that would reflect the approximate use of the dispatching service for towns so that, if desired, could be pro-rated to the towns that are using it in the next month or two so it can be put on notice before the town meetings. Vote 8 Yes-0 No.

REGIONAL APPROPRIATIONS

R.S.V.P.-Motion by Rep. Howard Dickinson to recommend the figure of $11,400.00 for R.S.V.P. Vote 8 Yes-0 No.

Gafney Library-Motion by Rep. Roderick Allen to recommend the figure of $2500.00 for Gafney Library. Vote 8 Yes-0 No.

Conservation District: Motion by Howard Dickinson to recommend the figure of $2000.00 for Conservation. Vote 8 Yes-0 No.

Family Planning: Motion by Rep. Dickinson to recommend the figure of $7200.00 for Family Planning. Discussion followed. Rep. MacDonald amended the motion to recommend a figure of $5000.00 for Family Planning. Vote 8 Yes-0 No.

It was agreed by Delegation that a letter should be sent giving notice of shift to towns for support in the future.

Center of Hope: Rep. R. Heath made motion to recommend a figure of zero (0). Rep. K. MacDonald amended the motion to a figure of $3500.00. Vote on amendment. Yes 8-No 1.

Motion by Rep. G. Keller that the Chairman should send letter to Center of Hope stating that the County may not support them in the future and send copy of minutes. vote 8 Yes-0 No.

Carroll County Health & Home Care Services. Motion by Howard Dickinson to recommend the figure of $20,500.00. Rep. G. Keller amended the motion to recommend the figure of $15,000.00. Vote on the amendment 1 Yes-7 No. Vote on original recommendation yes 7-No 1. Original motion carried.

Carroll County Mental Health: Motion by Rep. H. Dickinson to recommend the figure of $18,660.00. Rep. R. Heath amended the motion to O. Rep. G. Keller amended the motion to $5000.00.
Motion by Rep. Keller-Vote 1 yes-7 no.
Motion by Rep. Heath-2 yes-5 no.
Rep. R. Heath amended the original motion to $10,000.00. Vote 4 to 3. Motion loses.
Rep. K. MacDonald amended the motion to $16,000.00. Vote 4 yes-3 no. Motion carries to recommend the figure of $16,000.00.

A letter to be sent to C.C. Mental Health that we may not support them in 1982.

Total Regional Appropriations $60,900.00

Revenue Sharing.

| | | |
|---|---|---|
| Bull | $1,500.00 | |
| Hay Rake | 2,000.00 | |
| 3/4 Pickup | -0- | |
| Dore House | 1,000.00 | |
| Lawn Tractor | 5,200.00 | |
| | | Rep. Allen strike tractor-all agreed. |
| Brood Cows | 7,000.00 | |
| 2 pushmowers | 300.00 | |
| Paving Jail | 4,000.00 | |
| | | Rep. Allen strike-all agree. |

Thermostats 3,500.00

Rep. Allen strike-all agree.

Razing Bldg. 50,000.00

Rep. Heath strike. Discussion Vote of strike-4 yes-3 no. Motion carries.

Court House Sinks 250.00

Steel Garage 11,000.00

Motion by Allen to strike. Vote 5 yes-2 no. Motion carries.

Nursing Home

2 Typewriters-$1,502.00

Motion by Heath to $700.00 Vote 6 Yes -1 No. Motion carries.

AB Dick Duplicator 334.00

Bath Lifters 4000.00

Curtains 2580.00

Business Office

Typewriter 800.00

Computer Tapes 1000.00

Soft Ware 2000.00

Cart for Bin 100.00

Fireproof safe 800.00

File Cabinet 350.00

Total Revenue Sharing-$24,714.00

The following article read in part to the convention.

To see whether the Carroll County Convention will vote to authorize the Carroll County Commissioners to direct the Carroll County Treasurer to raise the appropriate sum of $1,600,000.00 for the purpose of the preparation of plans and specifications for the construction of a waster water collection disposal system. The purpose as required by the U.S. Water Pollution Control Act of 933 USC 1251 SEQ. The appropriation will qualify the town for Federal Funds.....

Article 1 read.

Article 2 read. Recorded 2/9/81 meeting.

Commissioner Presy explained that the $400,000.00 has been in the budget for a number of years. Our system has been in default for sometime. The exact words must be used in order to allow us to accept the grant and allow us to enter into the phases of the construction of the waster water system. Various designs were explained and the reasons for the disapproval. It must be in the 1981 budget.

Rep. Roger Heath made the motion to accept the article as read and accept same. Vote 5 yes to 1 no.

Motion by Allen to approve the figure of $4,109,472.00 for the appropriations. Vote 6 yes-0 no.

Motion by Rep. Roger Heath to approve the figure of $2,299,122.00 on the anticipated revenue. Vote 6 yes-0 no.

Meeting adjourned from the executive session to the Carroll County Convention.

Rep. Allen made the motion that we accept the recommended appropriations and estimated revenue of the Carroll County Executive Committee. Vote 6 yes-0 no.

Meeting adjourned 6:20 P.M.

Respectfully submitted,
KENNETH MACDONALD, Clerk
Carroll County Delegation

## CARROLL COUNTY DELEGATION
## CARROLL COUNTY NURSING HOME
## OSSIPEE, NEW HAMPSHIRE

**May 4, 1981**

REVENUE SHARING

Present:

Representative Kenneth Smith, Chairman
Representative Kenneth MacDonald, Clerk
Representatives Roderick Allen, Russell Chase, Howard Dickinson, Roger Heath.

Commissioners: Brenda Presby and Milburn Roberts

No general public attended.

Commissioner Presby reviewed Revenue Sharing and gave general information. See Item 1 attached..

Representative Chase moved to authorize the figure of $1,200.00 for County Attorney furniture. Vote 6 yes-0 no.

Representative Allen moved to authorize the figure of $440.00 for a bypass valve on circulators in the Administration Building. Vote 6 yes-0 no.

Representative Howard Dickinson moved to authorize the figure of $600.00 Capital investment for Jail. Vote 6 yes-0 no.

Representative Howard Dickinson moved to authorize the figure of $1,345.00 for Court House repairs. Vote 6 yes-0 no.

Representative Howard Dickinson moved to authorize the figure of $7,000.00 for Police Package for Sheriff. Vote 6 yes-0 no.

Representative Russell Chase moved to authorize the figure of $130.00 for cement driveway bumpers at the Nursing Home. Vote 6 yes-0 no.

Representative Howard Dickinson moved to authorize the figure of $500.00 for worn valves at the Nursing Home. Vote 6 yes-0 no.

Representative Roderick Allen moved to authorize the figure of $400.00, (a price increase) for curtains at the Nursing Home. vote 6 yes-0 no.

Representative Roderick Allen moved to authorize the figure of $2,467.96 for the demolition of back wing. Vote 6 yes-0 no.

Representative Russell Chase moved to authorize the figure of $800.00 for the jointer and hand tools for Maintenance. Vote 6 yes-0 no.

Representative Roger Heath moved to authorize the figure of $1,200.00 for repairs on steering & brake clutches on Farm. Vote 6 yes-0 no.

Representative Roger Heath moved to authorize the figure of $4,000.00 for 3 brood cows. Vote 6 yes-0 no.

Representative Howard Dickinson moved to authorize the figure of $1,900.00 for apple trees, asparagus bed, strawberry bed, repair of wood splitter and repair to lights and fan in cow barn. Vote 6 yes-0 no.

**Executive Session**

Representative Kenneth MacDonald made a motion as follows:

As authorized under RSA 478:17H, effective June 1, 1981, the Carroll County Register of Deeds, wil charge the fees described in RSA 478:17-G.

The Register of Deeds shall collect the same fees as stated in RSA 478:17-G, but shall retain only that amount to which he was entitled immediately prior to the effective date of this action by the Carroll County Convention.

The Register of Deeds shall remit the difference at least once a month to the Carroll County Treasurer...

Discussion followed and questions answered by Representative MacDonald. Discussion will continue May 13, 1981.

Representative Chase moved to lay Kenneth MacDonald's motion on table. Vote 5 yes-1 no.

Motion by Representative Russell Chase on Sewer project as follows: To correct an oversight in approving the Sewer Project construction in the amount of $400,000.00. The Delegation does now vote this appropriation as recommended by the Executive Committee. Vote 6 yes-0 no.

Respectfully submitted,
KENNETH MACDONALD, Clerk
Carroll County Delegation

## REVENUE SHARING HEARING
### May 4th, 1981

RESERVOIR FOR WATER ..... $50,000.00

COMMISSIONERS OFFICE: COMPUTER MAINTENANCE CONTRACT 1,792.00

ADMINISTRATION BUILDING:

BY-PASS VALVE ON CIRCULATORS ..... 440.00

COUNTY ATTORNEY: FURNITURE ..... 1,200.00

JAIL:

ARCHITECT PLAN & ESTIMATE (SPECS.) ..... 1,000.00

CAPITAL INVESTMENT (REMOVED FROM REGULAR BUDGET) ..... 600.00

BOILER LINE REPAIR ..... 8,000.00

COURT HOUSE (SUPERIOR) WILL SAVE 1500.00 INTEREST 4,763.86

COURT HOUSE REPAIRS:

INSULATION ..... 650.00

TREES ..... 200.00

PAINT HALLWAY ..... 275.00

WATERMAIN BOLTS ..... 220.00

SHERIFF: POLICE PACKAGE CAR 7,000.00

CEMENT DRIVEWAY BUMPERS ..... 130.00

NURSING HOME:

REPLACE WORN VALVES IN BATHROOMS & KITCHEN 500.00

CURTAINS (PRICE INCREASE) ..... 400.00

TYPEWRITERS ..... 800.00

BUS DRIVER (4 TIMES MON., 6 HRS. A DAY) ..... 4,500.00

ALMS BUILDING: DEMOLITION OF BACK WING ..... 2,467.96

DEMOLITION ..... 50,000.00

CARE OF GROUNDS: LAWN TRACTOR ..... 4,000.00

GENERAL MAINTENANCE:

JOINTER (ENABLES US TO USE OUR OWN ROUGH LUMBER) ..... 550.00

HAND TOOLS ..... 250.00

FARM:

REPAIRS—STEERING & BRAKE CLUTCHES ..... 1,200.00

BROOD COWS (3) ..... 4,000.00

APPLE TREES ..... 150.00

ASPARAGUS BED ..... 50.00

STRAWBERRY BED ..... 100.00

REPAIR WOOD SPLITTER (WELDING & COST OF RAM FOR 4 FT. WOOD ..... 1,000.00

REPAIR OF LIGHTS & FAN IN COW BARN (EMERGENCY SHORT OUT & NEW FAN) ..... 600.00

NURSING HOME ARCHITECTURAL FEES (NEXT PHASE UP FOR BIDDING) 9,680.00

$156,518.82

## CARROLL COUNTY DELEGATION
## CARROLL COUNTY ADMINISTRATION BUILDING
## OSSIPEE, NEW HAMPSHIRE
### June 8, 1981

Present:

Rep. Kenneth Smith, Sr., Chairman
Rep. Donalda Howard, Vice-Chairman
Rep. Kenneth MacDonald, Clerk
Rep. George Keller
Rep. Roderick Allen
Rep. William Barringer
Rep. Esther Davis
Rep. Howard Dickinson
Rep. Roger C. Heath
Rep. Russell C. Chase

This is a continuation of the recessed meeting of May 13, 1981

Mileage-Motion by Rep. Russell Chase to approve the figure of .22 cents per mile for expenses, retroactive January 1, 1981. Vote 9 yes-0 no.

Flora Worth-Motion by Rep. Roderick Allen that the Delegation give Flora Worth a citation for the years and time spent in helping the Delegation. Vote 9 yes-0 no. Rep. Roderick Allen to take care of this.

REVENUE SHARING-

Reservoir for Water, $50,000.00. A long discussion followed. Commissioner Gordon O. Thayer stated that arrangements are being made to meet with Ossipee officials on their own water system. Rep. Esther Davis made the motion to lay this item on table. Vote 10 yes-0 no.

Commissioner's Office, Computer Maintenance Contract, $1,792.00. After much discussion a motion was made by Rep. Esther Davis to pass. Vote 9 yes, 1 no, Rep. Roger Heath not voting.

Boiler Line Repair, $8,000.00. Much discussion on this involving energy. Brian Hampton, Farm & Maintenance Manager, answered all questions concerning the leak in the return line and how much heat loss was being incurred. Rep. Howard Dickinson made the motion to pass $8,000.00 for the Boiler Line Repair. Vote 9 yes-0 no.

Superior Court House, $4,763.86-Telephone Contract-Motion by Rep. George Keller to approve the figure of $4,763.86 to pay off the telephone contract. Vote 10 yes-0 no.

Alms Building Demolition, $50,000.00-Motion by Rep. Russell Chase that the amount of $50,000.00 be approved for demoliton of the Alms Building. Much discussion followed. Rep. Kenneth MacDonald made the motion to table until September meeting. A roll call was asked for the tabled motion.

Roll Call:

Rep. Roderick Allen ..... yes
Rep. Russell Chase ..... no
Rep. Esther Davis ..... yes
Rep. Howard Dickinson ..... yes
Rep. Roger Heath ..... yes
Rep. Kenneth MacDonald ..... yes
Rep. William Barringer ..... yes
Rep. George Keller ..... yes
Rep. Donalda Howard ..... no

Motion to table until September passed.

Care of Grounds, Lawn Tractor $4,000.00-Motion made by Rep. Roderick Allen to reject the lawn tractor but approve $400.00 for two push mowers. Vote 10 yes-0 no.

Court House, $150.00-This is an increase over original request. The reason for the increase is to enclose the sinks with cabinets to house the cleaning supplies, etc. needed to maintain the area. Motion was made by Rep. George Keller to approve the figure of $150.00 for cabinets. Vote 10 yes-0 no.

Nursing Home

Compressor and Blower for the Walk-in Cooler. Questions were asked of the Farm & Maintenance Supervisor, Brian Hampton, as to whether this compressor and blower could be used in the new addition when built. The answer was yes if the right kind was brought. Motion by Rep. Russell C. chase to buy for $2,700.00 the new compressor and blower for the present walk-in unit. Vote 10 yes-0 no.

Typewriter $800.00. Motion was made by Rep. Esther Davis to approve the figure of $800.00 for the typewriter. Debate followed. Rep. Donalda Howard called for question to limit debate. Vote 4 for-5 against. Motion by Rep. Kenneth MacDonald to amend the motion to read-to approve the figure of $800.00 for equipment for Nursing Home. Rep. Roderick Allen made the motion to table until next meeting the MacDonald amendment. Vote 8 yes-2 no.

Bus Driver $2,000.00-Rep. Donalda Howard moved to approve the figure of $2,000.00 for the Bus Driver. Vote 2 yes-8 no.

Baker's table, stainless steel ..... $295.00
Counter Top, Molded plastic ..... 100.00
Shelf for raising dough 270.00 ..... Total $665.00
These items will not be attached so that they may be used in the new addition. Rep. Esther Davis moved to approve the figure of $665.00 for the Baker's table, Countertop and shelf. Vote yes10-0 no.

Nursing Home Architectural Fees, $12,500.00. There was discussion on bids, who from and prices and Rep. George Keller made the motion to lay on table. Vote 8 yes-no.1

Chairman Kenneth Smith passed out the quarterly reports and a review of the percentages for each department. Percentages are running pretty much on schedule.

Chairman Kenneth Smith also gave an update on the Union. THere has been no decision as yet. A discussion followed concerning the union matter.

Chairman Kenneth Smith-"I have tried to carry out your wishes. I have not delegated committees, at your request. We have taken action concerning the Register of Deeds. There has been no investigation of the Department, no sub-committees elected. The Convention met and decided we should send a plan that was germane to the Register of Deeds for study. Until you people tell me different that is the position I am staying with."

Respectfully submitted,
KENNETH MACDONALD, Clerk
Carroll County Delegation

## CARROLL COUNTY DELEGATION
## CARROLL COUNTY ADMINISTRATION BUILDING
## OSSIPEE, NEW HAMPSHIRE
### July 24, 1981

Members present:

Representative Kenneth Smith, Sr., Chairman
Representative Donalda Howard, Vice-Chairman
Representative George Keller
Representative Roderick Allen
Representative Esther Davis
Representative William Barringer
Representative Roger Heath
Representative Howard Dickinson
Representative Russell Chase
Representative Kenneth MacDonald, Clerk

Commissioners: Brenda Presby, Chairman and Milburn Roberts, Clerk

Meeting opened at 10:00 A.M..

The Carroll County Budget was reviewed for the first six months of 1981.

Commissioners suggested that we remove Tamworth from our services (Blue Cross, Retirement, payroll, etc.) and put selectmen on notice.

Representative Heath made a motion to offer Blue Cross/Blue Shield to all towns in Carroll County. The motion was withdrawn until the Commissioners could check on the situation.

It was requested that next year Acct. 4180.46 separate the clerical portion from the Clerk's allowance.

Bus Driver-Motion was made to accept minutes on bus driver of June 8th, 1981.

Representative Heath moved to listen to tape on bus driver.
Representative Allen moved to amend Representative Heath's motion to read-to listen to the tape on the bus driver until after the meeting is adjourned.
Representative Keller amended the amendment to state that the tape be reviewed at the end of the business meeting prior to adjournment so that all can hear it.
Representative Keller withdrew his amendment.
Representative Allen withdrew his amendment.
Representative Heath withdrew his amendment but that the Clerk have the secretary type up that section for the next meeting.

REVENUE SHARING: as of June 30, 1981, $211,393 of Revenue Sharing Funds were undesignated.

Delegation Meeting July 24, 1981.

Commissioner Presby: In order to comply with revenue sharing regulations we must encumber certain monies within a specific time from the date they were received. Also, we must re-encumber certain monies if it was encumbered but not spent within a two year period-we must drop it or re-

encumber it for something else or re-encumber it for the same purpose. This year, 1981, we must encumber $50,747.29 over and above what we have already encumbered and it must be done by September. You must have proposed use hearing and you can vote immediately after the hearing. We, the Commissioners, would like to encumber money for:

An Energy Audit
Renovation of Jail
Architectural fees for Nursing Home.

Representative Chase made the motion that the Delegation encourage the Commissioners to hold the Public Hearing on these three subjects.

Representative Keller would like to have the Departments get permission from the Commissioners when they are going to spend over budget amount.

Tape on the June 8th meeting was played back. Original motion as typed proved to be correct.

Respectfully submitted,
KENNETH MACDONALD, Clerk
Carroll County Delegation

Adjourned 2:00 P.M.

## CARROLL COUNTY DELEGATION
## CARROLL COUNTY ADMINISTRATION BUILDING
## OSSIPEE, NEW HAMPSHIRE

**August 11, 1981**

EXECUTIVE MEETING CALLED BY VICE-CHAIRMAN DONALDA HOWARD.

Present:

Representative Donalda K. Howard
Representative Russell C. Chase
Representative William R. Barringer
Representative Roderick Allen
Representative Kenneth J. MacDonald
Representative Roger C. Heath

Representative George E. Keller had another meeting. Chairman Representative Kenneth C. Smith, Sr., out of State.

Commissioners Brenda M. Presby and Milburn F. Roberts present.

Office manager Robert T. Wallace present.

Meeting opened at 7:45 P.M.

Information from Commissioner Presby: There is a Proposed Use Hearing scheduled for Monday August 17th at 7:00 P.M. The Proposed Use Hear-

ing is one in whch the citizens of Carroll County can recommend uses for revenue sharing funds. We will have to have a Proposed Use Hearing sometime later this year regarding use of our estimated 1982 revenue sharing funds. After recommendations are received regarding these funds, our budget hearing will take place at which time the Commissioners proposals, and those of the public, will be discussed and voted upon. Mr. Wallace, of the Business Office will work up a revenue sharing compliance schedule and some definitions dealing with revenue sharing so we will all understand some of the basic rules and terms.

Regarding the recent decision of the Public Employee Labor Relations Board (PELRB) dealing with the Sheriff's Department a letter was read from our Attorney Mr. Alan Hall, with an enclosure of the decision from the Public Employees Relation Board (copy enclosed). Mr. Hall requested a meeting as soon as possible in order to get a consensus of the feelings from the Sheriff, the Delegation and the Commissioners. This will enable him to carry on depending on the options chosen. The rehearing in the letter that Mr. Hall refers to would take place if we would appeal the decision made by the Board that the union should be certified. You appeal it to the same board. The appeal does not involve extra testimony or personel appearences. It is simply a paper with the legal points drawn up by Mr. Hall and submitted to the board. They would go over the legal points and the unions attorney's legal points and then make a finding on the appeal. The only reason for doing this is to perfect any appeal rights. That means that if you were going to appeal this to a Court of Law, which is the next step after a rehearing, then this petition for rehearing is that step.

A long discussion followed concerning the many aspects in this matter. There are many questions in the minds of the Delegation. It was finally agreed to set down and talk with the union. However, Chairman Representative Kenneth C. Smith, Jr., should pick the people to go to the negotiating table and the lawyer Mr. Hall should be in attendance.

A motion was made by Representative Roger C. Heath to go into executive session. Roll Call.

Representative Russell C. Chase . . . . . No
Representative William R. Barringer . . . . . Yes
Representative Roderick Allen . . . . . Not voting
Representative Kenneth J. MacDonald . . . . . Yes
Representative Roger C. Heath . . . . . Yes
Representative Donalda K. Howard . . . . . Not voting.

Vote: 3 Yes-1 No-2 Not Voting.

Representative Roger C. Heath withdrew his motion.

At 9:15 P.M. Representative Roger C. Heath moved to go into executive session for receipt of legal advice. Vote 6 Yes-0 No.

At 9:40 P.M. Representative Roger C. Heath moved to go out of executive session. Vote 5 Yes-0 No.

Representative William R. Barringer made motion for Representative Donalda K. Howard, Acting Chairman, to acknowledge to Mr. James Anderson receipt of his letter and explain to him that we will take action

on the dates as soon as Representative Chairman Kenneth C. Smith, Sr. returns.

Representative Roderick Allen made the motion to recess until August 17th, at the Nursing Home after the conclusion of the Public Use Hearing on Revenue Sharing. Vote 5 yes-0 no.

Recessed at 9:50 P.M.

Respectfully submitted,
KENNETH MACDONALD, Clerk
Carroll County Delegation

## CARROLL COUNTY DELEGATION
## PROPOSED USE HEARING
### August 17, 1981
## CARROLL COUNTY NURSING HOME
## OSSIPEE, NEW HAMPSHIRE

Attendance:

Representative Donalda K. Howard, Vice-Chairman
Representative Kenneth J. MacDonald, Clerk
Representative George D. Keller
Representative Roger C. Heath
Representative Russell C. Chase
Representative Roderick Allen
Representative William Barringer
Representative Howard C. Dickinson

Commissioners:

Milburn F. Roberts
Brenda M. Presby

Meeting called to order by Vice-Chairman Representative Donalda K. Howard. The chair recognized Commissioner Brenda M. Presby. 7:34 P.M.

Commissioner Brenda M. Presby gave presentation for Proposed Use of the Revenue Sharing funds as follows:

1. Compressor & Blower for walk-in cooler at Nursing Home $ 2,700.00
2. Modular Chair Units for the 2nd floor lobby of the Administrative Building . . . . . 700.00
3. Architectural fees for the Nursing Home . . . . . 12,500.00
4. Energy Audit . . . . . 11,000.00
5. Renovation of the Jail (4 cell addition) . . . . . 75,000.00
6. Demolition of Annex . . . . . 50,000.00
7. Reservoir for Water Works . . . . . 50,000.00
8. Smoke & Heat Detectors for Nursing Home . . . 8,000.00
9. Re-encumber from Court House Roof to point up chimneys 350.00

10. Re-encumber for same purpose-painting at the Nursing Home ..... 2,012.10
11. Re-encumber from Electric Bath Lifter for four large ceiling fans for Dining Room .....500.00

$100,000.00 more revenue sharing is expected in 1981.

Approximatley $69,000.00 must be encumbered by September 10, 1981.

Representative George D. Keller requested a tour of the Jail and Annex. Approved. Meeting adjourned 8:32 P.M.

Respectfully submitted,
KENNETH MACDONALD, Clerk
Carroll County Delegation

## CARROLL COUNTY DELEGATION
## CARROLL COUNTY NURSING HOME
## OSSIPEE, NEW HAMPSHIRE
### August 17, 1981

Present:

Representative Donalda K. Howard, Vice-Chairman
Representative Kenneth J. MacDonald, Clerk
Representative Goerge D. Keller
Representative Roger C. Heath
Representative Russell C. Chase
Representative Roderick Allen
Representative William Barringer
Representative Howard Dickinson

Meeting opened at 8:35 P.M.

Purpose of the meeting is to revise the presentation by the Commissioners and to entertain motions and comments.

Representative Russell C. Chase moved to encumber $2,700.00 for Compressor and Blower for Nursing Home walk-in cooler. Second by Rep. Donalda K. Howard. Vote 8 Yes-0 no.

Representative Russell C. Chase moved to encumber $700.00 for modular chair units for Administration Building lobby 2nd floor. Vote 8 yes-0 no.

Representative Russell C. Chase moved to encumber $12,500.00 for architect fees for the Nursing Home. A period of discussion by the Delegation and Commissioners followed. The Commissioners have not decided on an architect or on plans as yet. The Commissioners assured Delegation that the architect would not be Anderson-Nichols. The Commisssioners also gave their reasons for not likely using Hans Finne.

Representative Roger C. Heath made the motion to table until the Commissioners come up with something definite.

Roll call on Representative Heath's motion.

| | | | |
|---|---|---|---|
| Rep. Heath | yes | Rep. Dickinson | yes |
| Rep. Chase | no | Rep. Keller | yes |
| Rep. Barringer | no | Rep. MacDonald | no |
| Rep. Allen | no | | |

Motion defeated.

Representative Roderick Allen made a motion to limit the debate. Roll call on Representative Allen's motion.

| | | | |
|---|---|---|---|
| Rep. Heath | no | Rep. Dickinson | no |
| Rep. Chase | yes | Rep. Keller | no |
| Rep. Barringer | yes | Rep.MacDonald | no |
| Rep. Allen | no | | |

Motion defeated.

Vote on Representative Russell Chase's original motion. Vote 7 yes-1 no.

Representative Chase made motion to encumber $11,000.00 for the Energy Audit. Vote 8 yes-0 no.

Representative Chase made motion to encumber $75,000.00 for Jail addition. Vote 8 yes-0 no.

Representative Chase made motion to encumber $50,000.00 for the demolition of the Annex. A lengthy debate followed. Representative Chase withdrew original motion but made a motion to reconsider action until September meeting. Rep. Chase withdrew this motion also.

Representative William Barringer made motion to defer as recess item until next meeting. Vote 8 yes-0 no.

Representative Chase made the motion to encumber $50,000.00 to build a new Reservoir for Water Works and fix the crack in the old one. Vote 6 yes-1 not voting.

Motion by Representative Allen to encumber $8,000.00 for Smoke and Heat Detectors for the Nursing Home. Vote 6 yes-1 not voting.

Motion by Representative Chase to re-encumber $2,012.10 for painting at the Nursing Home. Vote 6 yes-1 not voting.

Motion by Representative Chase to re-encumber $500.00 left from bath lifters to purchases 4 large fans for Dining Room at the Nursing Home. Vote 6 yes-1 not voting.

Motion by Representative Chase to re-encumber $350.00 left from the Court House roof to point up Court House chimneys. Vote 6 yes-1 not voting.

Representative Roderick Allen moved to the call of the chair with adequate notice. Vote 6 yes-1 not voting.
Recessed 9:45 P.M.

Respectfully submitted,
KENNETH MACDONALD, Clerk
Carroll County Delegation

**MEETING OF DELEGATION**
**and**
**CARROLL COUNTY COMMISSIONERS**
**PROBATE COURT ROOM**
**ADMINISTRATION BUILDING**
**OSSIPEE, NEW HAMPSHIRE**

**September 21, 1981**

Time: 7:00 P.M.

Purpose:

To review the architects plans and cost estimate for the addition to the Carroll County Jail.

Present:

Representative Donalda K. Howard
Representative Russell C. Chase
Representative Roderick Allen
Representative George D. Keller
Representative William R. Barringer
Representative Kenneth J. MacDonald
Representative Roger C. Heath

Commissioners:

Brenda M. Presby
Milburn F. Roberts
Gordon O. Thayer

Commissioner Brenda M. Presby introduced Mr. Richard Dudley, Architect, of Concord, New Hampshire.

Mr. Dudley gave a resume of the architects drawings of the addition to the Jail. A very simple design that would follow the same design of the present Jail. The cost is estimated to be $114,000.00. There is special equipment needed such as lights, doors, special security toilets, etc. Cells would be standard size. There would be no increase in help. A good deal of the surveillence would be done by cameras along with a roaving guard.

A question and answer period followed. Can be heard on the tape.

Insulation and ventilation were discussed.

Commissioner Presby gave the next step. The advertising and sending out of bids and receiving same back. The bids would include plumbing, heating and electrical engineering specifications and things of that nature. That would be approximately $6,000.00 There is nothing that says we have to accept any bid if they are out of range or not competitive.

Funding: The Commissioners feel that the best method that could be worked out would be to use 24.9% of revenue sharing funds. The rest of the cost could be funded with short term notes.

Representative Russell C. Chase supports going on with the second step on the evidence that has been presented and favors a rapid payoff.

Commissioner Presby spoke about the compliance plan which we submitted to Washington to show how Carroll County planned to comply with the public participation provisions of the Revenue Sharing Act. A copy of the compliance plan is attached.

We have to comply with both Federal regulations regarding revenue sharing funds, and State regulations regarding supplemental appropriations after the budget is enacted. Thirty days prior to a Budget Hearing, a statement must be delivered to the selectmen of each town, the Secretary of State, and each member of the Delegation.

Respectfully submitted,
KENNETH J. MACDONALD, Clerk
Carroll County Delegation

## CARROLL COUNTY COMMISSIONERS
## and
## DELEGATION MEETING
## CARROLL COUNTY NURSING HOME
## OSSIPEE, NEW HAMPSHIRE
### October 27, 1981

Meeting opened at 7:35 P.M. by Commissioner Presby and Commissioner Thayer.

Members present:

Hon. Donalda Howard, Vice-Chairman
Hon. George Keller
Hon. Roderick Allen
Hon. Russell C. Chase
Hon. Roger C. Heath
Hon. Kenneth J. MacDonald, Clerk

Commissioner Presby gave description of Supplemental Appropriation as follows:

| | | |
|---|---|---|
| COMMISSIONERS 4100: | Computor Maintenance | $ 1,792.00 |
| | Water Reservoir | 50,000.00 |
| | Energy Audit | 11,000.00 |
| | Attorney Fees | 12,000.00 |
| | Air Quality Studies | 720.00 |
| | | $75,512.00 |
| COUNTY ATTORNEY 4110: | Office Furniture | 1,200.00 |
| SHERIFF 4140: | Police Car | 7,000.00 |
| COURT HOUSE 4160: | Maintenance & Repairs | 1,435.00 |
| | Sink Cabinets | 150.00 |
| | Telephone contract | 4,763.86 |
| | | $ 6,258.86 |

| | | |
|---|---|---|
| ADMINISTRATIVE BUILDING 4170: | | |
| | Plumbing & Heating | 440.00 |
| | Lobby Furniture | 700.00 |
| | | $ 1,140.00 |
| NURSING HOME 5100: | Architectural Fees | 12,500.00 |
| NURSING HOME DIETARY 5130: | Freezer Repair | 3,800.00 |
| | Kitchen Equipment | 665.00 |
| | | $ 4,465.00 |
| NURSING HOME, PLANT OPERATION 5150: | | |
| | Fans,Smoke Detectors | 8,500.00 |
| | Maintenance | 530.00 |
| | Plumbing Repair | 500.00 |
| | | $ 9,530.00 |
| JAIL 6100: | Capital Investment | 600.00 |
| | Architect Plan | 1,000.00 |
| | Jail Addition | 75,000.00 |
| | | $76,600.00 |
| FARM 7100: | Maintenance & Repair | 2,800 |
| | Live Stock | 4,000.00 |
| | Produce plants/trees | 300.00 |
| | | 7,100.00 |
| ANNEX & MAINTENANCE 8200: | Tools & Equipment | 800.00 |
| | Grounds Care | 400.00 |
| | Demolition-Back Wing | 2,467.96 |
| | Repair Boiler Line | 8,000.00 |
| | Demolition | 50,000.00 |
| | | $61,667.96 |
| COOPERATIVE EXTENSION SERVICE 8360: | | |
| | Program Assistant | $3,260.00 |

Hearing closed at 8:05 P.M.

Respectfully submitted,
KENNETH J. MACDONALD, Clerk
Carroll County Delegation

Discussion: We have been considering a cost efficiency of the farm. It has only been discussed so far. Cooperative Extension Service has contacted the Commissioners. The study would be internal. A public hearing would be called before any decisions are made.

## CARROLL COUNTY DELEGATION MEETING
## EXECUTIVE MEETING
## CARROLL COUNTY NURSING HOME

### October 27, 1981

Delegation Meeting opened at 8:05 P.M. by Vice-Chairman Hon. Donalda Howard with the following members present:

Rep. Hon. Donalda Howard, Vice-Chairman
Rep. Hon. George D. Keller
Rep. Hon. Roderick Allen
Rep. Hon. Russell C. Chase
Rep. Hon. Roger C. Heath
Rep. Hon. Kenneth J. MacDonald, Clerk

Members discussed items.

Rep. Chase made a motion to encumber $266,233.82 as listed in the complete list now known as the Proposal, Delegation October 13, 1981-six pages.

Rep. Allen requested Rule 16 on Commissioners 4100, Energy Audit for $11,000.00 due to conflicting interests.

Rep. Heath made a motion to delete Water Reservoir on Commissioners 4100 for $50,000.00. A vote was taken.

| | | | |
|---|---|---|---|
| Rep. Heath | Yes | Rep. Allen | Yes |
| Rep. Chase | No | Rep. Keller | Yes |
| Rep. Howard | No | Rep. MacDonald | No |

Three (3) yes-Three (3) No. Motion fails.

A discussion on the Water Reservoir as to size, need and study followed.

Rep. Heath made a motion to change the figure for Commissioners 4100 Water Reservoir from $50,000.00 to $5,000.00 for study. Vote:

| | | | |
|---|---|---|---|
| Rep. Heath | Yes | Rep. Allen | Yes |
| Rep. Chase | No | Rep. Keller | Yes |
| Rep. Howard | No | Rep. MacDonald | No. |

Three (3) yes-three (3) No. Motion fails.

Rep. Heath made the motion to delete under Annex 8200, Demolition $50,000.00.

A discussion on the Annex followed. Some have reservations on this item. Rep. Howard gave reasons for demolition. Vote:

| | | | |
|---|---|---|---|
| Rep. Heath | Yes | Rep. Allen | Yes |
| Rep. Chase | No | Rep. Keller | Yes |
| Rep. Howard | No | Rep. MacDonald | No |

Three (3) Yes-three (3) No. Motion fails.

Rep. Chase's original motion which included the figure of $11,000.00 for an Energy Audit. Vote:

| | | | |
|---|---|---|---|
| Rep. Heath | No | Rep. Allen | Yes |
| Rep. Chase | Yes | Rep. Keller | Yes |
| Rep. Howard | No | Rep. MacDonald | No |

Three (3) Yes-three (3) No. Motion fails.

Motion by Rep. Kenneth MacDonald to recess meeting until Monday November 2, 1981 at 10:00 A.M.-Vote:

6 to 0 in favor.
Motion passes.

Rep. Chase made motion that all Delegation members of the negotiating team will receive mileage plus meeting pay of $15.00 per day spent in negotiating. Vote: 6-0. Motion carries.

Respectfully submitted,
REP. KENNETH MACDONALD, Clerk
Carroll County Delegation

## CARROLL COUNTY DELEGATION
## CARROLL COUNTY ADMINISTRATION BUILDING
## OSSIPEE, NEW HAMPSHIRE

### November 2, 1981

On Monday, November 2, 1981, at 10:10 A.M., at the Carroll County Administration Building, Ossipee, New Hampshire, Chairman Hon. Kenneth C. Smith, Sr. called the recessed meeting of the Carroll County Delegation to order with the following members present.

Rep. Hon. Kenneth C. Smith, Sr., Chairman
Rep. Hon. Donalda K. Howard, Vice-Chairman
Rep. Hon. Kenneth MacDonald, Clerk
Rep. Hon. Russell C. Chase
Rep. Hon. Esther M. Davis
Rep. Hon. Roderick Allen
Rep. Hon. Roger C. Heath
Rep. Hon. George D. Keller

Representative Kenneth MacDonald made a motion to encumber the sum of $266,233.82 of Federal Revenue Sharing funds for:

| | | |
|---|---|---|
| COMMISSIONERS 4100: | Computor Maintenance | $ 1,792.00 |
| | Water Reservoir | 50,000.00 |
| | Energy Audit | 11,000.00 |
| | Attorney Fees | 12,000.00 |
| | Air Quality Studies | 720.00 |
| | | $75,512.00 |
| COUNTY ATTORNEY 4110: | Office Furniture | 1,200.00 |
| SHERIFF 4140: | Police Car | 7,000.00 |

| | | |
|---|---|---|
| COURT HOUSE 4160: | Maintenance & Repairs | 1,345.00 |
| | Sink Cabinets | 150.00 |
| | Telephone Contract | 4,763.86 |
| | | $ 6,258.86 |
| ADMINISTRATION BUILDING 4170: | | |
| | Plumbing & Heating | 440.00 |
| | Lobby Furniture | 700.00 |
| | | $ 1,140.00 |
| NURSING HOME 5100: | Architectural Fees | $12,500.00 |
| NURSING HOME, DIETARY 5130: | | |
| | Freezer Repair | $ 3,800.00 |
| | Kitchen Equipment | 665.00 |
| | | $ 4,465.00 |
| NURSING HOME, PLANT OPERATION 5150: | | |
| | Fans, Smoke Detectors | $ 8,500.00 |
| | Maintenance | 530.00 |
| | Plumbing Repairs | 500.00 |
| | | $ 9,530.00 |
| JAIL 6100: | Capital Investment | $ 600.00 |
| | Architect Plan | 1,000.00 |
| | Jail Addition | 75,000.00 |
| | | $76,600.00 |
| FARM 7100: | Maintenance & Repair | 2,800.00 |
| | Live Stock | 4,000.00 |
| | Produce Plants/trees | 300.00 |
| | | $ 7,100.00 |
| ANNEX & MAINTENANCE 8200: | | |
| | Tools & Equipment | 800.00 |
| | Grounds Care | 400.00 |
| | Demolition-Back wing | 2,467.96 |
| | Repair Boiler Line | 8,000.00 |
| | Demolition | 50,000.00 |
| | | $61,667.96 |
| COOPERATIVE EXTENSION SERVICE 8360: | | |
| | Program Assistant | $ 3,260.00 |
| | | $266,233.82 |

Rep. Heath made motion to amend by deleting under Account 8200 Annex, $50,000.00 Demolition of Annex.

There were suggestions to move this building and use as a barn. Comm. Presby gave reasons it was not feasible to move the Annex Building.

Rep. Heath made a motion to table his motion. Vote: 7-0. Motion passed.

Rep. Heath made motion to amend by deleting under Account 4100, Water Reservoir $50,000.00. Rep. Heath gave his reasons for deletion. A discus-

sion followed. Rep. Russell Chase would like to see something done now. Over many years it was pointed out the need for a new water supply.

Recess at 10:45 A.M.-Back to order 11:15 A.M.

Rep. Howard moved question on Rep. Heath's motion on Water Reservoir. Roll call vote:

| | |
|---|---|
| Rep. Howard .....No | Rep. Davis .....No |
| Rep. Heath .....Yes | Rep. Allen .....Yes |
| Rep. Chase .....No | Rep. MacDonald .....No |
| Rep. Keller .....Yes | |

Three (3) yes-Four (4) No. Motion failed.

Rep. Allen made motion to amend under Account 4100 Water Reservoir to add the words "and piping". Vote: Seven (7) yes-0 No. Motion Passed.

Rep. Heath made the motion to take his amendment reference "to delete $50,000.00 for Annex under Account 8200" off the table. Vote 7 yes-0 No.

Brian Hampton, Farm & Maintenance Manager, gave a run down on the Annex Building. Its structure, piping and fire protection.

Rep. Keller asked if the wood could be used or utilized to build a simple cow barn.

Liability insurance was discussed.

Rep. Allen gave resume of a study he made with citizens and fire marshall, on the Annex.

Rep. Heath amended his motion to reduce the sum of $50,000.00 to $10,000.00 under Account 8200, Annex.

Rep. Howard called question. Roll call vote.

| | |
|---|---|
| Rep. Howard .....No | Rep. Heath .....Yes |
| Rep. Chase .....No | Rep. Keller .....Yes |
| Rep. Davis .....No | Rep. MacDonald .....No |
| Rep. Allen .....No | |

Two (2) Yes-five (5) No. Motion fails.

Rep. Keller made a motion to amend Rep. Heaths, reference Account 8200 Annex, from $50,000.00 to $20,000.00. Roll call.

| | |
|---|---|
| Rep. Howard .....No | Rep. Heath .....Yes |
| Rep. Chase .....No | Rep. Keller .....Yes |
| Rep. Davis .....No | Rep. MacDonald .....No |
| Rep. Allen .....No | |

Two (2) Yes-five (5) No. Motion fails.

Vote on Rep. Heath's original motion. Roll call.

| | |
|---|---|
| Rep. Howard .....No | Rep. Heath .....Yes |
| Rep. Chase .....No | Rep. Keller .....Yes |
| Rep. Davis .....No | Rep. MacDonald .....No |
| Rep. Allen .....Yes | |

Three (3) yes-four (4) No. Motion fails.

Chairman Rep. Smith then called for vote on the original Rep. MacDonald's motion. Roll call.

| | |
|---|---|
| Rep. Howard .....Yes | Rep. Heath .....No |

Rep. Chase .....Yes
Rep. Davis.....Yes
Rep. Allen.....Rule 16
Rep. Keller .....No
Rep. MacDonald .....Yes

Four (4) yes-Two (2) No. Motion passed.

Rep. Keller asked the Commissioners "are you going to go on record as spending the $50,000.00 that has just been appropriated, to have professionals demolish the building or are you going to attempt to save the people and the County $20,000.00 that Brian Hampton, Farm and Maintenance Manager, told us about or are you going to use some of the work force we have to attempt to save the county $20,000.00?"

Commissioner Presby: I can assure you that we will use as much of our own work force as possible. We too would like it done as reasonable and as safely as we possibly can. There is problems in getting rid of the material. When the situation is weighed we shall certainly come back to the Delegation with our findings.

Rep. Donalda Howard made the motion to approve the supplemental appropriation budget of $266,233.82 for 1981 with total revenues derived from federal revenue sharing funds.

Vote:

Rep. Howard.....Yes
Rep. Chase .....Yes
Rep. Davis.....Yes
Rep. Allen.....Rule 16
Rep. Heath .....No
Rep. Keller .....No
Rep. MacDonald .....Yes

Rep. Davis moved to adjourn to call of Chair. Motion Passed. 12:30 P.M.

Respectfully submitted,
KENNETH J. MACDONALD, Clerk
Carroll County Delegation

## CARROLL COUNTY DELEGATION
## OSSIPEE, NEW HAMPSHIRE
## December 8, 1981

On Tuesday December 8, 1981, at 7:00 P.M., at the Carroll County Complex, Delegation Room, the Carroll County Convention met in an Executive Session with the following members present:

Rep. Kenneth Smith, Chairman
Rep. Donalda Howard, Vice Chairman
Rep. Kenneth MacDonald, Clerk
Rep. George Keller
Rep. Roderick Allen
Rep. William Barringer

with Commissioners Brenda Presby, Milburn Roberts and Business Manager Robert Wallace, to review the ten month budget report and Salaries for the Nursing Home for 1982.

Item No. I: Review of 10 Month Report

A. Estimated Revenues

1. Question on Income for Superior Court Fines (Acc't 4010) which was estimated at $30,000.00 for 1981-Present figure $9,225.00. Commissioner Presby will check.

2. Question on Income for County Misc. Income (Acc't 4019) which was estimated at $15,000 for 1981 with present figure at $1,415.73. A check will be made to see if this is an accounting problem.

3. Question on Income for Sheriff's Forestry (Acc't 4014) reference money to be received for new vehicle, and patrol expense.

4. Question on Accounts 5020 thru 9099 would appear to have no problems.

B. All Expenditure Accounts were reviewed with questions on the following:

1. Tamworth Police (Acc't 4104)

2. U.S. Forestry (Acc't 4105)

3. Sheriff (Acc't 4140)

4. Administration Building (Acc't 4170)

5. Superior court (Acc't 4180) which would appear to be going to run over about $30,000.00, which will be caused by the heavy work load on the court.

6. County Convention (Acc't 4192) will run over.

7. Nursing Home (Acc't 5100 thru Acc't 5193) will have a surplus for 1981.

Item No. 2. Nursing Home Salaries

A. Report from Commissioner Brenda Presby

1. Commissioners have met several times with the Nursing Home Salary Committee of six which is now a Committee of eight.

2. The Committee presented their expectation of Salary increases and Benefits for 1982 which was in the vicinity of 12% on top of the 6% increase between the steps, with the feeling it was a reasonable cost of living increase. This would have been a 18% increase for everyone except those that have met there 6 yr. maximum. They would be getting a 12% increase.

3. The Commissioners first proposal was a 2% increase along with the 6% increase between steps. This was not excepted by the Committee. After checking with other counties an much discussion the Commissioners made a second proposal of 8% between the steps

4. Benefits:

(1) Blue Cross & Blue Shield has increased 37% and Delta approximately 30%. Blue Cross & Blue Shield will be $54.37 per month per person, instead of $39.52. This will reflect a $15.00 a month increase for every employee.

(2) Any one working on the second or third shift receives 25¢ per hour shift differential in addition to their regular rate.

(3) There is also a cost to the County for half of their Social Security, Workmens Compensation, Retirement and Unemployment expense for each employee. Plus each employee is entitled to one meal a day on the shift that they work, at a cost (to the County) of $2.36 a meal.

Rep. George Keller: When you discussed the matter with the employees, did you make capital of the Fringe Benefits? This is one of the things the employees should pay attention to.

Commissioner Presby: We did but they were not interested in talking about the benefits. Their main concern was Cost of Living and the amount of cash there would be in the paycheck.

At this point members of the delegation were given a copy of the Commissioners Job Classification schedule, a copy of the 1982 Typical Salary & Benefits, and a copy of the Cost of Insurance and a copy of average percentage of salary increases for the last 2 years.

Rep. Roderick Allen: How much would it have cost the County, had they negotiated with the union in 1981, had they not received substantial raises at the time?

Commissioner Presby: This is really unknown. Based on the experience of other Counties, every situation is different. We have proposed in our Budget (sent to the Secretary of State) an 8% increase on Salaries integrated in the step system, except for the people who have met their 5 year maximum, which is 2%. The problem is with the increasing amount of economy and the increasing amount of money that the County is expected to kick in on Nursing Home expense. Reimbursement is a game we have to play in order to survive. We know that regardless of what happens we are and will continue to give-Quality Care. This is what we demand, the Delegation demands, and what the Administration demands. But there comes a time when you have to decide what the County can afford.

Rep. MacDonald: If we were to pay full Blue Cross for the Nursing Home, would that be reimbursed by the State?

Commissioner Presby: The State only will reimburse actual cost of the Nursing Home. Over and above the necessities such as additional benefits is not allowed. There will be a check into other insurance companies and their benefits, by Robert Wallace, Business Administrator.

Rep. Donalda Howard: There have been many other concerns that have changed to othe Insurance, only to realize a loss in Benefits and have gone back to Blue Cross. There are also other Hospitals that not only have a step system but also a merit system and has proved vey well. Perhaps we could look into this.

Commissioner Milburn Roberts: In all respect to Rep. Howard's suggestion, I would point out that there is a difference in Private Hospitals and the County Nursing Home. Discussion continued between Rep. Howard and Commissioner Roberts.

Rep. Kenneth Smith: I have received a letter (Item 1) from the Carroll

County Nursing Home Salary Committee requesting a meeting with the delegation. I felt it would be beneficial to the delegation to meet with the Commissioners before we met with the Committee. Meeting with the committee is set for December 10, 1981. There was some other discussion between the members of the delegation and the Commissioners to understand the basis of the new step schedule as proposed to the Carroll County Employees for 1982.

Respectfully submitted,
REP. KENNETH MACDONALD, Clerk
Carroll County Delegation

*Letter-Item 1, on file in the Clerk's Office, Delegation Room Administration Building, Ossipee, New Hampshire.

## CARROLL COUNTY CONVENTION
## OSSIPEE, NEW HAMPSHIRE
## December 10, 1981

On Thursday, December 10, 1981 at 2:00 P.M. at the Carroll County Nursing Home the Carroll County Convention met in Executive Session with the following members present:

Rep. Kenneth Smith, Chairman
Rep. Donalda Howard, Vice Chairman
Rep. Kenneth MacDonald, Clerk
Rep. George Keller
Rep. Roderick Allen
Rep. Roger Heath

with Commissioners Brenda Presby, Gordon Thayer and Business Manager Robert Wallace, to discuss Salaries with the employees of the Nursing Home for 1982.

Delegation Chairman Kenneth Smith opened the meeting by recognizing Eugene Picard, a member of the Committee. Mr. Picard made note of the employees knowledge of benefits, some of those mandated by law. He stated that the Commissioners offered the employees an increase of 8%, of which 6% was already into the step system, which meant only a 2% cost of living increase. And in accordance to the schedule any employee who has been employed over 5 years would only get 2%. After 10 years there would be a 5¢ increase. Our understanding last year, after the step system was agreed upon, that the door would be left open and there would be a cost of living adjustment yearly. Cost of living in this area has gone up much more than 2%. He expressed concern and certain conditions, especially with those that have been employed 5 years, 10 years, and over.

Rep. Kenneth MacDonald: How long have you been employed for Carroll County and when you accepted the job were you informed of the step system and benefits?

Mr. Picard: I have been here almost 1 year, and yes I was informed. But my condition of employment is different than some of the other employees.

Showing more concern for some of the dedicated people who have worked 5 years, 10 years, or better.

Patricia Harris: Commented about the employees that have not been here a year, they will be gettin 2% until their anniversary which would bring their rate to below the starting rate of Huggins Hospital. It would be nice to be at least compatible with area hospitals.

Marcia Newcomb: Making comments of concern of those who have been employed over 5 years and their dedication and care to the patients, stating that financially there wasn't any incentive to stay.

Polly Scheffer: Expressed sadness to think that everyone worked so hard to build up the morale and incentive of the employees only to be offered a 2% cost of living this year. What happened to all our hard work?

Athena Gilman: After working 3 months, there is a 10¢ increase in salary at which time upon requirement by law, retirement is deducted, which is almost twice the amount of increase. This, more or less, leaves you in a hole.

Vickie Kirkwood: With the new increase in Blue Cross, those that are on the family plans are complaining and really feeling the crunch. You can't go backward, you have to go forward.

(The County pays for single employee membership for Blue Cross plus Delta Dental which is also going up in February.)

Alice Grover: Also expressed concern and commented on the accomplishment made last year by the Committee, Commissioners and County Delegation, with the understanding that the door would be left open in 1982. Cost of Living in the area has gone up 10.5% and the Commissioners are proposing only 2%. I understand also that some cost of living is built into the reimbursement that is received by the County Home from the Federal Government.

Rep. Allen: For clarification, the reimbursement of Medi-caid Patients is based on cost-based on the accounting practices to what to cost to run the County Home. The County does not get full amount from State and Federal Governments.

Pamela Savard: Commented on an artical in the newspaper which stated that there was an 8% cost of living increase offered, which is not true. It was 6% in the step increase and only a cost of living increase of 2%. It was also upsetting when told that if we were not satisfied, we could seek employment elsewhere.

Rep. Allen: The National figures show that personal income has not kept up with inflation. Would you accept an increase even though it was not in line with the inflation rate across the nation?

Alice Grover: We are concerned with Cost of Living in our area. We don't expect to keep up with the nation. But I do think that 2% is rather low. We are asking for 9% cost of living increase, not 18% as previously stated. There are many people that will not get the 6% step increase.

Rep. Donalda Howard: Made a statement that it was hard to explain the difference in an Acute Care Facility and in the Intermediate Care Facility. Acute Care Facility-has all modern conveniences and patients are out in

a matter of days. Intermediate Care Facilities such as the County Home, sometimes, care for the same patients for 15 years. There should be some study on this type of facility and compare with the other type.

Herberta Whiting and Debora Pochelon both spoke of their circumstances and placed concern of those employees who have been employed 5-10 or more years. It would be ashame for some of these people to leave for better jobs who have been dedicated for this many years.

Mary Fenderson: As a student, expressed that she was greatful for her education and it had taught her something that was very valuable and fulfilling in caring for the patients at the Home. She stated that the work was much harder than in a hospital and the pay was less.

Rep. George Keller: I know, that you hope, that we will be compassionate, and that if we do not go along with your request, you will think that we are not having compassion for the employees of Carroll County. I think you do realize, that as Delegates we have many other obligations and they are to every sole in this County. We do know your problems--their problems are the same as yours. The cost of bread is the same for everyone. There are a lot of retired people, living on a fixed income--people working for minimum wage only and many people without Health Insurance. Understand the view from the other side of the bridge as well as your view. I want you to know that we are concerned. But because of our responsiblities, our concerns must be for all the people in the County. We have been conscious of the cleanliness of this Nursing Home and of the dedication of so many people that are associated with it for quite a while. As far as compassion-We have it-We are concerned for you.

Rep. Kenneth Smith: I am personally concerned with your problems and am going to appoint a committee of (three) Rep. Roger Heath, Rep. Russell Chase, and Rep. Donalda Howard, to investigate the salaries of jobs equal to yours, in Carroll County and ask them to report back to the Delegation and to feel free to report back to your committee at their convenience.--We are concerned.

Respectively submitted,
REP. KENNETH MACDONALD, Clerk
Carroll County Delegation

## TREASURER'S REPORT

To the Board of Commissioners for Carroll County:

Gentlemen and Mrs. Presby:

I hereby submit the Treasurer's Report for the County of Carroll, New Hampshire, for the 12 months ending December 31, 1981.

## RECEIPTS

| | | |
|---|---|---|
| Cash on hand January 1, 1981 | | |
| General Fund | $191,565 | |
| Restricted Building Fund | 14,961 | |
| Revenue Sharing | 277,652 | |
| Water Fund | 5,659 | |
| Deeds Vault | 8,128 | |
| Nursing Home | 687 | |
| Payroll Fund | 4,973 | |
| Petty Cash | 635 | |
| Gift Fund | 793 | |
| Parsons Account | 20,140 | |
| Sewer Fund | 38,915 | $ 564,108 |
| Taxes from Towns | | 1,810,350 |
| Fees & Fines, Superior Court | 27,866 | |
| Sheriff Writ Fees | 40,500 | |
| Sheriff Bailiff Fees | 9,000 | |
| Sheriff Miscellaneous | 11,355 | |
| Registry of Deeds | 4,531 | |
| Miscellaneous | 1,978 | 95,230 |
| Income from Institutions | | |
| County Farm | 55,564 | |
| Jail | 819 | |
| Nursing Home | 1,606,112 | |
| Annex | 6,080 | 1,668,575 |
| Interest on Deposits | 15,152 | |
| Interest on Revenue Sharing | 44,634 | 59,786 |
| Reimbursements | | |
| Old Age Assistance | 3,396 | |
| Direct Relief | 588 | |
| Board & Care | 720 | 4,704 |
| Receipts other than Current Income | | |
| Water Fund | 4,140 | |
| Revenue Sharing Entitlements | 116,391 | 120,531 |

| | | |
|---|---|---|
| Temporary Loans | | 1,300,000 |
| **Total Receipts** | | $5,623,284 |

## DISBURSEMENTS

| | | |
|---|---|---|
| Paid on Commissioner's Orders | | $3,025,137 |
| Paid on Temporary Loans | | 1,300,000 |
| Paid on Bond Issue | | 105,000 |
| Payments Interest | | |
| Temporary Loan | 66,455 | |
| Bond Issue | 61,165 | 127,620 |
| Paid by Order of Court | | |
| Jury Payrolls & State Vs. | 39,464 | |
| Referees and Masters | 14,258 | |
| Stenographers etc. | 28,769 | |
| Clerk of Court | 68,692 | 151,183 |
| Other Payments | | |
| Revenue Sharing | 91,182 | |
| County Convention | 7,795 | |
| Regional Appropriations | 58,400 | |
| Cooperative Extension Service | 74,000 | 231,377 |
| Total Disbursements | | 4,940,317 |
| Cash on Hand—Dec. 31,1981 | | 682,967 |
| | | $5,623,284 |

## CARROLL COUNTY
## CAPITAL RESERVE FUNDS

| | |
|---|---|
| Deeds Vault<br>North Conway Bank | $ 8,612 |
| Restricted Sewer Fund<br>White Mountain National Bank | $44,140 |

Respectfully submitted,
G. COLBY WEEKS
Carroll County Treasurer

## AUDITOR'S REPORT

**May 18, 1982**

Board of County Commissioners
County of Carroll, New Hampshire
Ossipee, New Hampshire 03864

Commissioners:

We have examined the combined financial statements, as listed in the table of contents, of the County of Carroll, New Hampshire as at and for the fiscal year ended December 31, 1981. Our examination was made in accordance with generally accepted auditing standards, and the additional standards and requirements for financial and compliance audits as set forth in *Standards for Audit of Governmental Organizations, Programs, Activities and Functions,* 1981 revision promulgated by the U. S. Comptroller General; and accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

Prior to January 1, 1977 the County did not maintain a record of general fixed assets. The general fixed assets which were acquired prior to January 1, 1977 are shown on the financial statements at estimated historical costs. Due to the nature of the County's records we were unable to satisfy ourselves as to the estimated historical costs of the general fixed assets acquired prior to January 1, 1977.

In our opinion, except for the effects of such adjustments, if any, as might have been determined to be necessary had we been able to satisfy ourselves as to the estimated historical cost of the general fixed assets acquired prior to January 1, 1977, the combined financial statements referred to above present fairly the financial position of the County of Carroll, New Hampshire at December 31, 1981 and the results of its operations and the changes in financial position of its proprietary fund types for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Our examination was made for the purpose of forming an opinion on the combined financial statements taken as a whole. The supporting schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the combined financial statements of the County of Carroll, New Hampshire. The information has been subjected to the auditing procedures applied in the examination of the combined financial statements and, in our opinion, is fairly stated in all material respects in relation to the combined financial statements taken as a whole.

Respectfully submitted,
David L. Connors
Certified Public Accountant
JOHN E. RICH & COMPANY
Accountants and Auditors

# COUNTY OF CARROLL, NEW HAMPSHIRE

## GENERAL PURPOSE FINANCIAL STATEMENTS AND SUPPORTING SCHEDULES FOR THE FISCAL YEAR ENDED DECEMBER 31, 1981

## MAY 18, 1982

ADDITIONAL SUPPORTING SCHEDULES MAY BE SEEN AT THE
CARROLL COUNTY BUSINESS OFFICE
CARROLL COUNTY ADMINISTRATION BUILDING
OSSIPEE, NEW HAMPSHIRE 03864

Exhibit 1

# COUNTY OF CARROLL, NEW HAMPSHIRE
## COMBINED BALANCE SHEET
## ALL FUND TYPES AND ACCOUNT GROUPS
## DECEMBER 31, 1981

| | Governmental Fund Types | | | Proprietary Fund Types | Fiduciary Fund Types | Account Groups | | Totals (Memorandum Only) |
|---|---|---|---|---|---|---|---|---|
| **ASSETS** | General | Special Revenue | Capital Projects | Enterprise | Agency and Expendable Trust | General Fixed Assets | General Long-Term Debt | December 31, 1981 |
| Cash | $ 127,843 | $ 133,889 | $ 21,576 | $ 75,282 | $ 147,986 | | | $ 506,576 |
| Temporary Investments, At Cost | -- | 333,042 | 53,186 | | 27,684 | | | 413,912 |
| Accounts Receivable (Net of $58,847 Allowance for Uncollectibles—Enterprise Fund) | 9,289 | | | 127,239 | | | | 136,528 |
| Due from Other Funds | 266,777 | 1,290 | | 173 | | | | 268,240 |
| Inventories, At Cost | | | | 28,216 | | | | 28,216 |
| Prepaid Expenses | 12,709 | | | 17,410 | | | | 30,119 |
| Property, Plant and Equipment (Net of Accumulated Depreciation) | | | | 739,998 | | 2,454,181 | | 3,194,179 |
| Amount Required to be Provided for Retirement of Long-Term Debt | | | | | | | 800,000 | 800,000 |
| **TOTAL ASSETS** | **$ 416,618** | **$ 468,221** | **$ 74,762** | **$ 988,318** | **$ 175,670** | **$2,454,181** | **$ 800,000** | **$5,377,770** |
| **LIABILITIES AND FUND EQUITY** | | | | | | | | |
| Liabilities: | | | | | | | | |
| Accounts Payable | $ 177,491 | $ 9,790 | $ 4,270 | $ 40,999 | $ | $ | | $ 232,550 |
| Due to Other Funds | 1,290 | 104,111 | 17,339 | 145,327 | 173 | | | 268,240 |
| Due to Specific Individuals or Groups | | | | | 152,813 | | | 152,813 |
| Accrued Liabilities | 21,825 | | | 52,232 | | | | 74,057 |
| Bonds Payable | | | | 255,000 | | | 800,000 | 1,055,000 |
| **Total Liabilities** | **200,606** | **113,901** | **21,609** | **493,558** | **152,986** | - | **800,000** | **1,782,660** |
| Fund Equity: | | | | | | | | |
| Investment in General Fixed Assets | | | | | | 2,454,181 | | 2,454,181 |
| Contributed Capital: County | | | | 273,659 | | | | 273,659 |
| Federal | | | | 175,031 | | | | 175,031 |
| Retained Earnings | | | | 46,070 | | | | 46,070 |
| Fund Balance: | | | | | | | | |
| Reserved for Prepaid Expenses | 12,709 | | | | | | | 12,709 |
| Reserved for Specific Agencies | | | | | 22,684 | | | 22,684 |
| Unreserved: | | | | | | | | |
| Designated for Specific Appropriations | | 249,847 | | | | | | 249,847 |
| Designated for Specific Capital Projects | | | 53,153 | | | | | 53,153 |
| Undesignated | 203,303 | 104,473 | | | | | | 307,776 |
| **Total Fund Equity** | **216,012** | **354,320** | **53,153** | **494,760** | **22,684** | **2,454,181** | - | **3,595,110** |
| **TOTAL LIABILITIES AND FUND EQUITY** | **$ 416,618** | **$ 468,221** | **$ 74,762** | **$ 988,318** | **$ 175,670** | **$2,454,181** | **$ 800,000** | **$5,377,770** |

**The Notes to the Financial Statements are an Integral Part of this Statement**

Exhibit 2

## COUNTY OF CARROLL, NEW HAMPSHIRE
## COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
## ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
## FOR THE FISCAL YEAR ENDED DECEMBER 31,1981

| | Governmental Fund Types | | | Fiduciary Fund Types | Totals (Memorandum Only) |
|---|---|---|---|---|---|
| | General | Special Revenue | Capital Projects | Expendable Trust | December 31 1981 |
| **Revenues:** | | | | | |
| Taxes | $1,810,350 | $ | $ | $ | $1,810,350 |
| Charges for Services | 93,252 | | | | 93,252 |
| Annex | 6,080 | | | | 6.080 |
| County Farm | 55,564 | | | | 55,564 |
| Intergovernmental | 4,704 | 121,863 | 1,300 | | 127,867 |
| Interest | 15,152 | 44,634 | 7,090 | 2,544 | 69,420 |
| Other | 6,937 | 3,519 | | | 10,456 |
| **Total Revenues** | **1,992,039** | **170,016** | **8,390** | **2,544** | **2,172,989** |
| **Expenditures:** | | | | | |
| Current: | | | | | |
| General Government | 1,264,805 | 132,092 | 262 | | 1,397,159 |
| Jail and House of Correction | 223,113 | 7,480 | | | 230,593 |
| County Farm | 95,990 | 6,431 | | | 102,421 |
| Annex | 39,907 | 1,450 | | | 41,357 |
| Capital Outlay | 17,299 | 7,687 | 4,759 | | 29,795 |
| Debt Service: | | | | | |
| Principal | 65,000 | | | | 65,000 |
| Interest | 48,790 | | | | 48,790 |
| **Total Expenditures** | **1,754,904** | **155,140** | **5,021** | **-** | **1,915,065** |
| Excess (Deficiency) of Revenues Over Expenditures | 237,135 | 14,876 | 3,369 | 2,544 | 257,924 |
| **Other Financing Sources (Uses):** | | | | | |
| Operating Transfers In | - | 77,000 | - | - | 77,000 |
| Operating Transfers Out | (212,688) | (23,410) | - | - | (236,098) |
| **Total Other Financing Sources (Uses)** | **(212,688)** | **53,590** | **-** | **-** | **(159,098)** |
| Excess (Deficiency) of Revenues and Other Financing Sources Over Expenditures and Other Uses | 24,447 | 68,466 | 3,369 | 2,544 | 98,826 |
| Fund Balance, January 1 | 191,565 | 285,854 | 49,784 | 20,140 | 547,343 |
| **Fund Balance, December 31** | **$ 216,012** | **$ 354,320** | **$ 53,153** | **$ 22,684** | **$ 646,169** |

**The Notes to the Financial Statements are an Integral Part of this Statement.**

**Exhibit 3**

## COUNTY OF CARROLL, NEW HAMPSHIRE
## COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES-BUDGET AND ACTUAL
## GENERAL AND SPECIAL REVENUE FUND TYPES
## FOR THE FISCAL YEAR ENDED DECEMBER 31,1981

| | General Fund | | | Special Revenue Funds | | | Totals (Memorandum Only) | | |
|---|---|---|---|---|---|---|---|---|---|
| | Budget | Actual | Actual Over/(Under Budget | Budget | Actual | Actual Over/(Under) Budget | Budget | Actual | Actual Over/(Under) Budget |
| **Revenues:** | | | | | | | | | |
| Taxes | $1,810,350 | $1,810,350 | $ - | $ | $ | | $1,810,350 | $1,810,350 | $ |
| Charges for Services | 103,540 | 93,252 | (10,288) | | | | 103,540 | 93,252 | (10,288) |
| Annex | 6,960 | 6,080 | (880) | | | | 6,960 | 6,080 | (880) |
| County Farm | 49,500 | 55,564 | 6,064 | | | | 49,500 | 55,564 | 6,064 |
| Intergovernmental (Note 4) | 402,500 | 4,704 | (397,796) | 290,948 | 121,863 | (169,085) | 693,448 | 126,567 | (566,881) |
| Interest | 6,500 | 15,152 | 8,652 | | 44,634 | 44,634 | 6,500 | 59,786 | 53,286 |
| Other | 18,260 | 6,937 | (11,323) | | 3,519 | 3,519 | 18,260 | 10,456 | (7,804) |
| **Total Revenues** | **2,397,610** | **1,992,039** | **(405,571)** | **290,948** | **170,016** | **(120,932)** | **2,688,558** | **2,162,055** | **(526,503)** |
| **Expenditures:** | | | | | | | | | |
| Current: | | | | | | | | | |
| General Government | 1,237,970 | 1,264,805 | 26,835 | 116,792 | 132,092 | 15,300 | 1,354,762 | 1,396,897 | 42,135 |
| Jail and House of Correction | 227,453 | 223,113 | (4,340) | 76,600 | 7,480 | (69,120) | 304,053 | 230,593 | (73,460) |
| County Farm | 97,065 | 95,990 | (1,075) | 7,100 | 6,431 | (669) | 104,165 | 102,421 | (1,744) |
| Annex | 43,203 | 39,907 | (3,296) | 61,668 | 1,450 | (60,218) | 104,871 | 41,357 | (63,514) |
| Capital Outlay | 417,325 | 17,299 | (400,026) | 7,000 | 7,687 | 687 | 424,325 | 24,986 | (399,339) |
| Debt Service: | | | | | | | | | |
| Principal | 65,000 | 65,000 | - | | | | 65,000 | 65,000 | - |
| Interest | 48,790 | 48,790 | - | | | | 48,790 | 48,790 | - |
| **Total Expenditures** | **2,136,806** | **1,754,904** | **(381,902)** | **269,160** | **155,140** | **(114,020)** | **2,405,966** | **1,910,044** | **(495,922)** |
| Excess (Deficiency) of Revenues Over Expenditures | 260,804 | 237,135 | (23,669) | 21,788 | 14,876 | (6,912) | 282,592 | 252,011 | (30,581) |
| **Other Financing Sources (Uses):** | | | | | | | | | |
| Operating Transfers In | - | - | - | - | 77,000 | 77,000 | - | 77,000 | 77,000 |
| Operating Transfers Out | (360,804) | (212,688) | 148,116 | (21,788) | (23,410) | (1,622) | (382,592) | (236,098) | 146,494 |
| **Total Other Financing Sources (Uses)** | **(360,804)** | **(212,688)** | **148,116** | **(21,788)** | **53,590** | **75,378** | **(382,592)** | **(159,098)** | **223,494** |
| Excess (Deficiency) of Revenues and Other Financing Sources Over Expenditures and Other Uses (Note 10) | (100,000) | 24,447 | 124,447 | | 68,466 | 68,466 | (100,000) | 92,913 | 192,913 |
| Fund Balance, January 1 (Note 10) | 100,000 | 191,565 | 91,565 | | 285,854 | 285,854 | 100,000 | 477,419 | 377,419 |
| **Fund Balance, December 31** | **$ -** | **$ 216,012** | **$ 216,012** | **$ -** | **$ 354,320** | **$ 354,320** | **$ -** | **$ 570,332** | **$ 570,332** |

The Notes to the Financial Statements are an Integral Part of this Statement

**Exhibit 4**

## COUNTY OF CARROLL, NEW HAMPSHIRE
## STATEMENT OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS
## ALL PROPRIETARY FUND TYPES
## FOR THE FISCAL YEAR ENDED DECEMBER 31,1981

| | Enterprise Carroll County Nursing Home |
|---|---|
| **Operating Revenues:** | |
| Charges for Services | $1,605,094 |
| Other | 1,018 |
| **Total Operating Revenues** | **1,606,112** |
| **Operating Expenses:** | |
| General Operating | 1,691,267 |
| Depreciation | 39,339 |
| Increase in Vacation Pay Earned (Note 3) | 2,718 |
| **Total Operating Expenses** | **1,733,324** |
| Operating Loss | (127,212) |
| **Non-Operating (Expenses)** | |
| Interest | (8,719) |
| Net Loss Before Operating Transfer | (135,931) |
| Operating Transfers In | 138,688 |
| Net Income (Loss) Before Credit for Depreciation | 2,757 |
| Add Credit Arising from Transfer of Depreciation to Contributed Capital: Federal (Note 5) | 15,007 |
| Retained Earnings, January 1 | 28,306 |
| **Retained Earnings, December 31** | **$ 46,070** |

**The Notes to the Financial Statements are an Integral Part of this Statement.**

Exhibit 5

## COUNTY OF CARROLL, NEW HAMPSHIRE
## STATEMENT OF CHANGES IN FINANCIAL POSITION
## ALL PROPRIETARY FUND TYPES
## FOR THE FISCAL YEAR ENDED DECEMBER 31, 1981

| | Enterprise Carroll County Nursing Home |
|---|---|
| **Sources of Working Capital:** | |
| Operations | |
| Net Income (Loss) Before Credit for Depreciation (Exhibit 4) | $ 2,757 |
| Items Not Requiring Working Capital: | |
| Depreciation | 39,339 |
| Working Capital Provided from Operations | 42,096 |
| Retained Earning Credit from Transfer of Depreciation to Federal Contributions | 15,007 |
| Federal Contributions | 12,228 |
| County Contributions | 11,730 |
| **Total Sources of Working Capital** | **$81,061** |
| **Uses of Working Capital:** | |
| Acquisition of Fixed Assets | 26,306 |
| Retirement of Bonds | 40,000 |
| Decrease in Federal Contributions: Depreciation Expense | 15,007 |
| **Total Uses of Working Capital** | **81,313** |
| **NET DECREASE IN WORKING CAPITAL** | **$ (252)** |
| **ELEMENTS OF NET INCREASE (DECREASE) IN WORKING CAPITAL** | |
| Cash | $ 74,519 |
| Accounts Receivable (Net of Allowance for Uncollectibles) | 36,886 |
| Due from Other Funds | 173 |
| Inventories | 1,417 |
| Prepaid Expenses | (3,890) |
| Accounts Payable | 6,953 |
| Due to Other Funds | (109,713) |
| Accrued Liabilities | (6,597) |
| **NET DECREASE IN WORKING CAPITAL** | **$ (252)** |

**The Notes to the Financial Statements are an Integral Part of this Statement.**

## NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the County of Carroll, New Hampshire, conform to generally accepted accounting principles as applicable to governmental units.

The following is a summary of the more significant policies:

### A. Basis of Presentation

The accounts of the County of Carroll are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, equities, revenues and expenditures or expenses as appropriate. The various funds are grouped by type in the financial statements. The following fund types and account groups are used by the County:

### GOVERNMENTAL FUNDS

**General Fund –** The General Fund is the general operating fund of the County. All general tax revenues and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund. From this fund are paid the general operating expenditures, the fixed charges, and the capital improvement costs that are not paid through other funds.

**Special Revenue Funds –** Special Revenue Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities other than those financed by special assessments or enterprise operations.

**Capital Projects Funds –** Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities other than those financed by special assessments or enterprise operations.

### PROPRIETARY FUNDS

**Enterprise Funds –** Enterprise Funds (Carroll County Nursing Home) are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises—where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

### FIDUCIARY FUNDS

**Trust and Agency Funds –** Trust and Agency Funds are used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds. Expendable Trust Funds are accounted for in essentially the same manner as governmental funds. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

### ACCOUNT GROUPS

The accounting and reporting treatment applied to the fixed assets and long-term liabilities associated with a fund are determined by its measurement focus. All governmental funds and Expendable Trust Funds are accounted for on a spending or "financial flow" measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources". Governmental fund operating statements present increases (revenues and other financial sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period.

**General Fixed Assets Account Group –** Fixed assets used in governmental fund type operations (general fixed assets) are accounted for in the General Fixed Assets Account Group, rather than in governmental funds. No depreciation has been provided on general fixed assets. The values for the general fixed assets shown in Exhibit 1 are based on estimated historical costs as provided by County management. Additions to general fixed assets after January 1, 1977 are recorded at cost.

**General Long-Term Debt Account Group** – Long-term liabilities expected to be financed from governmental funds are accounted for in the General Long-Term Debt Account Group, not in the governmental funds.

The two account groups are not "funds". They are concerned only with the measurement of financial position. They are not involved with measurement of results of operations.

Because of their spending measurement focus, expenditure recognition for governmental fund types is limited to exclude amounts represented by noncurrent liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities. They are instead reported as liabilities in the General Long-Term Debt Accounting Group.

The proprietary funds are accounted for on a cost of services or "capital maintenance" measurement focus. This means that all assets and all liabilities (whether current or noncurrent) associated with their activity are included on their balance sheets. Their reported fund equity (net total assets) is segregated into contributed capital and retained earnings components. Proprietary fund type operating statements present increases (revenues) and decreases (expenses) in net total assets.

### B. Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds and expendable trust funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. All significant revenue sources have been treated as "susceptible to accrual" under the modified accrual basis.

Expenditures are generally recognised under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this rule include: (1) accumulated unpaid vacation, sick pay, and other employee amounts which are not accrued; (2) principal and interest on general long-term debt which is recognized when due; and (3) prepaid expenses.

All proprietary funds are accounted for using the accrual basis of accounting. Their revenues are recognized when they are earned, and their expenses are recognized when they are incurred.

### C. Budgets and Budgetary Accounting

The County observes the following procedures in establishing the budgetary data reflected in the financial statements:

1. The County Commissioners shall deliver or mail to each member of the County convention who will be in office on the date that appropriations are voted and to the Chairman of the Board of Selectmen in each town and the Mayor of each city within the County and to the Secretary of State prior to December 1 annually their operating budget for the ensuing year, together with a statement of actual expenditures and income for at least nine months of the preceding calendar year.

2. Not earlier than ten, nor later than twenty, days after mailing of the Commissioners' Statement there shall be held within the County at such time and place as the Chairman of the County convention may specify, a public hearing on the budget estimates as submitted by the Commissioners. Notice of such public hearings shall be submitted by the Clerk of the County convention, with a summary of the budget as submitted, for publication in a newspaper of general circulation in the County at least three days prior to the date of said hearing.

3. Twenty-eight days must have elapsed from the mailing of such operating budget before the County convention shall vote for appropriations for the ensuing budget period.

4. The County convention shall adopt its annual budget within 90 days after the beginning of the calendar year.

5. The final form of the County Budget shall be filed with the Secretary of State's office and the Commissioner of Revenue Administration no later than 30 days after the adopting of the budget.

6. The Commissioners are authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total expenditures of any fund must be approved by the executive committee of the delegation.

7. Formal budgetary integration is employed as a management control device during the year for the General Fund, Special Revenue Funds and Enterprise Fund. However, the County legally adopts only one budget for the three funds.

8. Budgets for the General and Special Revenue Funds are adopted on a basis consistent with generally accepted accounting principles (GAAP). Budgets for Enterprise Fund are adopted on a basis which is not consistent with GAAP. The budget for the enterprise fund is prepared on a spending measurement focus using the modified accrual basis of accounting while the Enterprise Fund is reported on a cost of service measurement focus using accural basis of accounting.

9. Federal Revenue Sharing Fund expenditures of $12,954 this year were appropriated in budgets of prior years.

**D. Temporary Investments**

Temporary investments of $413,912 consist of certificates of deposit and are reported at cost which approximates market value.

**E. Inventories**

Inventories are priced at lower of cost or market on the first-in, first-out basis. Inventories are recognized only by Enterprise Funds (Carroll County Nursing Home). Inventories consist of supplies and food.

**F. Interfund Receivables**

Interfund loans receivable (reported in "due from" asset accounts) are considered available spendable resources.

**G. Prepaid Expenses**

Prepaid expenses of the Enterprise Funds (Carroll County Nursing Home) are comprised of the following:

| | |
|---|---|
| Workmen's Compensation Insurance | $13,856 |
| Property Insurance | 3,554 |
| **Total Prepaid Expenses** | **$17,410** |

Prepaid expenses of the general fund are comprised of $12,709 of Blue Cross /Blue Shield expenditures for January 1982. prepaid expenses are equally offset by a fund balance reserve account (reserve for prepaid expenses) as they do not represent available spendable resources.

**H. Fund Balance Reserved for Specific Agencies**

The $22,684 of fund balance reserved for specific agencies represents expendable trust fund balance of the Mildred Parsons Trust Fund.

**I. Fund Balance Designated for Specific Appropriations**

Encumbrances and designations of fund balances of the general and special revenue funds are carried forward to the subsequent fiscal year. Encumbrances outstanding at year end are reported as reservations of fund balances since they *do not* yet constitute expenditures or liabilities. The amount of $249,847 designated on the special revenue fund represents Federal Revenue Sharing fund balance appropriated by the County for specific Federal Revenue Sharing expenditures.

### J. Fund Balance Designated for Specific Capital Projects

The $53,153 of fund balance designated for specific capital projects represents administration building fund ($10,641), deeds vault fund ($8,613), sewer project fund ($33,442), and water fund ($457) fund balances designated for the use of the particular project.

### K. Accrued Liabilities

Accrued liabilities of the Enterprise Funds (Carroll County Nursing Home) are comprised of the following:

| | |
|---|---|
| Accrued Payroll | $33,779 |
| Accrued Interest | 4,303 |
| Accrued Employee Compensation-Vacation Leave | 14,150 |
| **Total Accrued Liabilities** | **$52,232** |

The accrued liabilities of the General Fund are comprised of the following:

| | |
|---|---|
| Accrued Payroll | $ 7,343 |
| Accrued Payroll Taxes | 14,482 |
| **Total Accrued Liabilities** | **$21,825** |

### L. Total Columns on Combined Statements

Total columns on the Combined Statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

## NOTE 2 – PENSION FUND

The County provides for pension benefits to substantially all employees through a contributory retirement system under New Hampshire law. The law prescribes the formula for computing retirement allowances and presently does not permit advance funding of pension liabilities. Retirement allowances are paid by County funding and employee contributions, based on age and date of entry. Employee contributions constitute an annuity savings fund from which a portion of the retirement allowances are paid. Pension expense for the year totaled $46,858 determined on an actuarial basis. Carroll County's portion of the unfunded accrued liability, the excess of vested benefits over plan assets at the actuarial valuation date, is not available for inclusion in this report. Such amount, however, does not represent a current demand upon the plan's resources as such vested benefits in the long-term course of the plan operation are anticipated to be disbursed over future years as retirement benefits to members. The value of vested benefits of the employees has not been determined.

## NOTE 3 – ACCUMULATED UNPAID EMPLOYEE BENEFITS

Accumulated unpaid vacation and sick leave of the general county government at the end of the fiscal year is quite small and does not exceed a normal year's accumulation.

Accumulated unpaid vacation leave of the Enterprise Funds (Carroll County Nursing Home) is recognized as an expense in the year the leave is earned. Employees are entitled to paid vacations according to the following schedule:

| | |
|---|---|
| After Six Months | 5 Working Days |
| After 1 Year | 10 Working Days |
| After 5 Years | 15 Working Days |
| After 10 Years | 20 Working Days |

Accumulated unpaid vacation leave at December 31, 1981 of the Enterprise Funds (Carroll County Nursing Home) was $14,150.

Sick pay is not vested and is not recorded on the Enterprise Fund.

## NOTE 4 – LONG-TERM DEBT

The following is a summary of bond transactions of the County for the year ended December 31, 1981:

| | General Obligation Bonds |
|---|---|
| Bonds Payable at January 1, 1981 | $1,160,000 |
| New Bonds Issued | ------ |
| Bonds Retired | (105,000) |
| **Bonds Payable at December 31, 1981** | **$1,055,000** |

Bonds payable at December 31, 1981 are comprised of the following individual issues:

General Obligation Bonds:

| | |
|---|---|
| $775,000 — 1969 Nursing Home Bonds, Due in Annual Installments of $40,000 through February 15, 1983, $35,000 Annually from February 15, 1984 through 1988, Interest at 4.50%. (This issue is being serviced principal and interest by the Carroll County Nursing Home—Enterprise Fund.) | $ 255,000 |
| $200,000 — 1976 Jail Improvements Bonds, Due in Annual Installments of $20,000 through December 15, 1985, Interest at 5.95%. | 80,000 |
| $855,000 — 1979 Administration Building Bonds, Due in Annual Installments of $45,000 through November 1, 1989, $40,000 Annually from November 1, 1990 through 1998, Interest at 5.60% | 720,000 |
| **Total** | **$1,055,000** |

The debt service requirements of the County's outstanding bonds at December 31, 1981 are as follows:

| Year | Principal | Interest | Total |
|---|---|---|---|
| 1982 | $ 105,000 | $ 55,655 | $ 160,655 |
| 1983 | 105,000 | 50,145 | 155,145 |
| 1984 | 100,000 | 44,747 | 144,747 |
| 1985 | 100,000 | 39,462 | 139,462 |
| 1986 | 80,000 | 34,178 | 114,178 |
| **Subtotal** | **490,000** | **224,187** | **714,187** |
| 1987-1999 | 565,000 | 179,550 | 744,550 |
| **Total** | **$1,055,000** | **$ 403,737** | **$1,458,737** |

Interest expense for the year totaled $57,509.

On April 1, 1982, the County issued three serial notes of $29,000 each. The notes mature on April 1, 1983, 1984, and 1985 with interest at 9.25% due on April 1 and October 1 of each year until maturity (Note 9).

The County authorized in its 1981 budget the raising of $400,000 by serial notes or bonds payable over a twenty year period. The $400,000 represents 25% of the estimated construction costs ($1,600,000) of a waste water treatment system, and is included in budgeted intergovernmental revenues and budgeted capital outlay expenditures of the General Fund. The County anticipated receiving Federal (E.P.A.) funds to pay 75% of the project costs, and state funds amounting to 20% of the project received over the life of any bonds or notes issued. However, actual construction and/or federal approval will not be for several years.

## NOTE 5-CHANGES IN GENERAL FIXED ASSETS

| | Balance January 1, 1981 | Additions | Retirements | Balance December 31, 1981 |
|---|---|---|---|---|
| **Cost or Estimated Value** | | | | |
| Buildings and Land: | | | | |
| General Government | $1,182,023 | $ | $ | $1,182,023 |
| Court House | 209,624 | | | 209,624 |
| Jail | 386,007 | | | 386,007 |
| County Farm | 121,168 | | | 121,168 |
| Land | 35,000 | | | 35,000 |
| Equipment: | | | | |
| General Government | 117,532 | 25,475 | | 143,007 |
| Court House | 41,384 | | | 41,384 |
| Jail | 44,628 | | | 44,628 |
| Farm | 106,327 | | | 106,327 |
| Construction in Progress: | | | | |
| Sewer Project Plans | 139,333 | 4,270 | | 143,603 |
| Water System Study | 41,410 | | | 41,410 |
| **Total Cost or Estimated Cost** | **$2,424,436** | **$ 29,745** | **$ -** | **$2,454,181** |

**Property, Plant and Equipment**

**Enterprise Funds**

Property, plant and equipment owned by the Enterprise Funds (Carroll County Nursing Home) are stated at cost. Depreciation is charged as an expense against operations over the estimated useful lives using the straight-line method. The estimated useful lives are as follows:

| | |
|---|---|
| Buildings | 10 to 40 Years |
| Equipment | 4 to 15 Years |

The following is a summary of property, plant and equipment:

| | Cost | Accumulated Depreciation | Net Depreciated Value |
|---|---|---|---|
| Buildings | $ 938,258 | $ 271,441 | $ 666,817 |
| Equipment | 119,818 | 46,637 | 73,181 |
| **Totals** | **$1,058,076** | **$ 318,078** | **$ 739,998** |

Depreciation recognized on fixed assets acquired through federal entitlements (Federal Revenue Sharing) is closed to contributed capital: Federal.

## NOTE 6-INDIVIDUAL FUND INTERFUND RECEIVABLES AND PAYABLES

The balances at December 31, 1981 were:

| Fund | Interfund Receivable | Interfund Payable |
|---|---|---|
| General Fund | $266,777 | $ 1,290 |
| Special Revenue Fund | | |
| Federal Revenue Sharing | | 104,111 |
| Other Donations Fund | 1,290 | |
| Capital Projects Fund: | | |
| Administration Building Fund | | 5,427 |
| Sewer Project Fund | | 6,428 |

| | | |
|---|---|---|
| Water Fund | | 5,484 |
| Enterprise Fund: | | |
| Carroll County Nursing Home | 173 | 145,327 |
| Agency Fund: | | |
| Patients' Fund | | 173 |
| **Totals** | **$268,240** | **$268,240** |

## NOTE 7-CONTINGENT LIABILITIES-FEDERAL GRANTS

The County participates in the following federally assisted grant programs:

(1) Department of Health and Human Services: Medicaid (Title XIX) funds are received by the County Nursing Home from the State of New Hampshire, Department of Welfare which participates in the Title XIX program.

(2) Department of the Treasury: Federal Revenue Sharings entitlements of $116,391 were received during the fiscal year.

(3) Department of the Interior: The Sheriff's Department provides patrols for the U.S. Forestry Service on the Kancamagus Highway. Total funds received for the patrols were $13,974.

(4) U.S. Forest Service: The Carroll County Extension Service participates in a grant with the U.S. Forest Service through the University of New Hampshire. The Service received $1,500 from a Resource Conservation and Development-Accelerated Forest Technical Assistance for Plan of Work Measures grant.

(5) Department of Energy: The Extension Service also participated in a grant with the Department of Energy through the N.H. Governor's Council on Energy. The Service received $3,972 from the Energy Extension Service (E.E.S.) program.

These programs are subject to program compliance audits by the grantors or their representatives. The audits of these program for or including the year ended December 31,1981 have not yet been reviewed by the grantor. Accordingly, the grantor's decision on the County's compliance or non-compliance with applicable grant requirements will be established at some future date. The amount, if any, or expenditures which may be disallowed by the granting agencies cannot be determined at this time.

## NOTE 8-LITIGATION

There is currently one major litigation pending involving specifically the amount of financial assistance to be given by the County to the poor. It is not known at this time what, if any, the financial impact on the County might be.

## NOTE 9-SUBSEQUENT EVENT

On January 14, 1982, the County entered into a construction contract for $100,000 for additions and alterations to the Carroll County Jail. The County will finance approximately 76% of the total estimated cost of the project with three serial notes of $29,000 each that were issued April 1, 1982 (Note 4). The remainder of the project will be financed with Federal Revenue Sharing Funds.

## NOTE 10-BUDGETED DECREASE IN FUND BALANCE–GENERAL FUND

The $100,000 budgeted decrease in fund balance on Exhibit 3 represents the amount budgeted by the County to reduce the tax rate.

## NOTE 11-COMMITMENTS

Commitments under lease agreement for telephone equipment of the County provide for minimum rental payments as follows:

| | |
|---|---|
| 1982 | $ 6,060 |
| 1983 | 2,795 |
| **Total** | **$ 8,855** |

1981 expense was $4,545.00

## NOTE 12-FACILITIES ESCROW ACCOUNT-SUPERIOR COURT

N.H. RSA 490:26-c established an escrow account for each superior court in the state. The account is funded by $3.00 from each entry fee collected by the Court and is administered by the state. The funds are to be used for improvement of court facilities and the improvements must be approved by the County Convention, the court, and the N.H. Court Accreditation Commission.

The amount held by the State of New Hampshire at December 31, 1981 for the Carroll Superior Court was $474.

**COUNTY OF CARROLL, NEW HAMPSHIRE**
**GENERAL FUND**
**STATEMENT OF REVENUES COMPARED TO BUDGET**
**FOR THE FISCAL YEAR ENDED DECEMBER 31,1981**

| | Budget | Actual | Actual Over/ Under) Budget |
|---|---|---|---|
| **Revenues:** | | | |
| **Taxes** | **$1,810,350** | **$1,810,350** | **$ -** |
| **Charges for Services:** | | | |
| Superior Court Fines | 30,000 | 27,866 | (2,134) |
| Register of Deeds Fees | 3,200 | 4,531 | 1,331 |
| Sheriff's Fees | 33,000 | 40,500 | 7,500 |
| Forestry | - | | |
| | | 11,355 | 11,355 |
| Sheriff Other | 37,340 | 9,000 | (28,340) |
| **Total Charges for Services** | **103,540** | **93,252** | **(10,288)** |
| **Annex:** | | | |
| Rent: | | | |
| Probation | 1,800 | 1,800 | - |
| CETA | 3,600 | 2,700 | (900) |
| Thrift Shop | 480 | 400 | (80) |
| Home and Health | 1,080 | 1,080 | - |
| Community Action | - | 100 | 100 |
| **Total Annex** | **6,960** | **6,080** | **(880)** |
| **County Farm:** | | | |
| Sale of Livestock | 19,500 | 19,719 | 219 |
| Sale of Produce | 5,000 | 3,426 | (1,574) |
| Sale of Wood | 7,500 | 11,244 | 3,744 |
| Maintenance | 17,500 | 20,260 | 2,760 |
| Miscellaneous | - | 915 | 915 |
| **Total County Farm** | **49,500** | **55,564** | **6,064** |
| **Intergovernmental:** | | | |
| Waste Disposal | 400,000 | - | (400,000) |
| Old Age Assistance | 1,000 | 3,396 | 2,396 |
| Direct Relief | 500 | 588 | 88 |
| Board and Care of Children | 1,000 | 720 | (280) |
| **Total Intergovernmental** | **402,500** | **4,704** | **(397,796)** |
| **Interest** | **6,500** | **15,152** | **8,652** |
| **Other:** | | | |
| Water Rent | 2,660 | 4,140 | 1,480 |
| Jail | 600 | 819 | 219 |
| Miscellaneous Revenue | 15,000 | 1,978 | (13,022) |
| **Total Other** | **18,260** | **6,937** | **(11,323)** |
| **Total Revenues** | **$2,397,610** | **$1,992,039** | **$ (405,571)** |

## COUNTY OF CARROLL, NEW HAMPSHIRE
## GENERAL FUND
## STATEMENT OF EXPENDITURES COMPARED TO BUDGET
## FOR THE FISCAL YEAR ENDED DECEMBER 31,1981

| | Budget | Actual | Actual Over/(Under) Budget |
|---|---|---|---|
| **Current:** | | | |
| **General Government:** | | | |
| Commissioners' Office | $ 62,677 | $ 64,627 | $ 1,950 |
| Treasurer | 5,092 | 5,303 | 211 |
| County Attorney | 38,293 | 38,306 | 13 |
| Register of Deeds | 35,625 | 33,633 | (1,992) |
| Register of Probate | 17,084 | 15,593 | (1,491) |
| Sheriff | 306,933 | 309,186 | 2,253 |
| Medical Referee | 3,900 | 2,913 | (987) |
| Court House | 29,013 | 23,929 | (5,084) |
| Maintenance of Adminstration Building | 59,000 | 53,566 | (5,434) |
| Superior Court | 203,909 | 206,435 | 2,526 |
| Public Welfare | 325,209 | 361,689 | 36,480 |
| Other | 151,235 | 149,625 | (1,610) |
| **Total General Government** | **1,237,970** | **1,264,805** | **26,835** |
| **Jail and House of Correction** | **227,453** | **223,113** | **(4,340)** |
| **County Farm** | **97,065** | **95,990** | **(1,075)** |
| **Annex** | **43,203** | **39,907** | **(3,296)** |
| **Capital Outlay:** | | | |
| **General Government** | | | |
| Register of Probate | 1,325 | 1,853 | 528 |
| Sheriff | 16,000 | 15,446 | (554) |
| **Total General Government** | **17,325** | **17,299** | **(26)** |
| **Construction in Progress** | | | |
| Water System Study | 400,000 | - | (400,000) |
| **Total Capital Outlay** | **417,325** | **17,299** | **(400,026)** |
| **Debt Service:** | | | |
| **Principal** | **65,000** | **65,000** | **-** |
| **Interest** | **48,790** | **48,790** | **-** |
| **Total Expenditures, General Fund** | **$2,136,806** | **$1,754,904** | **$ (381,902)** |

COUNTY OF CARROLL, NEW HAMPSHIRE
CARROLL COUNTY NURSING HOME – ENTERPRISE FUND
STATEMENT OF REVENUES AND EXPENSES COMPARED TO BUDGET
(NON – GAAP BUDGETARY BASIS)
FOR THE FISCAL YEAR ENDED DECEMBER 31,1981

| | Actual | Adjustments to Budgetary Basis | Actual on Budgetary Basis | Budget | Actual Over/(Under) Budgetary Basis |
|---|---|---|---|---|---|
| **Operating Revenues** | | | | | |
| **Charges for Services** | | | | | |
| Welfare | $ 887,779 | $ - | $ 887,779 | $1,140,223 | $ (252,444) |
| Social Security | 231,367 | - | 231,367 | - | 231,367 |
| Private | 36,500 | - | 36,500 | 36,500 | - |
| Semi-Private | 411,678 | - | 411,678 | 372,355 | 39,323 |
| Meals-Farm and Jail | 27,518 | - | 27,518 | 30,000 | (2,482) |
| Physical Therapy and Speech Therapy | 3,597 | - | 3,597 | 3,920 | (323) |
| Medical Supplies | 6,655 | - | 6,655 | 3,500 | 3,155 |
| **Total Charges for Services** | **1,605,094** | **-** | **1,605,094** | **1,586,498** | **18,596** |
| **Other** | 1,018 | - | 1,018 | 650 | 368 |
| **Total Operating Revenues** | **1,606,112** | **-** | **1,606,112** | **1,587,148** | **18,964** |
| **Operating Expenses** | | | | | |
| General Operating: | | | | | |
| Administration | 102,313 | 1,754 | 104,067 | 107,052 | (2,985) |
| Dietary | 389,258 | (3,195) | 386,063 | 438,172 | (52,109) |
| Nursing | 751,933 | (2,370) | 749,563 | 785,407 | (35,844) |
| Plant Operations | 122,389 | (837) | 121,552 | 127,866 | (6,314) |
| Laundry | 84,967 | (43) | 84,924 | 103,796 | (18,872) |
| Housekeeping | 96,066 | 200 | 96,266 | 105,661 | (9,395) |
| Physicians and Pharmacy | 36,873 | 2,624 | 39,497 | 39,163 | 334 |
| Physical Therapy | 40,239 | (145) | 40,094 | 40,805 | (711) |
| Recreational Therapy | 35,935 | (185) | 35,750 | 40,309 | (4,559) |
| Social Service | 28,954 | (7) | 28,947 | 31,006 | (2,059) |
| Speech Therapy | 2,340 | - | 2,340 | 2,340 | - |
| **Total General Operating** | **1,691,267** | **(2,204)** | **1,689,063** | **1,821,577** | **(132,514)** |
| Depreciation | 39,339 | (39,339) | - | - | - |
| Increase in Vacation Leave | 2,718 | (2,718) | - | - | - |
| **Total Operating Expenses** | **1,733,324** | **(44,261)** | **1,689,063** | **1,821,577** | **(132,514)** |
| Operating Income (Loss) | (127,212) | 44,262 | (82,951) | (234,429) | 151,478 |

| | | | | | |
|---|---|---|---|---|---|
| **Non-Operating Revenue (Expenses)** | | | | | |
| **Debt Service:** | | | | | |
| Principal | - | (40,000) | (40,000) | (40,000) | - |
| Interest | (8,719) | (3,656) | (12,375) | (12,375) | - |
| **Total Non-Operating Revenue (Expenses)** | **(8,719)** | **(43,656)** | **(52,375)** | **(52,375)** | - |
| Loss Before Operating Transfers | (135,931) | 605 | (135,326) | (286,804) | 151,478 |
| **Operating Transfers In (Out)** | | | | | |
| Operating Subsidy from General Fund | 138,688 | (3,362) | 135,326 | 286,804 | (151,478) |
| **Net Income (Loss) Before Credit for Depreciation** | **$ 2,757** | **$ (2,757)** | **$ -** | **$ -** | **$ -** |

***Spending measurements focus using modified accrual basis of accounting. Adjustments include assets previously capitalized, inventories reclassified as expenses, prepaid expenses reclassified as expenses, and bond retirement reclassified as expense.**